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The V.G. Young Institute of County Government

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**Jennifer A. Lindenzweig**

For Successfully Completing 16.0 Hours of Educational Training

During the

**School for County and District Clerks**

**January 10-12, 2012**

**College Station, TX**

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MAR 13 2012  
JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By *[Signature]*

*[Signature]*  
Ed Smith, Director, Texas Agrilife Extension Service

*[Signature]*  
Rick Avery, Director, V.G. Young Institute of County Government

*[Signature]*  
Bena Hester, President, County and District Clerks' Association of Texas



AgriLIFE EXTENSION

Texas A&M System



Extension Education in Hunt County

Making a Difference  
2011

#12,289  
FILED FOR RECORD  
at 12:30 o'clock P M

MAR 13 2012

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By *Jennifer Lindenzweig*

*Improving Lives.  
Improving Texas.*

The Texas AgriLife Extension Service has been dedicated to serving Texans

natural resources, family and consumer sciences, nutrition and health, and community economic development. Among those served are the hundreds of thousands of young people who benefit annually from Extension's 4-H and youth development programs.

for nearly a century. The agency was established in 1915 under the Smith-Lever Act to deliver university knowledge and agricultural research findings directly to the people. Extension programs have continued ever since to address the emerging issues of the day, serving diverse rural and urban populations across the state.

Texans turn to Extension for solutions. Its agents and specialists respond not only with answers, but also with resources and services that result in a significant return on investment to boost the Texas economy. The agency custom-designs its programs to each region of the state, relying on residents for input and for help with program delivery. Here are just a few highlights of Extension's impacts on this county and its people:

Through a well-organized network of professional educators and more than 100,000 trained volunteers, Extension delivers practical research-based knowledge to Texans in all 254 counties. Our expertise and educational outreach pertain to the food and fiber industry,

## **Hunt County – Summary of Educational Contact**

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**News Columns - 210**

**Correspondence - 16,366**

**Office & Site Visits - 3,029**

**Telephone Calls - 2,049**

**Individuals Attending Group Educational Programs - 4,320**

**Publications Distributed - 5,150**

**Volunteers Trained - 667**

**Individuals Reached by Volunteers - 1,905**

**Volunteer Hours - 15,924**



# Making a Difference 2011

2011 Outcome Summary  
Wheat IPM Program  
James S. Swart, EA-IPM

## Relevance

Wheat is the most important crop in Northeast Texas. It is the only crop that produces yields here that are higher than the national average. Unlike summer crops like corn and soybeans, wheat yields are stable and are not as subject to the periodic droughts that negatively affect the annual summer crops. Wheat is also less expensive to grow than corn, soybeans, and cotton because the seed has not yet been infused with transgenic traits. This allows producers to harvest, clean, and replant their own seed without paying royalty fees to Monsanto and other corporations.

Since wheat is so widely planted in this region, the large acreages establish a reservoir for disease infections (leaf rust, stripe rust, powdery mildew), and weed and insect infestations. New varieties are resistant to these diseases at their introduction, but resistant rust races rapidly develop and threaten the crop. Repetitive use of the sulfonylurea herbicides (i. e. Glean, Amber, and Finesse) has created a population of resistant Italian ryegrass that can no longer be controlled by these types of chemicals. ALS herbicides (Hoelon, Axial XL) introduced in the region in recent years, are also beginning to lose efficacy on the resistant ryegrass. The large acreages are also attractive to insect pests such as Hessian fly, greenbug, and armyworms.

Finally, fertility costs have been rapidly increasing, and producers are looking for ways to optimize the use of nitrogen, phosphorous, and potassium, the three primary nutrients for crop growth. In addition, growers are constantly being barraged with "miracle products" from industry that are purported to be a cure all to all of their problems. All of these factors have created confusion in the wheat industry, and producers are asking us for clarification and to develop management system for wheat production in this region.

## Response

In cooperation with personnel from AgriLife Research (Russell Sutton), AgriLife Extension (Curtis Jones), Texas A&M University-Commerce (Curtis Jones, Amy Braley, Scott Stewart), I established a series of wheat experiments to address the critical wheat production problems identified by the Directors of Cereal Crops Research Incorporated at their annual meetings in January of both 2010 and 2011.

A wheat scouting program was initiated in January of 2011 to monitor insect, weed and disease pest developments in the regional wheat crop. An electronic newsletter was sent to inform producers of critical pest problems and appropriate recommendations were made to manage the pests. The survey scouting program was also used as a management tool to time the herbicide and fungicide applications in our applied research program. The following experiments were planted in the fall of 2010 and harvested in the spring of 2011:

- A nitrogen fertility study with three varieties and five nitrogen rates was planted in two locations

- Fungicide profitability studies with seven varieties was planted in three locations
- Soft red winter wheat variety comparisons were planted in two locations
- A hard and soft red winter wheat comparison study was planted in three locations
- A stripe rust fungicide efficacy study with 13 treatments was planted in two locations
- A leaf rust fungicide efficacy study with 9 treatments was planted in two locations
- Two additional rust fungicide efficacy studies were planted to evaluate new chemistry
- Two seed treatment studies evaluating insecticides and fungicide seed treatments were planted
- Three herbicide experiments were planted in Fairlie to evaluate annual ryegrass control in wheat
- Three additional fertility studies with nitrogen and phosphate were planted

The following experiments were planted in the fall of 2011 to address pressing research concerns:

- Eight herbicide experiments to evaluate annual ryegrass control in soft red winter wheat (Fairlie)
- A nitrogen fertility study with two varieties and five nitrogen rates was planted in two locations (Leonard and Royse City)
- Fungicide profitability studies with eight varieties were planted in three locations (Royse City, Leonard, and Howe)
- A stripe rust fungicide efficacy study with 17 treatments was planted in two locations (Royse City and Leonard)
- A leaf rust fungicide efficacy study with 13 treatments was planted in two locations (Royse City and Leonard)
- Two additional leaf and stripe rust fungicide studies were planted (Royse City, Leonard)
- Three herbicide tolerance were planted (Royse City, Howe)
- Soft wheat variety comparisons were planted in two locations (Leonard, Royse City)
- A hard and soft red winter wheat comparison study was planted in three locations

All of these studies are/were planted in a randomized complete block statistical design with 6 replications. There are a total of 56 individual experiments that address the critical production questions posed by producers.

## Results

This wheat IPM/applied research program is an ongoing effort that has been conducted over a 27 year period with great regional impact. A survey questionnaire was developed in October of 2011 to assess adoption of technologies proven in our research trials. The 18 producers in the wheat survey program were queried with the following results:

- In 1984, acreage was split equally between soft and hard red winter wheat varieties. Our research has shown a 6-10 bushel advantage with soft red winter wheat varieties, and now at least 95 percent of the acreage is planted to soft red winter wheat
- In 1984, the standard seeding rate was 120 pounds per acre. Our research has shown that the optimum seeding rate is 60 – 90 pounds per acre. Now, over 83 percent of the acreage is planted with 60 – 90 pounds of seed per acre
- Our research has shown an advantage to row placement over broadcast phosphate. Over 44% percent now use row placed phosphate. Many of the producers surveyed said they would use row placement but do not because it slows their planting down and does not allow them time to plant all of their acres in a timely manner.
- In 1984, foliar fungicides to control rusts were an emerging technology, and none were being used. Our research has shown foliar fungicide to be a profit center, and now, all of the growers surveyed will use an inexpensive fungicide (tebuconazole) over their acres if disease is present. This is 100 percent adoption.
- 100 percent of growers surveyed indicated our research and education program has increased their yields. When it was initiated in 1984, the best wheat producers averaged 40 bushels per acre. Now, the same growers average 60 bushels per acre, a 50 percent increase in production.

100 percent of growers surveyed indicated that adoption of optimum IPM and production practices had increase their net profit. 44 percent said they had increased their profit by \$10 to \$20 per acre. 56 percent indicated use of recommended practices had increased their profits by \$21 to \$30 per acre.

The Directors of CCRI who are actively farming (14 individuals) plant around 40,000 acres of wheat each year (roughly half of their total acreage). A profit increase of \$20 per acre produces an additional \$800,000 in income for just the CCRI Directors. Since they are the innovators and early adopters of technology in their communities, they have a great influence on what their neighbors do, so the impact of this program can be multiplied several times over the \$800,000 they realize by participating.

## 2011 SCIENCE OF AGRICULTURE - HUNT COUNTY AG DAY

By: Sara Allen, CEA-Ag/Natural Resources, Hunt County

### RELEVANCE

As today's youth are further removed from farming, many do not understand the importance of agriculture and how it impacts their daily lives. The Science of Agriculture (Hunt County Ag Day) program targets 4<sup>th</sup> grade elementary students and teachers and provides the following educational components: Educational support materials on Science of Agriculture, ag day field trip, post-tests, teacher evaluation, youth resource bags and information about 4-H opportunities for the participants and parents.

### RESPONSE

The Science of Agriculture (Hunt County Ag Day) event was held over a two day period in May. Planning was conducted by a task force of volunteers involved with the Extension Agriculture and 4-H programs, along with County Extension Agents Ag/NR, FCS, IPM and County 4-H Program Assistant. All public and private schools in the county were invited to bring their 4<sup>th</sup> grade students. The goal of the program was to increase awareness and knowledge about agriculture and natural resources utilizing 10 educational "stations". These included:

Beef	Water
Horse	4-H
Cotton	Backyard Nature
Grains	Electrical Safety
Wildlife	Personal Hygiene

The success of the program was measured through student tests, teacher evaluations and testimonials found in thank you notes.

### RESULTS

An evaluation instrument measured the students knowledge with 20 true or false questions relating to the subjects covered at the event. 501 of the 792 attendees completed the evaluation. This was a 63.5% response rate overall. However, only a sample (portion of total participants) were asked to complete the evaluation. Of those completing the evaluation:

- 99.2% (486/490) knew it is not ok to walk up to a horse from any direction
- 98.8% (493/499) knew electricity can be very dangerous
- 98.4% (491/499) knew you should always wash your hands before eating food
- 96.9% (473/488) knew littering can affect the water in streams and rivers
- 95.9% (469/489) knew 4-H teaches kids leadership and how to be successful
- 94.0% (471/501) knew that 4-H is open to all kids
- 92.4% (461/499) knew that horses are used for more than riding
- 90.4% (441/488) knew beef cattle provide people with leather to make belts and shoes
- 89.6% (439/490) knew if you see a power line down, do not move it out of the way
- 85.2% (419/492) knew wild animals carry diseases
- 89.3% (443/496) knew that grain is not only used to feed livestock




88.4% (443/501) knew that most wild animals are not friendly  
83.3% (408/490) knew cotton seeds are used in livestock feeds  
82.2% (401/488) knew some oils are made from grains  
75.6% (377/499) knew that most insects are good for the garden  
75.6% (368/487) knew that you can not tell a lot about an animal from its arms and back  
69.4% (347/500) knew that erosion does not improve the soil  
69.2% (346/500) knew that cotton is not used to make leather  
62.9% (314/499) knew beef is part of a healthy balanced diet  
55.8% (273/489) knew agriculture affects your life if you eat or wear clothes

Compared to standard testing scores in schools, of a 70 or higher being a passing grade, **86.9% of the students would have passed**, had the evaluation been a test.

Teachers bringing students to the event were also ask to evaluate Ag Day. Of 38 responses, 100% (38 of 38) found the time of year, location, door prizes, and speakers to be good or excellent. 98% (37 of 38) rated the registration process good or excellent. In written comments, teachers noted that because of the wide variety of topics, every student was exposed to many interesting facts. They felt they got resources for everyday living, and felt ag day would help students respect and realize the importance of the agriculture industry to our society. They noted students were able to connect things they learned in science to real world application through the event.

#### **ACKNOWLEDGMENTS:**

The Texas AgriLife Extension Office in Hunt County wishes to thank Pam Stahr/Hunt County Farm Bureau and Chad Stephenson/Heritage Land Bank for being the primary donors for the event. Each of these entities provided several thousand dollars worth of financial support, products and volunteers to make the event a success. In addition, Atmos Energy was a generous financial supporter. The Texas 4-H Foundation Friends and Alumni Association awarded Hunt County a \$500 grant to be used to purchase permanent equipment utilized during the event. Hunt County Fair allowed for the event to be held on their grounds for no charge. Members of the Hunt County Ag and Livestock Committee, 4-H members and volunteers, staff of Hunt County Farm Bureau and Heritage Land Bank, and other Extension volunteers made the event a success by serving as group leaders, conducting registration, and assisting teachers with any needs which arose. We especially thank our speakers for the event: Pat Abramson, Robert Dunham, Whitney Farley, Kathleen Hooten, Wayne Stubbs, David Waidler, Mike Barret, Gene Martin, and Gina Phillips.



**VALUE**

**Science of Agriculture**

Texas AgriLife Extension "Science of Agriculture" programs teach youth about the role agriculture plays in the world and in their lives. Through their participation in these programs, youth become better educated voters and consumers.

## 2011 LIVESTOCK AND FORAGE PRODUCTION

By Sara Allen, CEA - Ag/NR, Hunt County

### RELEVANCE

Livestock and forage production are important enterprises in Hunt County with an economic impact of over \$40 million dollars in 2011. Producers need education to learn best management practices which improve production, decrease losses, and increase profitability. Numerous factors affect livestock and forage production including pasture and hay fertilization, livestock water quality, proper use of herbicides for weed and brush control, incorporating winter pastures, animal health practices, and wildlife/feral hog management. This total educational program addressed these and other topics, as well as environmental stewardship through pesticide applicator training and continuing education for those who utilize applicators licenses on pastures and hayfields.

The predominate beef producer in the region is a cow/calf producer with less than 100 head, as well as producers of other livestock including horses. All livestock enterprises are affected by quality forage production. The Hunt County Livestock and Forage Program Area Committee firmly established the need for educational programs targeted for livestock producers enabling them to increase knowledge as well as adopt best management practices and new technologies and products which improve their product quality and producer sustainability.

### RESPONSE

Texas AgriLife Extension in Hunt County, under the guidance of the Hunt County Agriculture and Livestock Committee, developed the following educational events to address this relevant issue:

- |   |                                |
|---|--------------------------------|
| • Spring Pasture Fertilization Seminar                      | 66 participants                |
| • Basic Ag Field Day  | over 100 participants/multi-co |
| • Pond Management Seminar                                   | 36 participants                |
| • Forage Field Day  | 17 participants                |
| • Summer Pesticide Applicator Continuing Education Training | 87 participants                |
| • Winter Pasture Seminar                                    | 64 participants                |
| • Hunt County Hay Show/Drought Management Seminar           | 73 participants                |
| • Horse 101 Program   | 16 participants                |
| • Fall Pesticide Applicator Continuing Education Training   | 81 participants                |
| • Pesticide Applicator License Training                     | 8 participants                 |

In addition, education was provided on a newly developed blog addressing Hunt County Agriculture. Last Chance Video trainings and interoffice video trainings were made available to producers for pesticide license needs. News articles were distributed to local and regional outlets. An email list was developed to better communicate regularly with this clientele base.

### RESULTS

Higher level evaluations were conducted at educational events conducted during the year to measure attendees increase in knowledge, intent to adopt new best management practices, and economic benefits.

Pond Management Seminar - 27 of 36 participants completed the evaluation for a 75% response rate. 100% (27 of 27) respondents had a positive movement for increase in knowledge for the program.

100% (27 of 27) increased their knowledge of species stocking strategies and catch records

96% (26 of 27) increased their knowledge of weed identification/control

94% (25 of 27) respondents will implement some new practice

82% (22 of 27) will control weeds

63% (17 of 27) plan to adopt water quality improvement techniques in the next 6 months

52% (14 of 27) will visit extension websites for pond management information

According to evaluations, the **average economic value of the program was \$6,755.00.**

100% (27 of 27) would recommend this Extension program to a friend.

Forage Field Day - 82% (14 of 17) participants completed the evaluation.

Economic impact was measured with 57% (8 of 14) estimating the event would have a positive impact

42% (6 of 14) estimated a savings of \$11 to \$20 per acre

7% (1 of 14) estimated a savings of over \$20 per acre

7% (1 of 14) estimated a savings of \$1 to \$10 per acre

Producers also indicated they would adopt or use best management practices.

43% (6 of 14) stated they now plan to test their soils and 50% (7 of 14) had already adopted practice.

43% (6 of 14) will fertilize according to soil test recommendations, while 43% (6 of 14) already adopted.

100% (14 of 14) now have a better understanding of soil testing and weed management importance

93% (13 of 14) understand why fertility management is important;

93% (14 of 14) understand why grazing management is important.

June Pesticide Applicator CEU Training - 93% (81 of 87) participants completed the evaluation.

65% (53 of 81) respondents anticipate benefitting economically as a direct result of what they learned.

Up to 86% (70 of 81) respondents had a positive movement when knowledge increase was measured.

Producers indicated they would adopt or use best management practices.

65% (53 of 81) stated they plan to store pesticide properly and 15% (12 of 81) had already adopted

62% (51 of 81) plan to rotate insecticides based on mode of action and 24% (20 of 81) had adopted

55% (44 of 81) plan to wear proper clothing around pesticides and 39% (31 of 81) had adopted

42% (35 of 81) plan to avoid drift or runoff with pesticides and 55% (46 of 81) had adopted.

Hunt Co. Hay Show/Drought Management Seminar - 29% (21 of 73) participants completed evaluation

Participants indicated their intent to adopt best practices to deal with drought.

81% (17 of 21) will feed according to animals nutrient requirements

71% (15 of 21) will compare cost vs protein levels of feeds

67% (14 of 21) will utilize new strategies for feeding animals

58% (12 of 21) will discuss tax deferrals with a tax preparer

53% (11 of 21) will utilize hay analysis for determining forage quality

42% (9 of 21) will cull their herd

**Economic savings** to producers based on the information learned at the program will average \$1,159 per producer. 73 producers were in attendance, for a total of over **\$84,000**.

November Pesticide Applicator CEU Training - 98% (79 of 81) participants completed the evaluation

Participants indicated they would adopt or use best management practices.

69% (53 of 79) plan to rotate chemical classes to reduce hornfly resistance; 20% had already adopted or the practice was not applicable

67% (53 of 79) plan to use adjuvants and surfactants according to pesticide label directions; 32% (25 of 79) had already adopted or the practice was not applicable

62% (49 of 79) plan to spray weeds in the spring to improve pastures after drought; 32% (25 of 79) had already adopted or the practice was not applicable

58% (46 of 79) plan to identify weeds and brush before selecting a control product; 42% (had already adopted the practice or it was not applicable

Participants managed from 0 to 2000 acres with a mean of 279 acres. Total acreage managed was 13, 235.

They managed 0 to 300 beef cows with a mean of 40.

**The total estimated economic impact** to producers attending the program based on evaluation results was **\$194,220.00**

Based on these results, the Livestock and Forage Program Area Committee has planned to continue and expand this type of programming for producers.

## **FRIEND to FRIEND: An intervention Program to Improving Mammography and Pap Test Screening in Hunt County, 2011**

### **Relevance**

The *Friend to Friend* program's purpose is to encourage women to get regular mammograms and Pap tests for the early detection of breast and cervical cancer, when the disease is most curable.

Women living in rural areas of Texas are less likely than their urban counterparts to have had a mammogram or Pap test within the past two years. Because of later diagnosis, mortality is higher for rural women. Access to accredited screening is difficult since more than half of Texas counties are primary care health professional shortage areas.

Hunt County was one of 43 Texas counties who pilot tested the program in 2011.

### **Response**

A research-tested intervention program, *Friend to Friend* was selected and adapted for use in Texas. A task force comprised of local women worked with the County Extension agent and regional cancer prevention specialist to plan and implement a *Friend to Friend* event. Members of the task force included members of the Hunt Extension Education Association, Family and Consumer Sciences Advisory Board, Master Wellness volunteers, health professionals and community leaders.

The group selected a date and location for the event, selecting a location in a geographical location in the city of Greenville that would be convenient for the target audience. The event was advertised by news columns, approximately 600 marketing flyers distributed through local churches and community agencies and clubs.

A "party type" atmosphere was designed to make women feel comfortable to receive the message of regular mammograms and Pap tests to for early detection of breast and cervical cancer, when the disease is most curable.

A well-known cancer survivor in the community gave her testimony, followed by a local health clinic professional who reviewed current screening guidelines.

Six trained volunteers led discussion groups after the presentations. Each volunteer offered women in their group a chance to ask questions and discuss their concerns.

### **Results**

43 women attended the *Friend to Friend* event on July 30 at the Hope Center in the City of Greenville with 34 of them completing commitment cards for screenings in the future.

Demographics of women who attended the event:

Average age:

Under 40: 21 percent  
40-49 years: 21 percent  
50-64 years: 33 percent  
65 years or older: 25 percent

Ethnic Breakdown:

White, Non-Hispanic: 64 percent  
White, Hispanic: 9 percent  
African American: 24 percent  
Other: 3 percent

9 people were on the planning task force and 13 total volunteers assisted at the event. At the end of the event 75.8 percent of women correctly identified the need for a mammogram screening every year. 15 women who had not had a mammogram in the last year signed a commitment card to obtain one within the next year. 12 women signed a commitment card to obtain a Pap test within the next year.

## Healthy Lifestyle Education in Hunt County

### Relevance

The Hunt County Family and Consumer Sciences Advisory Board identified health and wellness as a priority for Extension programming in the county. Physical inactivity and obesity are both associated with an increased risk of a number of chronic health conditions, including cardiovascular disease, diabetes, some cancers and high blood pressure. Chronic disease accounts for 70 percent of deaths and 75 percent of U.S. health care costs each year.

### Response

Eight major program efforts were implemented to address health and wellness in Hunt County:

**Walk Across Texas** is a program to help people of all ages support each other to establish the habit of regular physical activity. For eight weeks, teams of eight individuals accumulate miles of walking (equivalent activity is also measured) each week.

**Do Well, Be Well with Diabetes** is a nine lesson series to help people learn basic skills to help them manage their disease successfully. Lessons cover dietary management and self care.

**Living with Diabetes** is a free quarterly newsletter that contains information for individuals with diabetes and family members. It is developed by the Diabetes Advisory Board which includes two Registered Dietitians and two Certified Diabetes Educators.

**Regional Diabetes Conference** was a multi-county education event planned and carried out by County Extension Agents in Hunt, Hopkins, Van Zandt, Rains, and Wood Counties. It was designed to reach both the newly-diagnosed individual with diabetes, as well as an update for others.

**Master Wellness Volunteer** program is a volunteer program that supports both physical activity and general wellness education programs. Volunteers receive 40 hours of health and nutrition education and to become certified volunteers must contribute 40 hours of volunteer service by assisting with and teaching educational programs.

**Extension Food Demonstrators** is an organized group of volunteers who meet monthly to test, score and evaluate recipes appropriate for healthy lifestyles. Recipes are scored 1-10 for taste, economy, ease of preparation, nutrition, and appearance. Tested recipes are used in agent news columns, newsletters, demonstrations and other educational programs.

**Spring and Fall Cooking Classes** are held for the purpose of teaching basic food preparation techniques, thereby encouraging food preparation at home to save dollars and increase nutrition. Local food entrepreneurs are guest presenters at the classes. Spring classes are held monthly in February, March and April; fall classes are held in September, October and November.

**Health Literacy Series**, developed by Extension Gerontology Specialist Andy Crocker, was piloted in Hunt county in 2011. The four part series was held monthly July through October and cosponsored by Texas AgriLife Extension, W. Walworth Harrison Library and Hunt Extension Education Association. Topics were Medication Management, Talking to Your Doctor, ABCD's of Medicare, and Lifestyle and Your Health.

## **Results**

236 individuals participated in **Walk Across Texas** as a member of one of 29 teams. A total of 55,429.98 miles were walked in the eight week period, with 28 of the teams completing all eight weeks. If participants continue to walk as they did during Walk Across Texas, they have the potential to save between \$2.5 and \$3 million in future healthcare costs by avoiding type 2 diabetes and reducing associated healthcare costs.

11 individuals participated in the **Do Well Be Well with Diabetes**, a four week series. Based on economic impact evaluations, participants have the potential to save \$766,753 in future health care costs for their remaining years of life if they continue to apply principles they indicated they had adopted at the end of the series. In addition 35 individuals participated in two one-hour classes presented in Greenville and Wolfe City.

The **Living with Diabetes** newsletter is distributed to 315 residents each quarter.

**"Taming the Diabetes Monster" was the Regional Diabetes Conference** planned and implemented by agents in Hunt, Hopkins, Rains, Van Zandt and Wood Counties. Eighty individuals participated in the conference and increased understanding of basic concepts of diabetes, learned how exercise helps to control blood sugar, learned how to make healthy choices when eating out and modify recipes for a diabetic meal plan, and learned the importance of taking medications as directed by their doctor. Planning committee also included health professionals from area agencies and organizations, and Master Wellness Volunteers assisted at the event.

Six **Master Wellness Volunteers** remain from 12 who were recruited and trained from 2008-2010. They logged more than 108 hours of service and taught or reached 1163 individuals by healthy food demonstrations, program presentations, health fair exhibits and booths, and testing healthy recipes.

**Cooking Classes** reached 80 individuals in the spring series and 96 individuals in the fall series. Topics included preparation of economical foods at home, creative cooking using prepared foods, and ethnic foods.

**Extension Food Demonstrators** tested and scored 106 recipes in 2011. They contributed 363.5 volunteer hours in testing recipes and new food products, researching food methods, and serving in volunteer roles at other educational programs. They also contributed \$589.81 in food ingredients and reached 114 additional individuals.

1. The following statements pertain to individual sessions. Please check No or Yes and circle a number in the After and Before columns: 1 is the most negative response and 5 is the most positive response. Please respond only if you attended the session.

<b>a. Session 1: Lifestyle Choices and Your Health</b>	Yes
I understand half of my health status may be determined by lifestyle choices.	100%
I can name at least two changes to my lifestyle which may improve my health.	100%
I understand making small lifestyle changes may positively affect my health and finances.	100%

I would rate my confidence in being able to improve my health and wellness through lifestyle changes:

After the Program (1 = Worst, 5 = Best)					Before the Program (1 = Worst, 5 = Best)				
1	2	3	4	5	1	2	3	4	5
Min/Max= 4 – 5, $\bar{x}$ = 4.60, M= 5					Min/Max= 2 – 5, $\bar{x}$ = 3.53, M= 3				

<b>b. Session 2: The ABCDs of Medicare</b>	Yes
I understand that Medicare provides preventive health and wellness benefits.	100%
I will schedule an appointment with my doctor for my annual wellness visit.	100%
I can name at least one local resource where I can get information about Medicare.	93.3%

I would rate my confidence in being able to understand my Medicare benefits:

After the Program (1 = Worst, 5 = Best)					Before the Program (1 = Worst, 5 = Best)				
1	2	3	4	5	1	2	3	4	5
Min/Max= 2 – 5, $\bar{x}$ = 3.82, M= 4					Min/Max= 2 – 5, $\bar{x}$ = 3.50, M= 4				

<b>c. Session 3: Talking With Your Doctor</b>	Yes
I understand the importance of being honest with my doctor.	100%
I understand how to prepare for an appointment with my doctor.	100%
I understand how to ask my doctor questions about my health and care.	100%

I would rate my confidence in being able to communicate effectively with my doctor:

After the Program (1 = Worst, 5 = Best)					Before the Program (1 = Worst, 5 = Best)				
1	2	3	4	5	1	2	3	4	5
Min/Max= 3 – 5, $\bar{x}$ = 4.70, M= 5					Min/Max= 2 – 5, $\bar{x}$ = 3.80, M= 4				

<b>d. Session 4: Medication Management</b>	Yes
I understand that my medications may work differently in my body as I grow older.	100%
I understand how to complete my personal medication record.	100%
I will to talk to my doctor and pharmacist about all the medications I take.	100%

I would rate my confidence in being able to understand and manage my medications:

After the Program (1 = Worst, 5 = Best)					Before the Program (1 = Worst, 5 = Best)				
1	2	3	4	5	1	2	3	4	5
Min/Max= 3 – 5, $\bar{x}$ = 4.33, M= 4					Min/Max= 3 – 5, $\bar{x}$ = 4.00, M= 4				



2. The following statements pertain to the overall series. Please circle a number from one to five: 1 is the most negative response and 5 is the most positive response.

Statement	Scale (1 = Worst, 5 = Best)				
The value of the material presented was	1	2	3	4	5
	<i>Min/Max= 3 - 5, <math>\bar{x}</math> = 4.59, M= 5</i>				
The overall teaching was	1	2	3	4	5
	<i>Min/Max= 3 - 5, <math>\bar{x}</math> = 4.65, M= 5</i>				
The teachers' knowledge of the subject matter was	1	2	3	4	5
	<i>Min/Max= 3 - 5, <math>\bar{x}</math> = 4.65, M= 5</i>				
I learned new information from this series.	1	2	3	4	5
	<i>Min/Max= 3 - 5, <math>\bar{x}</math> = 4.65, M= 5</i>				
I will use the information I learned.	1	2	3	4	5
	<i>Min/Max= 3 - 5, <math>\bar{x}</math> = 4.65, M= 5</i>				

3. Please name three things you learned from this series that made your attendance worthwhile.

Remind to remember to take note of problems concerning your health to the doctor.

That there is a doctor for the elderly.

The internet resources.

Be honest.

Write questions.

Take advice.

Talking openly to doctor

Understanding 7-10 minutes doctor allows me to give info – get more info in.

Do not share medications.

Keep medication list updated.

Give medication list or medications to doctor at visit.

Supplements may have serious impact on other medications.

Learn more about drugs to take

Keep track of side-effects and report to doctor.

Email addresses for various agencies.

Agencies that may help me but also aged friend.

Refresher on various topics.

Lifestyle makes a difference

Clean home.

Food portions.

Talk to your doctor.

Health eating helps.

Exercise.

Clean your home better.

Make good lifestyle choices.

70% of what you tell your doctor provides diagnosis.

What you need to know about your doctor.

Resources to locate a health provider.

Prescription formulary is available.

Updated prescription list for each visit.

About book availability.

4. The most effective part of this series was

Being confident.  
The doctor's visit time I have and not to offend – be very tactful  
Giving me more confidence and to communicate better to doctor.  
The visuals and explanations.  
Slides.  
Handouts.  
Agency names and emails.

5. The least effective part of this series was

6. Topics I recommend for future programs

More on diabetes.

7. Additional Comments

Good presentations.  
Very good and informative.

8. Please provide some information about yourself.

a. I am a

94.4% Woman.

5.6% Man.

b. I am \_\_\_\_\_ years-old.  $Min/Max = 62 - 76$ ,  $\bar{x} = 69.8$ ,  $M = 72$

c. I consider myself to be

0% African-American/Black.

0% Asian.

100% Caucasian/White.

0% Hispanic.

0% Other.

d. My highest level of education is

5.6% Less than high school.

27.8% High School. 33.3% Some College.

22.2% Bachelor's Degree.

11.1% Graduate Degree.

## Child Care Provider Conference Outcome Report, 2011

Over 60 percent of children from birth through age 6 (not yet in kindergarten) receive some form of child care on a regular basis from persons other than their parents. The Texas Workforce Commission estimates that there are over 100,000 child care providers caring for more than 760,000 children under the age of 13 in licensed or regulated child care facilities in the state of Texas. Additionally, child care is the 16<sup>th</sup> largest industry in the state, generating over 145,000 jobs and \$2.3 billion in wages for Texans.

Findings from longitudinal research have clearly established the fact that quality does matter when it comes to child care. Children who receive high-quality care (e.g., warm sensitive caregiving, well educated child care staff, low child-to-adult ratios, small group size) develop better language, math, and social skills; exhibit fewer behavior problems; and tend to be better prepared for entrance into school. Having a well-trained child care workforce is essential to providing the high quality child care that children need to develop physically, socially, emotionally, and cognitively.

### Child Care Provider Conference

On July 23, 2011, the Texas AgriLife Extension Service conducted a child care provider training conference in Greenville, Texas for 35 child care providers and directors who provide care for 589 children enrolled in 11 child care centers or family day homes. Thirty-five participants completed a written evaluation of the conference (see Table 1 for participant characteristics). A total of 245 clock hours of training were provided to child care professionals seeking to meet state mandated training requirements established by the state of Texas.

**Table 1. Participant Characteristics (N = 35)**

Variable	Percentage	Mean
<b>Age (in years)</b>		45.0
<b>Number of Years in Child Care Profession</b>		14.0
<b>Gender</b>		
Female	100.0	
Male	0.0	
<b>Ethnicity</b>		
African American	11.4	
Caucasian	80.0	
Hispanic/Latino	5.7	
Other	2.9	
<b>Education</b>		
Less than High School Diploma	0.0	
High School Diploma	82.9	
Associates Degree	8.6	
College Graduate	2.9	
<b>Program Type</b>		
Home Day Care	14.3	
Child Care Center (other than Head Start)	57.1	
Church-Affiliated Child Care Center	22.9	
Head Start	0.0	
Other (e.g., Montessori)	2.9	
<b>Program Licensed and/or Registered</b>		
Yes	91.4	
No	0.0	
<b>Attended Extension-Sponsored Training in Past</b>		
Yes	48.6	
No	31.4	
Not Sure	17.1	
Percentages do not always equal 100% due to missing cases.		

Participants were asked to indicate their agreement or disagreement with a series of items related to the training. Thirty-five participants completed written surveys (See Table 2 for participant responses).

**Table 2. Child Care Provider Conference Outcomes (N = 35)**

Item	Percent in Agreement	Percent not in Agreement
<b>Acquisition of New Information</b>		
Learned new information	100.0%	0.0%
Will utilize new information to strengthen program	97.1%	0.0%
<b>Intent to Use Information</b>		
Will use now	100.0%	0.0%
Will use in future	100.0%	0.0%
<b>Training's Influence on Provider/Program Quality</b>		
Will be more effective provider	100.0%	0.0%
Will lead to improvements in quality of care offered	97.1%	2.9%
<b>Relevancy of Training</b>		
Helped provider obtain required clock hours	94.3%	2.9%
Topics relevant to daily work	100.0%	0.0%
<b>Other</b>		
Training cost-effective	97.1%	0.0%
Plan to attend another Extension conference	97.1%	0.0%
Percentages do not equal 100% due to missing cases		

In addition to the above items, participants were asked to rate the quality of the conference compared to other child care trainings they have attended in the past by non-Extension organizations/agencies. Table 3 below contains the results.

**Table 3. Perceptions of Quality Compared to Other Non-Extension Trainings (N = 35)**

Item*	Much Worse	Worse	Same	Better	Much Better
Compared to other child care trainings you have attended (not provided by Extension), how would you rate the quality of today's training?	0.0%	0.0%	25.7%	42.9%	22.9%
Percentages do not equal 100% due to missing cases					

As can be seen in the tables above, child care providers found the training to be very beneficial. Over 90 percent of participants acquired new information from the conference, considered the training to be very cost-effective, considered the training to be very relevant to the work they do, plan to utilize the information gained at the conference to improve their programs, and consider themselves better equipped to work with the children in their care. Moreover, 66% of providers rated the training "Better" or "Much Better" compared to other trainings they have attended that were not conducted by Extension.

Report prepared by Stephen Green, Ph.D. on November 23, 2011. For more information, please call (979) 845-6468 or e-mail ([s-green@tamu.edu](mailto:s-green@tamu.edu)).

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Report prepared by Stephen Green, Ph.D. on November 23, 2011. For more information, please call (979) 845-6468 or e-mail ([s-green@tamu.edu](mailto:s-green@tamu.edu)).

# Texas AgriLife Extension Service Hunt County

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## Staff

Mary Sue Cole, R.D., L.D.  
County Extension Agent  
Family & Consumer Sciences

James Swart  
Extension Agent  
Integrated Pest Management

Sara Allen  
County Extension Agent  
Agriculture / Natural Resources

Amy Tischendorf  
Program Assistant  
4-H & Youth Development

Sylvia Gay  
Administrative Assistant

## Contact Us

2217 Washington Street  
Greenville, Texas 75401

Phone: 903-455-9885  
Fax: 903-455-9650  
Email: [hunt-tx@tamu.edu](mailto:hunt-tx@tamu.edu)

#12,289

# TEXAS AGRILIFE EXTENSION SERVICE- HUNT COUNTY

## 2012 PLAN OF WORK



*Improving Lives. Improving Texas.*

FILED FOR RECORD  
at 12:30 o'clock P  
MAR 13 2012  
BY JENNIFER LINDENZHEIG  
CLERK OF COUNTY CLERK  
HUNT COUNTY TEXAS

**MARY SUE COLE**

**Family and  
Consumer Sciences  
& Economic  
Development**



## Approvers/Reviewers

Approver:	Hurley Miller	Approved on 11/30/2011 20:30:47
Reviewers:		

## Plan Summary

Plan Originator:	<u>Mary Cole (Hunt County Office)</u>
Plan ID:	203644
Plan Title:	2012 County Office Management - Model Plan (Organizational Support)
Plan Type:	Organizational Support
Plan Date Range:	01/02/2012 through 12/28/2012
Program Area Category:	County/Unit Management
Plan Description:	The effective management of a County Extension Office is critical to a high quality Extension program and the efficient management of human and material resources that support Extension programs. In addition to office operations, a strong Leadership Advisory Board (LAB) is a key program development element of programming that is the foundation for program support, direction, and visibility in the community.
Target Audience:	Adults » Extension Faculty » Agents
Percent Time:	5
Other Personnel Involved:	<u>Sara Allen</u> <u>Mary Cole</u> <u>James Swart</u>
Volunteers Involved:	No
Collaborators:	Commissioners Court
Date Added:	09/23/2011 12:08:48
Date Last Modified:	10/19/2011 13:48:41

## Planned Tasks

ID:	1453921
Task Title:	Monthly Office Conferences
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/03/2012
Group / Committee Name:	Hunt County Staff
Planning Group Type:	Other
Meeting Type:	Planning
Notes:	Staff will have monthly office conferences
Date Last Modified:	10/01/2011 12:03:11

ID:	1453934
Task Title:	Web Updates
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/03/2012
Method Type:	Group
Group Method Type:	In Person
Notes:	Administrative Assistant will monitor and keep up to date county website monthly
Date Last Modified:	10/01/2011 11:59:08

ID:	1563826
Task Title:	LAB Issue Identification

**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 01/27/2012  
**Group / Committee Name:** Hunt County LAB  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** Conduct LAB Issue Identification with LAB  
**Date Last Modified:** 10/19/2011 13:47:17

**ID:** 1453941  
**Task Title:** Leadership Advisory Board  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 01/27/2012  
**Group / Committee Name:** Hunt County LAB  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** Leadership Board will meet to evaluate annual meeting, review POW for 2012, plan for interpretation to Commissioners' Court. Agents will present outcome summaries for 2011.  
**Date Last Modified:** 10/01/2011 11:50:38

**ID:** 1501663  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/31/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:20:24

**ID:** 1453922  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 02/06/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:04:56

**ID:** 1453937  
**Task Title:** Report to Commissioners Court  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 02/14/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** LAB members will present 2012 POW to Commissioners' Court

Date Last Modified: 10/01/2011 11:56:07

ID: 1501664  
Task Title: Special Reports  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 02/29/2012  
Method Type: One-to-one  
Notes: Complete special reports as requested by DEd  
Date Last Modified: 10/01/2011 12:21:03

ID: 1501662  
Task Title: Budget Preparation for 2013  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 03/05/2012  
Group / Committee Name: Hunt County Staff  
Planning Group Type: Other  
Meeting Type: Planning  
Notes: Staff will develop budget request to submit to County Judge and County Auditor  
Date Last Modified: 10/01/2011 12:18:25

ID: 1453923  
Task Title: Monthly Office Conferences  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 03/05/2012  
Group / Committee Name: Hunt County Staff  
Planning Group Type: Other  
Meeting Type: Planning  
Notes: Staff will participate in monthly office conferences  
Date Last Modified: 10/01/2011 12:06:02

ID: 1501665  
Task Title: Special Reports  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 03/30/2012  
Notes: Complete special reports as requested by DED  
Date Last Modified: 10/01/2011 12:22:00

ID: 1453924  
Task Title: Monthly Office Conferences  
Task Type: Planning Groups  
Lead: Sara Allen  
Event Date: 04/03/2012  
Group / Committee Name: Hunt County Staff

**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:07:17

**ID:** 1453935  
**Task Title:** Web Updates  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/03/2012  
**Method Type:** Group  
**Notes:** Adm asst will keep county website up to date as appropriate  
**Date Last Modified:** 10/01/2011 12:00:20

**ID:** 1453933  
**Task Title:** Support Staff Performance Review  
**Task Type:** Evaluation  
**Lead:** Mary Cole  
**Event Date:** 04/19/2012  
**Primary Data Collection Strategy:** Face-to-face interviews  
**Sampling:** Open (self-selected)  
**Economic Impact:** No  
**Notes:** Performance Appraisals will be conducted by agents with administrative assistant and 4H PA  
**Date Last Modified:** 10/01/2011 11:57:53

**ID:** 1501666  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/27/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:22:42

**ID:** 1453925  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 05/07/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:08:41

**ID:** 1453942  
**Task Title:** Leadership Advisory Board

**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 05/18/2012  
**Group / Committee Name:** Hunt County LAB  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** LAB will meet for midyear meeting; selection of Friend of Extension; committee appointed to plan annual meeting  
**Date Last Modified:** 10/01/2011 11:52:16

**ID:** 1501667  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/25/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:23:22

**ID:** 1453926  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 06/04/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:09:46

**ID:** 1501691  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/29/2012  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:24:01

**ID:** 1453927  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 07/02/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:10:47

ID: 1453936  
Task Title: Web Updates  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 07/03/2012  
Method Type: Group  
Notes: Agents will discuss county website with adm asst in office conferences  
Date Last Modified: 10/01/2011 12:01:44

ID: 1563819  
Task Title: Office Inventory  
Task Type: Evaluation  
Lead: Mary Cole  
Event Date: 07/27/2012  
Primary Data Collection Strategy: In Person Survey  
Sampling: Census (all participants)  
Economic Impact: No  
Notes: Complete inventory and mail corrected copies to District office  
Date Last Modified: 10/19/2011 13:42:38

ID: 1501692  
Task Title: Special Reports  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 07/31/2012  
Notes: Complete special reports as requested by DED  
Date Last Modified: 10/01/2011 12:24:42

ID: 1453928  
Task Title: Monthly Office Conferences  
Task Type: Planning Groups  
Lead: Sara Allen  
Event Date: 08/06/2012  
Group / Committee Name: Hunt County Staff  
Planning Group Type: Other  
Meeting Type: Planning  
Notes: Staff will participate in monthly office conferences  
Date Last Modified: 10/01/2011 12:11:44

ID: 1501693  
Task Title: Special Reports  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 08/30/2012  
Method Type: One-to-one  
Notes: Complete special reports as requested by DED

Date Last Modified: 10/01/2011 12:25:22

ID: 1453929  
Task Title: Monthly Office Conferences  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 09/04/2012  
Group / Committee Name: Hunt County Staff  
Planning Group Type: Other  
Meeting Type: Planning  
Notes: Staff will participate in monthly office conferences  
Date Last Modified: 10/01/2011 12:12:44

ID: 1453943  
Task Title: Leadership Advisory Board  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 09/14/2012  
Group / Committee Name: Hunt County LAB  
Planning Group Type: Program Area Committees  
Meeting Type: Planning  
Notes: LAB will finalize plans for annual meeting and fund raiser to support event; nominating committee will select officers for 2013  
Date Last Modified: 10/01/2011 11:53:37

ID: 1563814  
Task Title: CB 5 report for Hunt County  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 09/28/2012  
Interpretation Type: One-on-One  
Notes: Complete CB-5 as requested  
Date Last Modified: 10/19/2011 13:38:54

ID: 1563817  
Task Title: Certificate of Expenditure report  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 09/28/2012  
Interpretation Type: One-on-One  
Notes: Complete certificate of expenditure for previous fiscal year  
Date Last Modified: 10/19/2011 13:41:19

ID: 1501694  
Task Title: Special Reports  
Task Type: Educational Methods  
Lead: Mary Cole

**Event Date:** 09/28/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:25:55

**ID:** 1453930  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 10/01/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:13:41

**ID:** 1501695  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/31/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:26:30

**ID:** 1453931  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 11/05/2012  
**Group / Committee Name:** Hunt County Staff  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:14:39

**ID:** 1453947  
**Task Title:** Web Updates  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 11/06/2012  
**Method Type:** Group  
**Notes:** Agents will work with adm asst in office conferences to keep county website up to date  
**Date Last Modified:** 10/01/2011 12:02:05

**ID:** 1453944  
**Task Title:** Annual Meeting/Interpretation Event



**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 11/08/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Annual Volunteer Recognition Event will be planned and implemented with assistance from LAB members. Volunteers from all program areas will be recognized  
**Date Last Modified:** 10/01/2011 11:44:17

**ID:** 1453949  
**Task Title:** Leadership Advisory Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 11/08/2012  
**Group / Committee Name:** Hunt County LAB  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Interpretation  
**Notes:** LAB will provide leadership for annual volunteer recognition banquet  
**Date Last Modified:** 10/01/2011 11:54:32

**ID:** 1453940  
**Task Title:** Extension Informational Event  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 11/12/2012  
**Interpretation Type:** Mass Media  
**Notes:** Interpretation of Extension programs will be done via mass media  
**Date Last Modified:** 10/01/2011 11:47:02

**ID:** 1501696  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 11/29/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as requested by DED  
**Date Last Modified:** 10/01/2011 12:27:10

**ID:** 1453946  
**Task Title:** Monthly Office Conferences  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Group / Committee Name:** Hunt County Staff  
**Notes:** Staff will participate in monthly office conferences  
**Date Last Modified:** 10/01/2011 12:15:41

**ID:** 1563825

**Task Title:** Interpretation to State Officials  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 12/04/2012  
**Interpretation Type:** One-on-One  
**Notes:** Interpretation of Hunt County programs to State Officials  
**Date Last Modified:** 10/19/2011 13:45:10

**ID:** 1453945  
**Task Title:** Interpretation to State Officials  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 12/05/2012  
**Interpretation Type:** One-on-One  
**Notes:** Interpretation to State Officials will be done at direction of DED  
**Date Last Modified:** 10/01/2011 11:47:52

**ID:** 1563822  
**Task Title:** Extension Information Event  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 12/07/2012  
**Marketing/Promotion Type:** Group Meetings  
**Notes:** Conduct Extension Information Event  
**Date Last Modified:** 10/19/2011 13:43:51

**ID:** 1501697  
**Task Title:** Special Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 12/21/2012  
**Method Type:** One-to-one  
**Notes:** Complete special reports as directed by DED  
**Date Last Modified:** 10/01/2011 12:27:59

## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 13:24:50
Reviewers:		

## Plan Summary

Plan Originator:	<u>Mary Cole (Hunt County Office)</u>
Plan ID:	204238
Plan Title:	2012 Emergency Management Plan for Hunt County
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Community Resource & Economic Development » Emergency Management & Disaster Preparedness (I5) » Emergency Management & Disaster Preparedness (G1) » Emergency Management
Issue Source:	Emerging Issue
Plan Description:	Texas is subject to numerous disasters, whether they be natural, accidental or intentional. These hazards are somewhat unpredictable. During 2005, Texas experienced the effects of two hurricanes, drought, and numerous wildfires. Emergency Management is an organized analysis, planning, decision making, and assignment of available resources to prepare for, mitigate, respond to and recover from the effects of all hazards. The Hunt County Emergency Management Output Plan will support the State of Texas Emergency Management Plan and the local Hunt County Emergency Management Plan. Local emergency management plans provide guidance for the employment of emergency resources under a local incident commander. Local emergency management plans include specific provisions for requesting and employing state resources to aid in managing and resolving situations for which local resources are inadequate. Hunt County's Emergency Management Plan will provide outreach education to families, communities, businesses, and producers that will help them reduce their risk as they prepare for, mitigate for, and recover from disasters.
Target Audience:	Adults and Youth
Plan Goal:	The purpose of the Hunt County Emergency Management Plan is to provide an opportunity for individuals, families, businesses, and communities across Texas to learn how to better prepare for unexpected events, mitigate to reduce risk, and how to recover from whatever event they may have experienced.
Client Change:	Clientele Feedback
Objective Indicator:	Clientele will provide feedback from educational methods utilized.
Percent Time:	2
Other Personnel Involved:	<u>Sara Allen</u>
Volunteers Involved:	No
Collaborators:	Farm Service Agency, USDA Natural Resources Conservation Services County/City Emergency Management Coordinator (s)
Date Added:	09/27/2011 11:48:18
Date Last Modified:	10/01/2011 12:38:15

## Planned Tasks

ID:	1470083
Task Title:	Animal Issues Committee
Task Type:	Planning Groups
Lead:	Sara Allen
Event Date:	Unscheduled
Notes:	Meeting of the county Animal Issues Committee.
Date Last Modified:	10/01/2011 12:31:35

ID:	1470090
Task Title:	CEB Meeting
Task Type:	Educational Methods
Lead:	Sara Allen
Event Date:	Unscheduled

**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** DAR Crop loss data report  
**Date Last Modified:** 10/01/2011 12:32:08

**ID:** 1470079  
**Task Title:** Collaborate as member of County Emergency Board of Farm Service Agency  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Notes:** Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.  
**Date Last Modified:** 10/01/2011 12:32:30

**ID:** 1470080  
**Task Title:** Collaborate as member of County Emergency Board of Farm Service Agency  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Notes:** Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.  
**Date Last Modified:** 10/01/2011 12:32:51

**ID:** 1470086  
**Task Title:** Collaborate as member of County Emergency Board of Farm Service Agency  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Notes:** Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.  
**Date Last Modified:** 10/01/2011 12:33:11

**ID:** 1470085  
**Task Title:** Food and Agriculture Committee  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Interpretation Type:** Group Interpretation  
**Notes:** Meet with Food and Agriculture Committee as needed. Partners include Farm Service Agency and Natural Resources Conservation Service.  
**Date Last Modified:** 10/01/2011 12:33:45

**ID:** 1470084  
**Task Title:** Liaison with County Emergency Management Personnel

**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Notes:** Form personal contacts and working relationships with identified key emergency management personnel in the county. These contacts should include but are not limited to the county emergency management coordinator, law enforcement, first responders, health professionals, veterinarians, industry safety coordinators, and school administrators.  
**Date Last Modified:** 10/01/2011 12:34:07

**ID:** 1470089  
**Task Title:** Preparing for the Unexpected  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** Unscheduled  
**Notes:** Preparing for the Unexpected information will be distributed and used as an awareness tool during the Country Living Expo during the Hunt County Fair. The Emergency Management office did not participate in the Expo this year.  
**Date Last Modified:** 09/27/2011 11:48:18

**ID:** 1470088  
**Task Title:** Spring Expo Booth  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Method Type:** Group  
**Notes:** Set up preparedness booth at spring forage and garden expo. Visited one on one with interested participants.  
**Date Last Modified:** 10/01/2011 12:35:30

**ID:** 1470087  
**Task Title:** State Emergency Report - RPD  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Interpretation Type:** Group Interpretation  
**Notes:** Prepare requested information for RPD for State Emergency report regarding snow and ice.  
**Date Last Modified:** 10/01/2011 12:35:56

**ID:** 1470082  
**Task Title:** National Preparedness Week - Media Campaign  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 09/03/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Secure a proclamation from city/county leadership, news articles, radio PSAs, television spots, mini posters and exhibit (Preparing for the Unexpected). Exhibit and CD provided.  
**Date Last Modified:** 10/01/2011 12:36:56

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:22:30
Reviewers:		

## Plan Summary

Plan Originator:	Marv Cole
Plan ID:	204240
Plan Title:	2012 Hunt County BLT Copper Level
Plan Type:	Output
Plan Date Range:	01/02/2012 through 12/31/2012
Program Area Category:	Human Sciences » Helping People in Texas Eat Better and Safer » BLT
Issue Source:	Base Program
Plan Description:	12% of Hunt County population are food stamp recipients and 22,807 county residents are potentially eligible at 185% or lower of the Federal Poverty Income Level (Source: Statistical Data Chart for BLT Reference). Research suggests that limited resource individuals consume diets that are not in agreement with current dietary recommendations (i.e. Dietary Guidelines and Food Guide), potentially increasing their risk for developing chronic disease. Additionally, limited resource audiences are at a higher risk for food insecurity and hunger, which also impacts health.
Target Audience:	Adults and Youth
Plan Goal:	The goals for the BLT program include: 1. Clients will improve dietary quality and engage more often in physical activity 2. Clients will adopt one or more food resource management skills such as meal planning, comparison shopping, or shopping from a list. 3. Clients will indicate a reduction in out-of-pocket food expenses. 4. Clients will improve in one or more food safety practices such as proper hand washing, proper storage of food and proper thawing of food. 40 direct educational contacts will be made.
Client Change:	Customer Satisfaction
Objective Indicator:	Participants will acquire knowledge related to dietary quality, the importance of physical activity, food resource management, and food safety. Hunt County participates in BLT at the copper level and will contribute 208 hours of nutrition education for limited income families and will have a minimum of 40 direct educational contacts.
Percent Time:	10
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/27/2011 11:48:37
Date Last Modified:	10/01/2011 13:13:35

## Planned Tasks

ID:	1501708
Task Title:	Stretching Food Dollars Demonstration
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/10/2012
Method Type:	Group
Group Method Type:	In Person
Notes:	Program for Grandparents Raising Grandchildren
Date Last Modified:	10/01/2011 13:08:42

ID:	1470115
Task Title:	BLT Marketing
Task Type:	Marketing/Promotion
Lead:	Mary Cole
Event Date:	01/15/2012
Marketing/Promotion Type:	Newspaper

**Notes:** BLT marketing plans will include mass media, networking with other agencies, individual contacts, exhibits, and conference with HHSC to discuss programming efforts.  
**Date Last Modified:** 10/01/2011 12:42:23

**ID:** 1470114  
**Task Title:** BLT Planning Group  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 01/20/2012  
**Notes:** FCS Advisory Board will assist in evaluating BLT activities and identification of new audiences. BLT advisory board members met to develop outline for programs in 2012.  
**Date Last Modified:** 10/01/2011 12:41:37

**ID:** 1470119  
**Task Title:** Interpretation of County BLT Program  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 01/20/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Interpretation will be done at the first meeting of the FCS Advisory Board meeting. Members will also help identify opportunities for interpretation. BLT program of work included in POW presented to commissioners' court.  
**Date Last Modified:** 10/01/2011 12:51:03

**ID:** 1470116  
**Task Title:** BLT Program Implementation  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/23/2012  
**Notes:** Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.  
**Date Last Modified:** 10/01/2011 13:00:51

**ID:** 1501711  
**Task Title:** BLT Centra  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/27/2012  
**Date Last Modified:** 10/01/2011 13:11:24

**ID:** 1470153  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/31/2012  
**Method Type:** Group  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers. No program done at Wolfe City  
**Date Last Modified:** 10/31/2011 15:53:42

ID: 1501698  
Task Title: BLT Marketing  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 02/12/2012  
Marketing/Promotion Type: Newspaper  
Notes: Marketing for monthly meeting will be in agent's news column  
Date Last Modified: 10/01/2011 12:43:31

ID: 1470141  
Task Title: Monthly BLT programs  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 02/16/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
Date Last Modified: 10/01/2011 12:53:42

ID: 1501699  
Task Title: BLT Marketing  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 03/11/2012  
Marketing/Promotion Type: Newspaper  
Notes: community BLT program will be marketed through agent's column  
Date Last Modified: 10/01/2011 12:44:23

ID: 1470142  
Task Title: Monthly BLT programs  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 03/22/2012  
Method Type: Group  
Notes: Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
Date Last Modified: 10/01/2011 12:54:14

ID: 1501713  
Task Title: BLT Proposal  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/05/2012  
Date Last Modified: 10/01/2011 13:12:32



ID: 1501709  
Task Title: Stretching Food Dollars Demonstration  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/10/2012  
Method Type: Group  
Notes: Program for Grandparents Raising Grandchildren  
Date Last Modified: 10/01/2011 13:09:26

ID: 1501700  
Task Title: BLT Marketing  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 04/16/2012  
Marketing/Promotion Type: Newspaper  
Notes: BLT community program will be marketed through agent's column  
Date Last Modified: 10/01/2011 12:45:07

ID: 1470143  
Task Title: Monthly BLT programs  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/26/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Monthly program for Community Seeds in Lone Oak  
Date Last Modified: 10/01/2011 12:54:49

ID: 1501712  
Task Title: BLT Centra  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/27/2012  
Date Last Modified: 10/01/2011 13:11:55

ID: 1501701  
Task Title: BLT Marketing  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 05/13/2012  
Marketing/Promotion Type: Newspaper  
Notes: Community BLT program will be marketed through agent news column  
Date Last Modified: 10/01/2011 12:45:55

ID: 1470144

**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/24/2012  
**Method Type:** Group  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:55:39

**ID:** 1501702  
**Task Title:** BLT Marketing  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 06/17/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Community BLT program will be marketed through agent news column  
**Date Last Modified:** 10/01/2011 12:46:36

**ID:** 1470145  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/28/2012  
**Method Type:** Group  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:56:09

**ID:** 1501710  
**Task Title:** Stretching Food Dollars Demonstration  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/10/2012  
**Notes:** Program for Grandparents Raising Grandchildren  
**Date Last Modified:** 10/01/2011 13:10:08

**ID:** 1501703  
**Task Title:** BLT Marketing  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 07/15/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** community program will be marketed through agent news column  
**Date Last Modified:** 10/01/2011 12:47:16

**ID:** 1470146  
**Task Title:** Monthly BLT programs

**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/26/2012  
**Method Type:** Group  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:56:36

**ID:** 1501727  
**Task Title:** BLT Centra  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/27/2012  
**Date Last Modified:** 10/01/2011 13:12:57

**ID:** 1501704  
**Task Title:** BLT Marketing  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 08/12/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** community BLT program will be marketed through agent news column  
**Date Last Modified:** 10/01/2011 12:47:51

**ID:** 1470147  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 08/23/2012  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:57:10

**ID:** 1501705  
**Task Title:** BLT Marketing  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 09/09/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** community BLT program will be marketed through agent news column  
**Date Last Modified:** 10/01/2011 12:48:32

**ID:** 1470118  
**Task Title:** BLT Evaluation  
**Task Type:** Evaluation  
**Lead:** Mary Cole  
**Event Date:** 09/20/2012

**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** other  
**Sampling:** Sample (portion of participants)  
**Economic Impact:** Not Sure  
**Notes:** Customer Satisfaction surveys and one shot program evaluations will be used.  
**Date Last Modified:** 10/01/2011 12:59:58

**ID:** 1470148  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 09/27/2012  
**Method Type:** Group  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:57:39

**ID:** 1501706  
**Task Title:** BLT Marketing  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 10/14/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** agent will market community BLT program through news column  
**Date Last Modified:** 10/01/2011 12:49:27

**ID:** 1470149  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/25/2012  
**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.  
**Date Last Modified:** 10/01/2011 12:58:09

**ID:** 1501707  
**Task Title:** BLT Marketing  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 11/04/2012  
**Notes:** agent will market community BLT program through news column  
**Date Last Modified:** 10/01/2011 12:50:06

**ID:** 1470150  
**Task Title:** Monthly BLT programs  
**Task Type:** Educational Methods  
**Lead:** Mary Cole

**Event Date:** 11/15/2012

**Notes:** Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

**Date Last Modified:** 10/01/2011 12:58:47

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:22:37
Reviewers:		

## Plan Summary

Plan Originator:	<u>Mary Cole</u>
Plan ID:	204242
Plan Title:	2012 Hunt County Friend to Friend--Promoting Breast & Cervical Cancer Screenings
Plan Type:	Outcome
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Human Sciences » Improve Health and Wellness of Texans » Cancer Education
Issue Source:	Special Interest
Plan Description:	Women living in rural areas of Texas are less likely than their urban counterparts to have had a mammogram or Papanicolaou (Pap) test within the past two years. Treatment costs and mortality are higher for rural women because of later diagnosis. Access to accredited screening in rural communities is difficult since more than half of Texas counties are primary care health professional shortage areas. One-half of Texas counties do not have accredited, permanent mammography facilities. The Cancer Prevention Research Institute of Texas (CPRIT) awarded Extension funding to adapt and use the Friend to Friend(FTF)program to increase the number of women meeting American Cancer Society Screening standards. FTF is a research tested, best practice program developed with funding from the National Cancer Institute. It may be implemented by trained volunteers. FTF has significantly increased screening rates for under served, diverse women living in rural and urban communities. The program begins by forming a work group of four to six community volunteers to work with the agent and regional health program specialist to plan, market, and implement, and evaluate the program. The agent and her work group will offer a 1½ hour FTF "party" event in year one (2011) and another in year two (2012) that includes at least the following elements: 1. Presentation by a physician or nurse conveying a strong message that breast and cervical cancer is easier and more successfully treated when found earlier. 2. Trained, volunteer-led, small discussion group that focuses on: o answering questions; o engaging women to support each other to obtain screening, if needed; o providing a list of free and reduced cost screening sources and transportation; and o making appointments for screening, whenever possible.
Target Audience:	Adults » Underserved Populations
Plan Goal:	Increase the number of women 40 years and older living in rural and frontier counties who are up-to-date on their breast and cervical cancer screening using American Cancer Society guidelines. Goal for participation at FTF event will be 50.
Client Change:	Behavior Change/Adoption of Best Practice or Technology
Objective Indicator:	Signing commitment to have a mammogram and/or Pap test in accordance with screening guidelines. Knowledge of ACS breast and cervical cancer screening guidelines.
Percent Time:	6
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/27/2011 11:52:38
Date Last Modified:	10/31/2011 15:21:22

## Planned Tasks

ID:	1470209
Task Title:	Forming a task force
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/12/2012
Group / Committee Name:	Friend to Friend Task Force
Planning Group Type:	Task Force
Meeting Type:	Planning

**Notes:** 1. Invite women from the community who are interested in implementing the Friend to Friend (FTF) program to increase the number of local women meeting American Cancer Society screening guidelines for breast and cervical cancer. 2. Plan the time and location of a FTF party. 3. Secure speaker. 4. Modify and reproduce FTF print materials (flyers and other marketing materials) to meet local needs. 5. Recruit and train volunteers to be discussion group leaders during party. 6. Work with Regional Program Health Specialist to refine list of providers of mammograms and Pap tests for insured and uninsured women; contact each provider (clinics, hospitals, vans, BCCS, etc. on list to make sure proper hours and requirements are listed for women attending the party; secure commitment of mammogram vans and other providers--determine times and numbers of women who must sign up for van, etc to come. 7 . Plan for securing and preparing refreshments, decorations, and incentives.

**Date Last Modified:** 10/31/2011 15:23:01

**ID:** 1470216  
**Task Title:** Friend to Friend task force  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 01/26/2012  
**Group / Committee Name:** Friend to Friend Task Froce  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Date Last Modified:** 10/31/2011 15:24:16

**ID:** 1470210  
**Task Title:** Marketing/Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 01/30/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** 1. Modify Friend to Friend marketing materials for date, time, and place of party. 2. Plan and implement dissemination of marketing flyers and brochures; leave in clinics, community centers, doctors' offices, churches, hospitals, grocery store bulletin boards, etc. 3. Advertise party on radio, TV, in newspaper, etc.  
**Date Last Modified:** 10/31/2011 15:28:15

**ID:** 1470215  
**Task Title:** Task force meetings  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 02/09/2012  
**Group / Committee Name:** Friend to Friend Task Froce  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Notes:** Continue planning for event  
**Date Last Modified:** 10/31/2011 15:25:07

**ID:** 1470212  
**Task Title:** Educational methods--Friend to Friend Party  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/25/2012  
**Method Type:** Group

**Notes:** 1. Engage women with "bead" activity. 2. Provide party that includes a physician or nurse speaker that authoritatively presents screening guidelines for breast and cervical cancer and a discussion group led by trained volunteers. 3. Offer opportunity to complete commitment card to sign up for mammograms and/or Pap tests. 4. Offer incentives to participants as planned. Party usually lasts for 1 1/2 hours.

**Date Last Modified:** 10/31/2011 15:30:38

**ID:** 1470217  
**Task Title:** Friend to Friend Event  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/25/2012  
**Method Type:** Group  
**Date Last Modified:** 10/31/2011 15:29:33

**ID:** 1470213  
**Task Title:** Evaluation  
**Task Type:** Evaluation  
**Lead:** Mary Cole  
**Event Date:** 03/23/2012  
**Primary Data Collection Strategy:** Email Survey  
**Sampling:** Open (self-selected)  
**Economic Impact:** Not Sure  
**Notes:** 1. Participant numbers will be obtained from Event Sign-In form. Send copy of Sign-In Form to Dr. Carol Rice at Tx AgriLife Extension Service, Family Development and Resource Management, MS 2251, College Station, TX 77843-2251. 2. All participants will complete a commitment card which they will take home as a reminder to get needed screening(s). 3. Participants will complete an Exit Form on which they may either commit to make an appointment or actually make an appointment for a mammogram and/or Pap test; the form will also contain two question(s) (true or false) assessing their knowledge about screening guidelines and several demographic questions. 4. Exit Form will be returned along with copy of Event Sign In sheet to Dr. Carol Rice at Tx AgriLife Extension Service, Family Development and Resource Management, MS 2251, College Station, TX 77843-2251. 5. Agents will enter data into TeXas [number of women attending party], [number of women signing commitment card to get screened], [number of women signing up for actual appointments], [demographics], and [results of two questions regarding screening guidelines].  
**Date Last Modified:** 10/31/2011 15:38:54

**ID:** 1470214  
**Task Title:** Interpretation  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 03/25/2012  
**Interpretation Type:** Mass Media  
**Notes:** Provide briefing and handout to key stakeholders (e.g., community partners, county commissioners, direct supervisors, etc.).  
**Date Last Modified:** 10/31/2011 15:31:34

**ID:** 1470211  
**Task Title:** Friend to Friend--Finding Breast & Cervical Cancer Early - Summary  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 11/02/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Write end of year summary in TeXas.





## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 13:25:20
Reviewers:	Susan Ballabina	Approved on 11/11/2011 09:22:49

## Plan Summary

Plan Originator:	Mary Cole (Hunt County Office)
Plan ID:	204243
Plan Title:	2012 Hunt County Economic and Community Dev
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Community Resource & Economic Development » Community & Economic Development (11)
Issue Source:	TCFF Issue
Plan Description:	Growing pains with increased population, wider employment opportunities and education for youth were critical issues identified in TCFF planning cycle. This plan addresses economic and community development by strengthening the Alliance, organization facilitated by CEA-FCS, marketing and implementing FITSteps, and developing a stronger support system for entrepreneurs and home-based businesses. Hunt County continues to experience growth from the metroplex sprawl and must be prepared for growth. The Alliance is the primary county organization that allows all community decision makers to work together on issues of common concern to economic and community development. Interest in developing home-based and microenterprise businesses has accelerated and will support both economic and community development.
Target Audience:	Adults » Business/Corporate » Home Business Owners
Plan Goal:	1. Strengthen the Alliance's mission to communicate issues of common concern to all parts of the county. 2. Assist new chair and Directors of Alliance with organization and management of Alliance and projects; 3. Scholarship program continued and funds raised to support scholarship committee goals with one meeting sponsored each year 4. Texas AgriLIFE Extension in Hunt County is recognized as a viable resource for home-based businesses and entrepreneurs. 5. Alliance committees strengthened and function as by laws direct. 6. Three child care conferences will be held to support need for continuing education. Two directed to workers; one directed to current and pending owner/operators.
Client Change:	Clientele Feedback
Objective Indicator:	Additional individuals take leadership roles with Alliance, including new city involvement; committees begin to function; scholarship program is enhanced.
Percent Time:	15
Other Personnel Involved:	
Volunteers Involved:	No
Collaborators:	Commissioners Court
Date Added:	09/27/2011 11:54:48
Date Last Modified:	10/01/2011 15:13:31

## Planned Tasks

ID:	1470225
Task Title:	Alliance Announcement Letters
Task Type:	Marketing/Promotion
Lead:	Mary Cole
Event Date:	01/13/2012
Marketing/Promotion Type:	Letters/Announcements
Notes:	Alliance meeting announcement prepared and distributed by agent, including information about program, meeting particulars and encouragement for area participants.
Date Last Modified:	10/01/2011 13:18:19

ID:	1501848
Task Title:	Child Care Conference
Task Type:	Educational Methods
Lead:	Mary Cole

**Event Date:** 01/21/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Child care conference provides three hours plus one bonus hour; this is a PCR event  
**Date Last Modified:** 10/01/2011 15:10:37

**ID:** 1470223  
**Task Title:** Alliance for Economic Development  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/25/2012  
**Method Type:** Group  
**Notes:** Alliance will meet quarterly with a new economic resource presenting an informational program. Alliance format: 30 minutes for meal, 30 minutes for speaker and 30 minutes for area to promote new developments.  
**Date Last Modified:** 10/01/2011 13:20:45

**ID:** 1470230  
**Task Title:** Alliance Newsletter  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/25/2012  
**Method Type:** Letters/Announcements  
**Notes:** Economic Development newsletter prepared and distributed at Alliance meetings  
**Date Last Modified:** 10/01/2011 13:23:50

**ID:** 1470231  
**Task Title:** Evaluation  
**Task Type:** Evaluation  
**Lead:** Mary Cole  
**Event Date:** 01/25/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** other  
**Sampling:** Sample (portion of participants)  
**Economic Impact:** Not Sure  
**Notes:** Evaluation will be done with Alliance BOD to determine whether goals are met for the year, and to set goals for the next year.  
**Date Last Modified:** 10/01/2011 13:30:06

**ID:** 1470236  
**Task Title:** Heritage Expo Committee  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 03/19/2012  
**Planning Group Type:** Other  
**Meeting Type:** Planning  
**Notes:** Task force will meet to evaluate 2011 event and plan for 2012  
**Date Last Modified:** 10/01/2011 13:23:17

ID: 1470226  
Task Title: Alliance Board of Directors  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 03/26/2012  
Notes: Executive Board prepares agenda for Alliance meeting with input from agent.  
Date Last Modified: 10/01/2011 13:36:30

ID: 1470237  
Task Title: Alliance Announcement Letters  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 04/13/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Alliance meeting announcement prepared and distributed by agent, including information about program, meeting particulars and encouragement for area participants.  
Date Last Modified: 10/01/2011 13:19:12

ID: 1470234  
Task Title: Alliance for Economic Development  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/25/2012  
Method Type: Group  
Notes: Alliance will meet quarterly with a new economic resource presenting an informational program. Alliance format: 30 minutes for meal, 30 minutes for speaker and 30 minutes for area to promote new developments.  
Date Last Modified: 10/01/2011 13:21:12

ID: 1470242  
Task Title: Alliance Newsletter  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 04/25/2012  
Method Type: Letters/Announcements  
Notes: Economic Development newsletter prepared and distributed at Alliance meetings  
Date Last Modified: 10/01/2011 13:24:15

ID: 1470222  
Task Title: Scholarship Committee  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 04/27/2012  
Group / Committee Name: Scholarship Committee  
Planning Group Type: Other  
Meeting Type: Implementation  
Notes: Scholarship committee will meet to select 2 scholarship winners for 2012.

Date Last Modified: 10/01/2011 13:31:35

ID: 1470229  
Task Title: Country Living Expo  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 06/08/2012  
Marketing/Promotion Type: Multiple Types  
Notes: Country Living Expo will be exhibit in General Exhibits Building during Hunt County Fair. Local agencies and resource persons who provide county services will man the booth (Country Trapper, water supply companies, county health department, County Judge and Commissioners, game wardens, Extension and 4-H, TAMU-Commerce, PJC, etc.) Purpose is to educate new and uninformed citizens about county services.  
Date Last Modified: 10/01/2011 13:27:13

ID: 1470221  
Task Title: Texas Heritage Expo  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 06/09/2012  
Method Type: One-to-one  
Notes: Texas Heritage Expo will be held in Creative Arts Building of the Hunt County Fair. Exhibitors will demonstrate heritage arts and crafts. Volunteers will man exhibits and assist with Heritage Foods contest.  
Date Last Modified: 10/01/2011 13:32:08

ID: 1501849  
Task Title: Child Care Conference  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 06/23/2012  
Notes: Child care conference provides 3 hours plus one bonus hour; this is a PCR event  
Date Last Modified: 10/01/2011 15:11:36

ID: 1470235  
Task Title: Alliance Board of Directors  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 06/25/2012  
Notes: Executive Board of the Alliance for Economic Development will meet one month prior to the quarterly Alliance meeting. Board will finalize resource person for the Alliance and finalize plans for the meeting. Board will discuss ongoing projects and determine new projects.  
Date Last Modified: 10/01/2011 13:36:59

ID: 1470238  
Task Title: Alliance Announcement Letters  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 07/13/2012  
Marketing/Promotion Type: Letters/Announcements

**Notes:** Alliance meeting announcement prepared and distributed by agent, including information about program, meeting particulars and encouragement for area participants.  
**Date Last Modified:** 10/01/2011 13:19:45

**ID:** 1501780  
**Task Title:** Alliance for Economic Development  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/25/2012  
**Method Type:** Group  
**Notes:** Alliance will meet for quarterly meeting  
**Date Last Modified:** 10/01/2011 13:35:05

**ID:** 1470243  
**Task Title:** Alliance Newsletter  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/25/2012  
**Method Type:** Letters/Announcements  
**Notes:** Economic Development newsletter prepared and distributed at Alliance meetings  
**Date Last Modified:** 10/01/2011 13:24:44

**ID:** 1501850  
**Task Title:** Child Care Conference  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/28/2012  
**Notes:** This conference is targeted to owner/operators and those anticipating going into the business; this is a PCR event  
**Date Last Modified:** 10/01/2011 15:13:10

**ID:** 1470224  
**Task Title:** Membership/Directory Committee  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 09/19/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** Alliance Membership/Directory Committee will revise directory in summer in order to have ready for distribution at the October meeting; appointment of a membership committee will encourage new members for the Alliance.  
**Date Last Modified:** 10/01/2011 13:26:16

**ID:** 1501782  
**Task Title:** Alliance Board of Directors  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 09/24/2012  
**Notes:** Alliance Board of Directors meets for quarterly planning meeting

Date Last Modified: 10/01/2011 13:37:59

ID: 1470241  
Task Title: Alliance Announcement Letters  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 10/12/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Alliance meetings will be announced in agent's news column and listed in Community Activities in local newspapers, as well as announcement letter sent to Alliance members.  
Date Last Modified: 10/01/2011 13:29:16

ID: 1501781  
Task Title: Alliance for Economic Development  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/24/2012  
Notes: Alliance will meet for quarterly meeting  
Date Last Modified: 10/01/2011 13:35:41

ID: 1470244  
Task Title: Alliance Newsletter  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/24/2012  
Method Type: Letters/Announcements  
Notes: Economic Development newsletter prepared and distributed at Alliance meetings  
Date Last Modified: 10/01/2011 13:25:19

ID: 1501783  
Task Title: Alliance Board of Directors  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 12/10/2012  
Notes: Board of Directors meets for regular meeting  
Date Last Modified: 10/01/2011 13:38:33

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:22:57
Reviewers:		

## Plan Summary

Plan Originator:	Mary Cole
Plan ID:	204258
Plan Title:	2012 Hunt County TEEA Recruitment and Management
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Volunteerism » FCS Volunteer Programs » TEEA
Issue Source:	Base Program
Plan Description:	The TEEA organization provides an opportunity for adults to participate in informal educational opportunities, develop leadership skills, strengthen the family dynamics by providing a strong support system and offer opportunities to provide community service. Hunt County has a strong organization in place but desires to expand membership. A variety of ways will be implemented to develop expansion including development of a strategic plan, quarterly membership outreach programs, and annual membership drive.
Target Audience:	Adults » Volunteers
Plan Goal:	1. To increase membership in the Hunt EEA, including organizing one new club in 2012. 2. To correctly interpret the organization using the newly adopted vision of family, education, leadership and service. To assist present members in marketing techniques, including sponsoring community education programs. 4. To have a viable and interesting EEA program in Hunt County.5. To provide support to EE Association and members.6. Provide leader training and subject matter instruction for members.
Client Change:	Clientele Feedback
Objective Indicator:	Members increase participation in leadership roles and increased membership in the organization.
Percent Time:	10
Other Personnel Involved:	
Volunteers Involved:	No
Collaborators:	Texas Extension Education Association
Date Added:	09/27/2011 12:44:16
Date Last Modified:	10/01/2011 15:16:47

## Planned Tasks

ID:	1470813
Task Title:	EEA Executive Board
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/09/2012
Notes:	Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.
Date Last Modified:	10/01/2011 14:03:39

ID:	1470802
Task Title:	Alzheimer's Activity Aprons
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/16/2012
Notes:	EE members will make Alzheimer's Activity Aprons to be given away to Alzheimer's patients, families and nursing facilities as a community service.
Date Last Modified:	10/01/2011 14:01:57



ID: 1470804  
Task Title: EEA Association  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 01/16/2012  
Notes: Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.  
Date Last Modified: 10/01/2011 14:01:19

ID: 1470817  
Task Title: EEA Association  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 01/16/2012  
Notes: Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.  
Date Last Modified: 10/01/2011 14:04:02

ID: 1470803  
Task Title: EEA Executive Board  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 01/16/2012  
Notes: Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.  
Date Last Modified: 10/01/2011 14:00:52

ID: 1470805  
Task Title: EEA Leader Training  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/23/2012  
Notes: EE members will conduct leader training.  
Date Last Modified: 10/01/2011 14:08:10

ID: 1470821  
Task Title: Agent Program for EE Clubs  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/26/2012  
Method Type: Group  
Notes: Program presented by agent  
Date Last Modified: 10/01/2011 14:00:18

ID: 1470795  
Task Title: Fabulous Fridays

**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/17/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.  
**Date Last Modified:** 10/31/2011 15:55:33

**ID:** 1572104  
**Task Title:** Fabulous Fridays  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/17/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.  
**Date Last Modified:** 10/31/2011 15:56:25

**ID:** 1470814  
**Task Title:** EEA Executive Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 03/12/2012  
**Notes:** Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.  
**Date Last Modified:** 10/01/2011 14:04:25

**ID:** 1470818  
**Task Title:** EEA Association  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 03/19/2012  
**Notes:** Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.  
**Date Last Modified:** 10/01/2011 14:04:44

**ID:** 1470810  
**Task Title:** EEA Leader Training  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/26/2012  
**Notes:** EE members will conduct leader training.  
**Date Last Modified:** 10/01/2011 14:08:48

**ID:** 1470799  
**Task Title:** Cultural Arts Workshop

**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/02/2012  
**Notes:** Cultural Arts workshop will be planned around a selected theme with speakers, activities, workshops, etc. The county cultural arts contest will also be held that day. Leadership and recruitment opportunity.  
**Date Last Modified:** 10/01/2011 14:03:05

**ID:** 1470801  
**Task Title:** EEA Spring Retreat  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/17/2012  
**Notes:** EEA members will participate in April 17 and 18 district spring retreat that includes Cultural Arts competition and district spring meeting  
**Date Last Modified:** 10/01/2011 14:11:17

**ID:** 1572105  
**Task Title:** Fabulous Fridays  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/20/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.  
**Date Last Modified:** 10/31/2011 15:57:00

**ID:** 1470811  
**Task Title:** EEA Leader Training  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/23/2012  
**Notes:** EE members will conduct leader training.  
**Date Last Modified:** 10/01/2011 14:09:11

**ID:** 1501852  
**Task Title:** Canning Demonstration  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/11/2012  
**Notes:** Basics of canning (pressure and water bath). This is a PCR event with TEEA cosponsoring with Extension  
**Date Last Modified:** 10/01/2011 15:16:24

**ID:** 1470815  
**Task Title:** EEA Executive Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 05/14/2012

**Notes:** Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.  
**Date Last Modified:** 10/01/2011 14:05:11

**ID:** 1470819  
**Task Title:** EEA Association  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 05/21/2012  
**Notes:** Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.  
**Date Last Modified:** 10/01/2011 14:05:28

**ID:** 1470808  
**Task Title:** EEA Interpretation  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 06/08/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Hunt EEA members provide leadership as superintendents for the county fair, do demonstrations in the Creative Arts Building and use this opportunity to interpret the program and recruit new members.  
**Date Last Modified:** 10/01/2011 14:07:41

**ID:** 1470816  
**Task Title:** EEA Executive Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 09/07/2012  
**Notes:** Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.  
**Date Last Modified:** 10/01/2011 14:06:51

**ID:** 1470820  
**Task Title:** EEA Association  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 09/17/2012  
**Notes:** Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.  
**Date Last Modified:** 10/01/2011 14:06:23

**ID:** 1470806  
**Task Title:** Agent Program for EEA  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 09/20/2012  
**Notes:** CEA presents two programs each year to each club in Jan and Dec.  
**Date Last Modified:** 10/01/2011 14:02:41

**ID:** 1572106  
**Task Title:** Fabulous Fridays  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 09/21/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.  
**Date Last Modified:** 10/31/2011 15:57:37

**ID:** 1470796  
**Task Title:** Marketing EEA  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 09/28/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Regular marketing and promotion of the EEA program will appear in weekly column such as upcoming programs of clubs, county wide activities and opportunities for prospective members.  
**Date Last Modified:** 10/31/2011 15:54:46

**ID:** 1470797  
**Task Title:** Achievement Event  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/01/2012  
**Notes:** Achievement event will be held in October: recognition of members' years of service with certificates, programs given by State Delegates of workshops attended at State meeting.  
**Date Last Modified:** 10/01/2011 14:02:19

**ID:** 1501841  
**Task Title:** Recognition by Commissioners' Court  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 10/01/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** EE Clubs will present "check" for volunteer hours contributed to community service projects in Hunt County to commissioners' court; court will sign proclamation proclaiming first week in October as TEEA week  
**Date Last Modified:** 10/01/2011 14:16:08

**ID:** 1470812  
**Task Title:** EEA Leader Training  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/22/2012  
**Notes:** EE members will conduct leader training.  
**Date Last Modified:** 10/01/2011 14:09:58

ID: 1470800  
Task Title: Making' Memories Marketing Opportunity  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 11/02/2012  
Marketing/Promotion Type: Group Meetings  
Notes: Holiday management program, "Makin' Memories," will be used by Hunt EEA as a fund raiser and recruitment tool.  
Date Last Modified: 10/01/2011 14:13:29

ID: 1470807  
Task Title: EEA Volunteer Recognition  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 11/08/2012  
Interpretation Type: Group Interpretation  
Notes: Agent will use weekly column to recognize EEA members for participation in leader training opportunities, conducting workshops, speaking before groups, being elected to office, etc. Personal correspondence will also be used for recognition. EE members will also be recognized at annual Volunteer Recognition Banquet.  
Date Last Modified: 10/01/2011 14:11:57

ID: 1572107  
Task Title: Fabulous Fridays  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 11/23/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.  
Date Last Modified: 10/31/2011 15:58:25

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:23:44
Reviewers:		

## Plan Summary

Plan Originator:	Mary Cole
Plan ID:	204278
Plan Title:	2012 Hunt County General FCS
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Human Sciences » Improve Health and Wellness of Texans
Issue Source:	Base Program
Plan Description:	All FCS related activities not reported under other plans; this will include news columns, and programs that are requested by new audiences.
Target Audience:	Adults
Plan Goal:	1. Reach new audiences as requested with FCS information 2. Market FCS programs, recognize and recruit volunteers through news columns
Client Change:	Customer Satisfaction
Percent Time:	10
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/27/2011 13:14:14
Date Last Modified:	10/01/2011 15:20:29

## Planned Tasks

ID:	1471493
Task Title:	Misc FCS Educational Activities
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/31/2012
Method Type:	Group
Group Method Type:	In Person
Notes:	One shot educational activities not found in other plans
Date Last Modified:	10/31/2011 16:01:29

ID:	1471492
Task Title:	News Columns
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/31/2012
Method Type:	Mass Media
Notes:	Weekly news column will be written and distributed.
Date Last Modified:	10/31/2011 16:08:05

ID:	1471517
Task Title:	Misc FCS Educational Activities
Task Type:	Educational Methods
Lead:	Mary Cole

**Event Date:** 02/29/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:02:04

**ID:** 1471495  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/29/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:08:50

**ID:** 1471518  
**Task Title:** Misc FCS Educational Activities  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/30/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:02:59

**ID:** 1471496  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/30/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:09:23

**ID:** 1471519  
**Task Title:** Misc FCS Educational Activities  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/30/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:03:38

**ID:** 1471497



**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/30/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:10:00

**ID:** 1471520  
**Task Title:** Misc FCS Educational Activities  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/30/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:04:11

**ID:** 1471498  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/31/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:10:30

**ID:** 1471521  
**Task Title:** Misc FCS Educational Activities  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/29/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:04:43

**ID:** 1471499  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/29/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:11:06

ID: 1471500  
Task Title: News Columns  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 07/31/2012  
Method Type: Mass Media  
Notes: Weekly news column will be written and distributed.  
Date Last Modified: 10/31/2011 16:11:35

ID: 1471501  
Task Title: News Columns  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 08/31/2012  
Method Type: Mass Media  
Mass Media Type: Newspaper  
Notes: Weekly news column will be written and distributed.  
Date Last Modified: 10/31/2011 16:12:09

ID: 1471524  
Task Title: Misc FCS Educational Activities  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/28/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: One shot educational activities not found in other plans  
Date Last Modified: 10/31/2011 16:05:32

ID: 1471502  
Task Title: News Columns  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/28/2012  
Method Type: Mass Media  
Mass Media Type: Newspaper  
Notes: Weekly news column will be written and distributed.  
Date Last Modified: 10/31/2011 16:12:43

ID: 1471525  
Task Title: Misc FCS Educational Activities  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/31/2012  
Method Type: Group  
Group Method Type: In Person

**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:06:29

**ID:** 1471503  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/31/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:13:15

**ID:** 1471526  
**Task Title:** Misc FCS Educational Activities  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 11/30/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** One shot educational activities not found in other plans  
**Date Last Modified:** 10/31/2011 16:07:08

**ID:** 1471504  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 11/30/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:13:49

**ID:** 1471505  
**Task Title:** News Columns  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 12/31/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Weekly news column will be written and distributed.  
**Date Last Modified:** 10/31/2011 16:14:17

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:23:53
Reviewers:		

## Plan Summary

Plan Originator:	<u>Mary Cole</u>
Plan ID:	204281
Plan Title:	2012 Hunt County Healthy Lifestyles
Plan Type:	Outcome
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Human Sciences » Helping People in Texas Eat Better and Safer
Issue Source:	Specialists/RPD
Plan Description:	FCS base programs will be reported to this goal: Walk Across Texas, diabetes education, Master Wellness Volunteer management, spring and fall cooking classes, Food Demonstrator activities and general cancer education.
Target Audience:	Adults
Plan Goal:	Overall health and wellness programs will be implemented: 1. Walk Across Texas will reach a target of 350 adults; Walk Across Texas will be marketed to schools for a youth audience in fall of 2012; 2. Six Master Wellness Volunteers will continue to reach new audiences with Extension curriculum; 3. Spring and fall cooking classes will emphasize basic food preparation to assist clientele in improving nutritional value of family meals and save dollars to extend resources; 4. Extension Food Demonstrators will test 100 recipes for use in agent newsletters, news columns and demonstrations. Recipes will be scored according to nutritional value, economy, ease of preparation, taste, and appearance. 5. Cancer education materials will be used at health fairs, programs, and other locations to teach awareness of screening and formation of healthy habits. 6. Do Well with Diabetes will be offered as a series; Cook Well with Diabetes will be offered as a series
Client Change:	Behavior Change/Adoption of Best Practice or Technology
Objective Indicator:	Awareness of presented subject matter, adoption of best practices when applicable, increased use of volunteers.
Percent Time:	25
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/27/2011 13:18:24
Date Last Modified:	10/01/2011 15:08:54

## Planned Tasks

ID:	1471642
Task Title:	Diabetes Advisory Board
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/13/2012
Notes:	Meet with advisory board to develop ideas for newsletter, emerging needs for diabetes education, etc.
Date Last Modified:	10/01/2011 14:41:48

ID:	1471621
Task Title:	WAT Coalition
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/16/2012
Notes:	Task force will plan activity.
Date Last Modified:	10/01/2011 14:54:48

ID: 1471588  
Task Title: Extension Food Demonstrators  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/17/2012  
Notes: Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
Date Last Modified: 10/01/2011 14:45:20

ID: 1471591  
Task Title: Diabetes Newsletter  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/26/2012  
Notes: "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.  
Date Last Modified: 10/01/2011 14:51:01

ID: 1471644  
Task Title: Multi County diabetes conference planning group  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 01/26/2012  
Notes: FCS agents in Hunt, Hopkins, Wood, Rains and Van Zandt will meet to plan a regional diabetes conference.  
Date Last Modified: 10/01/2011 14:49:13

ID: 1471626  
Task Title: WAT Marketing and Promotion  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 01/29/2012  
Marketing/Promotion Type: Newspaper  
Notes: Utilize multiple methods to promote WAT.  
Date Last Modified: 10/01/2011 14:59:21

ID: 1471590  
Task Title: Dietary Consultation  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/31/2012  
Notes: Dietary consults as requested. No diet consults in January.  
Date Last Modified: 10/31/2011 15:40:21

ID: 1471629  
Task Title: Master Wellness Volunteer Mgt.

**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 01/31/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:45:30

**ID:** 1471622  
**Task Title:** WAT Marketing and Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 02/05/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Utilize multiple methods to promote WAT.  
**Date Last Modified:** 10/01/2011 14:57:20

**ID:** 1471589  
**Task Title:** Cooking School Series  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/14/2012  
**Notes:** Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.  
**Date Last Modified:** 10/01/2011 14:43:06

**ID:** 1471592  
**Task Title:** Extension Food Demonstrators  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/21/2012  
**Notes:** Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
**Date Last Modified:** 10/01/2011 14:45:39

**ID:** 1471649  
**Task Title:** Multi County diabetes conference planning group  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 02/23/2012  
**Notes:** Agent planning committee to meet  
**Date Last Modified:** 10/01/2011 14:49:54

**ID:** 1471630  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/29/2012

**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported. No programs in Feb  
**Date Last Modified:** 10/31/2011 15:46:19

**ID:** 1471612  
**Task Title:** Diabetes Newsletter  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/01/2012  
**Notes:** "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.  
**Date Last Modified:** 10/01/2011 14:52:03

**ID:** 1471625  
**Task Title:** WAT Marketing and Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 03/04/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Utilize multiple methods to promote WAT.  
**Date Last Modified:** 10/01/2011 14:57:52

**ID:** 1471645  
**Task Title:** Train WAT team captains  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/09/2012  
**Notes:** Agent, volunteers and support staff will train team captains.  
**Date Last Modified:** 10/01/2011 14:54:25

**ID:** 1471623  
**Task Title:** WAT Kickoff  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/11/2012  
**Notes:** Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at local mall. Agent reports totals in weekly news column.  
**Date Last Modified:** 10/01/2011 14:56:43

**ID:** 1471615  
**Task Title:** Cooking School Series  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/13/2012  
**Notes:** Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.  
**Date Last Modified:** 10/01/2011 14:43:24

**ID:** 1471628  
**Task Title:** WAT Team Mileage Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/18/2012  
**Notes:** Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at local mall. Agent reports totals in weekly news column.  
**Date Last Modified:** 10/01/2011 14:58:48

**ID:** 1471593  
**Task Title:** Extension Food Demonstrators  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/20/2012  
**Notes:** Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
**Date Last Modified:** 10/01/2011 14:46:05

**ID:** 1471631  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 03/30/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:46:50

**ID:** 1471616  
**Task Title:** Cooking School Series  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/10/2012  
**Notes:** Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.  
**Date Last Modified:** 10/01/2011 14:43:44

**ID:** 1471594  
**Task Title:** Extension Food Demonstrators  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/17/2012  
**Notes:** Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
**Date Last Modified:** 10/01/2011 14:46:25

**ID:** 1471650



**Task Title:** Multi County diabetes conference planning group  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 04/26/2012  
**Notes:** Agents will meet to finalize conference  
**Date Last Modified:** 10/01/2011 14:50:30

**ID:** 1471632  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/30/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:47:23

**ID:** 1471627  
**Task Title:** WAT Team Mileage Reports  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/30/2012  
**Method Type:** One-to-one  
**Notes:** Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at local mall. Agent reports totals in weekly news column.  
**Date Last Modified:** 10/31/2011 15:51:57

**ID:** 1471651  
**Task Title:** Regional Diabetes Conference  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/01/2012  
**Notes:** Regional diabetes conference to be held in Sulphur Springs  
**Date Last Modified:** 10/01/2011 14:53:53

**ID:** 1471595  
**Task Title:** Extension Food Demonstrators  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/15/2012  
**Notes:** Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
**Date Last Modified:** 10/01/2011 14:46:50

**ID:** 1471624  
**Task Title:** WAT Interpretation  
**Task Type:** Interpretation  
**Lead:** Mary Cole

**Event Date:** 05/24/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Recognition event will be held the week following final reporting by WAT teams. Prizes for top teams will be presented with a summary of the miles walked, number of teams, etc.  
**Date Last Modified:** 10/01/2011 14:55:53

**ID:** 1471647  
**Task Title:** WAT Recognition Event  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 05/24/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Recognition event will serve as interpretation of WAT impact as well as to celebrate success of individuals and teams participating.  
**Date Last Modified:** 10/01/2011 14:58:22

**ID:** 1501845  
**Task Title:** Do Well With Diabetes Series  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 05/27/2012  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Begin to promote DWBW series; this is a PCR event  
**Date Last Modified:** 10/01/2011 15:07:18

**ID:** 1471646  
**Task Title:** WAT Interpretation  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 05/27/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Agent will interpret success of WAT to general public and stakeholders through news column  
**Date Last Modified:** 10/01/2011 14:56:16

**ID:** 1471633  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 05/31/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:47:54

**ID:** 1501846  
**Task Title:** Do Well With Diabetes Series  
**Task Type:** Educational Methods  
**Lead:** Mary Cole

**Event Date:** 06/07/2012  
**Notes:** DWBW series to be held on Thursdays in June  
**Date Last Modified:** 10/01/2011 15:04:30

**ID:** 1471613  
**Task Title:** Diabetes Newsletter  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/21/2012  
**Notes:** "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.  
**Date Last Modified:** 10/01/2011 14:52:42

**ID:** 1471634  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/29/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:48:24

**ID:** 1471643  
**Task Title:** Diabetes Advisory Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 07/13/2012  
**Notes:** Meet with advisory board to develop ideas for newsletter, emerging needs for diabetes education, etc.  
**Date Last Modified:** 10/01/2011 14:42:37

**ID:** 1471596  
**Task Title:** Extension Food Demonstrators  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/17/2012  
**Notes:** Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
**Date Last Modified:** 10/01/2011 14:47:09

**ID:** 1471635  
**Task Title:** Master Wellness Volunteer Mgt.  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 07/31/2012  
**Method Type:** Group  
**Notes:** Master Wellness Volunteer activities will be reported.  
**Date Last Modified:** 10/31/2011 15:48:51

ID: 1471597  
Task Title: Extension Food Demonstrators  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 08/21/2012  
Notes: Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
Date Last Modified: 10/01/2011 14:47:28

ID: 1471617  
Task Title: Cooking School Series  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/11/2012  
Notes: Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered. First in a series of 3 held.  
Date Last Modified: 10/01/2011 14:44:04

ID: 1471598  
Task Title: Extension Food Demonstrators  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/18/2012  
Notes: Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
Date Last Modified: 10/01/2011 14:47:45

ID: 1471636  
Task Title: Master Wellness Volunteer Mgt.  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/28/2012  
Method Type: Group  
Notes: Master Wellness Volunteer activities will be reported.  
Date Last Modified: 10/31/2011 15:49:53

ID: 1501847  
Task Title: Cook Well With Diabetes  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/04/2012  
Method Type: Group  
Notes: Cook Well with Diabetes Series on Thursdays in October. This is a PCR event  
Date Last Modified: 10/01/2011 15:06:53

ID: 1471618  
Task Title: Cooking School Series  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/09/2012  
Notes: Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.  
Date Last Modified: 10/01/2011 14:44:26

ID: 1471599  
Task Title: Extension Food Demonstrators  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/16/2012  
Notes: Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
Date Last Modified: 10/01/2011 14:48:02

ID: 1471614  
Task Title: Diabetes Newsletter  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/25/2012  
Notes: "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.  
Date Last Modified: 10/01/2011 14:53:21

ID: 1471637  
Task Title: Master Wellness Volunteer Mgt.  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 10/31/2012  
Method Type: Group  
Notes: Master Wellness Volunteer activities will be reported.  
Date Last Modified: 10/31/2011 15:50:24

ID: 1471619  
Task Title: Cooking School Series  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 11/13/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.  
Date Last Modified: 10/01/2011 14:44:55

ID: 1471600  
Task Title: Extension Food Demonstrators  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 11/20/2012  
Notes: Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.  
Date Last Modified: 10/01/2011 14:48:24

ID: 1471638  
Task Title: Master Wellness Volunteer Mgt.  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 11/29/2012  
Method Type: Group  
Notes: Master Wellness Volunteer activities will be reported.  
Date Last Modified: 10/31/2011 15:50:53

ID: 1471648  
Task Title: WAT evaluation summary  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 12/07/2012  
Interpretation Type: Group Interpretation  
Notes: WAT success will be summarized and included with the healthy lifestyle outcome plan.  
Date Last Modified: 10/01/2011 14:55:24

**SARA ALLEN**

**Agriculture &  
Natural  
Resources**

## Approvers/Reviewers

<b>Approver:</b>	Ronald Woolley	Approved on 11/23/2011 12:08:01
<b>Reviewers:</b>	Hurley Miller	

## Plan Summary

<b>Plan Originator:</b>	<u>Sara Allen (Hunt County Office)</u>
<b>Plan ID:</b>	205320
<b>Plan Title:</b>	2012 Hunt Co. MG Volunteer Management
<b>Plan Type:</b>	Output
<b>Plan Date Range:</b>	01/01/2012 through 12/31/2012
<b>Program Area Category:</b>	Volunteerism » Master Volunteer Programs » ANR Master Volunteer Programs » Master Gardener
<b>Issue Source:</b>	Base Program County Committee
<b>Plan Description:</b>	The Master Gardener Program in Hunt County has grown from 6 trainees in 1996 to 44 in 2012. Management of these volunteers has become a full time job for one agriculture agent. There is a need for better management and training for these volunteers to become more self sufficient.
<b>Target Audience:</b>	Adults » Volunteers
<b>Plan Goal:</b>	2008: Increase streamlined management leading to increased leadership by volunteers. A more self sustaining program with solid leadership, which continues to grow in numbers and responsibilities of projects. 2009: Encourage more volunteers to accept responsibilities of leadership positions. 2010: Provide oversight to program with majority of leadership coming from committee chairs and officers. 2011: Continue to transfer leadership to committee chairs and officers. Improve communications between membership outside the agent. 2012: Integrate new interns into program with goal of sustaining longer than one year.
<b>Client Change:</b>	Clientele Feedback
<b>Objective Indicator:</b>	The behavior and skills of Master Gardener volunteers will increase with knowledge of leadership positions. They will gain self confidence and assurance that they can tackle projects on their own, without direct interaction from the CEA, but with supervision. Volunteers will conduct committee meetings, will give reports of events as they are evaluated, and learn to accurately implement and promote project activities. This will be evidenced through submitted committee reports and volunteer work reports.
<b>Percent Time:</b>	15
<b>Other Personnel Involved:</b>	
<b>Volunteers Involved:</b>	No
<b>Date Added:</b>	09/30/2011 18:58:55
<b>Date Last Modified:</b>	10/04/2011 14:29:30

## Planned Tasks

<b>ID:</b>	1500910
<b>Task Title:</b>	Executive Board Meeting
<b>Task Type:</b>	Planning Groups
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	Unscheduled
<b>Group / Committee Name:</b>	MG Executive Board
<b>Planning Group Type:</b>	Task Force
<b>Meeting Type:</b>	Planning
<b>Notes:</b>	Will meet with MG officers two to three times per year for executive board meetings to plan for association leadership and communication needs.
<b>Date Last Modified:</b>	10/04/2011 13:37:13

<b>ID:</b>	1500925
<b>Task Title:</b>	Garden Tour Committee
<b>Task Type:</b>	Planning Groups
<b>Lead:</b>	Sara Allen





**Group / Committee Name:** Social Committee  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Notes:** Social committee will meet as needed to plan group events for association.  
**Date Last Modified:** 10/04/2011 13:38:10

**ID:** 1500963  
**Task Title:** Speakers Bureau Committee  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Group / Committee Name:** Speakers Bureau Committee  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Notes:** Volunteers will meet as needed to discuss promotion and implementation of speakers bureau to local groups.  
**Date Last Modified:** 10/04/2011 14:04:52

**ID:** 1500936  
**Task Title:** Association Meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office. Meetings held in Jan, Feb, Mar, April, May, June, Sept, and Oct.  
**Date Last Modified:** 10/04/2011 14:01:01

**ID:** 1500903  
**Task Title:** Committee Chairs  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Group / Committee Name:** MG Committee Chairs  
**Planning Group Type:** Task Force  
**Meeting Type:** Implementation  
**Notes:** Work with MG project committee chairs and committee members to provide guidance for projects. Replicated monthly.  
**Date Last Modified:** 10/04/2011 13:38:53

**ID:** 1500931  
**Task Title:** MG Contact List  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Update contact list annually for officers and committee chairs.  
**Date Last Modified:** 10/04/2011 13:58:33

**ID:** 1500926  
**Task Title:** MG Website/Facebook Updates  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Provide information to committee for inclusion on Master Gardener website and Facebook pages. Replicated monthly.  
**Date Last Modified:** 10/04/2011 13:55:57

**ID:** 1500935  
**Task Title:** Newspaper Committee  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Group / Committee Name:** Newspaper Committee  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Notes:** Planning of Horticulture news articles for 2012.  
**Date Last Modified:** 10/04/2011 13:59:16

**ID:** 1500944  
**Task Title:** Weekly Update E-Letter  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Volunteer will prepare weekly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs. Replicated monthly.  
**Date Last Modified:** 10/04/2011 13:39:53

**ID:** 1500932  
**Task Title:** State MG Award Applications  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 01/20/2012  
**Interpretation Type:** One-on-One  
**Notes:** Work with first vice president and other MG volunteers to write and submit association awards to state committee.  
**Date Last Modified:** 10/04/2011 13:59:46

**ID:** 1500923  
**Task Title:** Comm Court Interpretation  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 01/24/2012  
**Interpretation Type:** Group Interpretation

**Notes:** Volunteers will present commissioners court with a check for the dollar value of volunteer time given in 2011.  
**Date Last Modified:** 10/04/2011 14:05:45

**ID:** 1500943  
**Task Title:** Committee Chair/Officer Training  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/26/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Introduce expectations and provide training on leading committees.  
**Date Last Modified:** 10/04/2011 14:07:29

**ID:** 1500901  
**Task Title:** Monthly CEU  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/26/2012  
**Method Type:** Group  
**Notes:** Provide Continuing Education training at monthly MG meetings.  
**Date Last Modified:** 10/04/2011 14:02:38

**ID:** 1500930  
**Task Title:** Officer Installation  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 01/26/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Develop and conduct installation of new officers.  
**Date Last Modified:** 10/04/2011 14:01:43

**ID:** 1500921  
**Task Title:** Annual Report  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 03/05/2012  
**Interpretation Type:** One-on-One  
**Notes:** Prepare annual report to state MG coordinator and news release regarding prior year accomplishments and hours volunteered.  
**Date Last Modified:** 10/04/2011 13:40:30

**ID:** 1500898  
**Task Title:** IRS 990-N Filing  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 03/05/2012  
**Interpretation Type:** One-on-One

**Notes:** MG Treasurer will prepare proper paperwork.  
**Date Last Modified:** 10/04/2011 14:08:23

**ID:** 1500899  
**Task Title:** Pre-Garden Tour  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/13/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct pre=tour event for Master Gardeners and other volunteers.  
**Date Last Modified:** 10/04/2011 14:13:27

**ID:** 1500929  
**Task Title:** Fair Booth Committee  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 05/02/2012  
**Group / Committee Name:** Fair Booth Committee  
**Planning Group Type:** Task Force  
**Meeting Type:** Planning  
**Notes:** Preparation for county fair booth.  
**Date Last Modified:** 10/04/2011 14:11:34

**ID:** 1500934  
**Task Title:** State Award Honors  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/04/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Agent and Mg's will attend state conference awards ceremony.  
**Date Last Modified:** 10/04/2011 14:10:40

**ID:** 1500927  
**Task Title:** Chamber of Commerce Membership  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 10/01/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Association will re-join the Greenville Chamber of Commerce.  
**Date Last Modified:** 10/04/2011 14:12:29

**ID:** 1500908  
**Task Title:** County Awards  
**Task Type:** Interpretation  
**Lead:** Sara Allen

**Event Date:** 11/08/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Present awards to volunteers for Master Gardener of the Year, Master Gardener Intern of the Year, 5, 10, and 15 year pins. This is done in conjunction with LAB Annual Volunteer Award Dinner and Program.  
**Date Last Modified:** 10/04/2011 14:26:33

**ID:** 1500902  
**Task Title:** News Article - Recognition  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 11/15/2012  
**Interpretation Type:** Mass Media  
**Notes:** Prepare news article for recognition of MG volunteers.  
**Date Last Modified:** 10/04/2011 14:27:48

**ID:** 1500922  
**Task Title:** Output Report Summary  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 12/01/2012  
**Interpretation Type:** One-on-One  
**Notes:** Prepare summaries for Output Report in MG Volunteer Management.  
**Date Last Modified:** 10/04/2011 14:28:55

**ID:** 1500920  
**Task Title:** MG Chartering  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Interpretation Type:** One-on-One  
**Notes:** Prepare chartering information for state MG office.  
**Date Last Modified:** 10/04/2011 14:28:31

## Approvers/Reviewers

<b>Approver:</b>	Ronald Woolley	Approved on 11/23/2011 12:10:16
<b>Reviewers:</b>	Hurley Miller	

## Plan Summary

<b>Plan Originator:</b>	<u>Sara Allen (Hunt County Office)</u>
<b>Plan ID:</b>	205321
<b>Plan Title:</b>	2012 Hunt Co. Livestock and Forage Education
<b>Plan Type:</b>	Outcome
<b>Plan Date Range:</b>	01/01/2012 through 12/31/2012
<b>Program Area Category:</b>	Food, Fiber & Green Industries » Livestock & Poultry Management (12)
<b>Issue Source:</b>	Base Program County Committee
<b>Plan Description:</b>	Livestock production includes beef cattle, horses, swine, sheep and goats, and is a stable enterprise in Hunt County \$30 million for Hunt County. To raise livestock, forage production is vital to the nutritional needs of the animals. Forage production is also a valuable commodity based on ag increment reports. The predominant producer, those with less than 100 head of cattle, and those raising less than 100 acres of forage, need further information to enhance their operation and make it more profitable. The plan also addresses water quality for livestock through pond management, and proper environmental stewardship through pesticide applicator training and continuing education for those who utilize applicators licenses on pastures and hayfields.
<b>Target Audience:</b>	Adults » Agricultural Producers & Related Fields » Livestock Producers
<b>Plan Goal:</b>	To provide research based educational materials as requested by livestock and forage producers to enhance their animal and/or forage operation best management practices for increased production and profitability.
<b>Client Change:</b>	Behavior Change/Adoption of Best Practice or Technology
<b>Objective Indicator:</b>	Clients will adopt new technologies and best management practices in the areas of livestock production, and forage management. Pesticide applicators will increase their knowledge of general, laws and regulations and Integrated Pest Management topics. Specifically, producers will learn knowledge of feeding, economic choices, forage needs of cattle and nutrient needs of forage, soil testing, fertility, and hay harvesting.
<b>Percent Time:</b>	25
<b>Other Personnel Involved:</b>	
<b>Volunteers Involved:</b>	No
<b>Date Added:</b>	09/30/2011 19:02:02
<b>Date Last Modified:</b>	10/11/2011 16:41:54

## Planned Tasks

<b>ID:</b>	1501020
<b>Task Title:</b>	Fertility Demonstration Harvest
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	Unscheduled
<b>Notes:</b>	Harvested grass samples from result demonstration
<b>Date Last Modified:</b>	09/30/2011 19:02:02

<b>ID:</b>	1501012
<b>Task Title:</b>	Forage Result Demonstration
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	Unscheduled
<b>Notes:</b>	Conducted forage fertilization demonstration with producer Cindy Kravik in cooperation with NET Farmers Coop.
<b>Date Last Modified:</b>	09/30/2011 19:02:02

ID: 1501019  
Task Title: Last Chance CEU Training  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: Unscheduled  
Date Last Modified: 09/30/2011 19:02:02

ID: 1501018  
Task Title: Last Chance CEU Videos  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: Unscheduled  
Date Last Modified: 09/30/2011 19:02:02

ID: 1500972  
Task Title: Livestock and Forage News Articles  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: Unscheduled  
Marketing/Promotion Type: Newspaper  
Date Last Modified: 09/30/2011 19:02:02

ID: 1500980  
Task Title: Lvstk/Forage Event Promotion  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: Unscheduled  
Marketing/Promotion Type: Newspaper  
Notes: Promote upcoming events and activities on the county, regional and state level in the areas of livestock and forage production through website, Chambers of Commerce, promotional flyers, and media outlets to encourage participation in these educational activities.  
Date Last Modified: 09/30/2011 19:02:02

ID: 1501001  
Task Title: NRCS Local Workgroup  
Task Type: Planning Groups  
Lead: Sara Allen  
Event Date: Unscheduled  
Date Last Modified: 09/30/2011 19:02:02

ID: 1500978  
Task Title: Pest Applicator Inter Office Training  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: Unscheduled



**Notes:** Last Chance CEU videos available and Persons seeking private applicators license can review worksheet and watch DVD in Extension Office. Testing will be conducted at a TDA Location, PCR Event  
**Date Last Modified:** 10/11/2011 16:41:35

**ID:** 1500986  
**Task Title:** Pesticide News Articles  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Prepare news article promoting upcoming Pesticide Applicator CEU Training.  
**Date Last Modified:** 09/30/2011 19:02:02

**ID:** 1501008  
**Task Title:** Pesticide News Articles  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Marketing/Promotion Type:** Newspaper  
**Notes:** Prepare news article promoting upcoming Pesticide Applicator CEU Training.  
**Date Last Modified:** 09/30/2011 19:02:02

**ID:** 1501022  
**Task Title:** Hunt Co Ag Blog  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Webpages  
**Notes:** Post agricultural and event information to blog regularly. To be replicated monthly.  
**Date Last Modified:** 10/11/2011 16:22:20

**ID:** 1500990  
**Task Title:** Ag/Livestock Committee meetings  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 01/19/2012  
**Group / Committee Name:** Ag/Livestock Committee  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** Meet with volunteer committee members to plan, implement and evaluate agriculture and natural resources programming. Meetings held at least two times per year.  
**Date Last Modified:** 10/11/2011 16:22:54

**ID:** 1545992  
**Task Title:** Feral Hog Symposium  
**Task Type:** Educational Methods

**Lead:** Sara Allen  
**Event Date:** 02/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct event do discuss trapping, shooting, and other alternatives of contro; diseases, safety factors, laws, and other aspects of Feral Hog Control. PCR Event.  
**Date Last Modified:** 10/11/2011 16:34:06

**ID:** 1500979  
**Task Title:** NET Spring Ag Expo  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/12/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct Spring Forage Seminar to promote spring pasture fertilization and management along with NET Farmers Coop Expo.  
**Date Last Modified:** 10/11/2011 16:36:27

**ID:** 1500998  
**Task Title:** Ag Agency/Service Directory  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 03/15/2012  
**Marketing/Promotion Type:** Group Meetings  
**Notes:** Update and distribute ag services directory to individuals throughout the year. Free to be included and to receive.  
**Date Last Modified:** 10/11/2011 16:20:15

**ID:** 1501013  
**Task Title:** Forage Field Day  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/03/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Tour and discuss brush control in pastures and view forage fertilization result demonstration. PCR Event  
**Date Last Modified:** 10/11/2011 16:30:45

**ID:** 1501023  
**Task Title:** Fertility Result Demonstration  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/09/2012  
**Method Type:** One-to-one  
**Notes:** Apply Fertilizers for annual result demonstration.  
**Date Last Modified:** 10/11/2011 16:32:47

**ID:** 1500971  
**Task Title:** Basic Ag Field Day  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/13/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Attended and assisted with seminar. PCR Event  
**Date Last Modified:** 10/11/2011 16:31:05

**ID:** 1500970  
**Task Title:** Basic Horse Management 201  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/16/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct 2nd session on Horse Management with topics to include Aging/Dentistry, Horse Theft Prevention and ID, Body Condition Scoring, Saddle Fit, and Bits. PCR Event  
**Date Last Modified:** 10/11/2011 16:30:20

**ID:** 1501003  
**Task Title:** Pond Management Field Day  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/27/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct Pond Management Field Day to promote water quality, pond design and construction, fish management, and weed control. PCR event  
**Date Last Modified:** 10/11/2011 16:40:31

**ID:** 1501004  
**Task Title:** CEU Course Approval  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/08/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** Receive approval from RDA and CCA for CEU Training.  
**Date Last Modified:** 10/11/2011 16:24:56

**ID:** 1501014  
**Task Title:** Pond Management Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 05/11/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey

**Sampling:** Census (all participants)  
**Economic Impact:** Not Sure  
**Notes:** Evaluate Pond Management seminar. Evaluation provided by Dr. Higginbotham.  
**Date Last Modified:** 10/11/2011 16:39:58

**ID:** 1500973  
**Task Title:** Pesticide Event Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/18/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote upcoming events in Pesticide Awareness through website, chambers of commerce, promotional flyers, newsletters, and mass media to encourage participation in educational events.  
**Date Last Modified:** 10/11/2011 16:39:00

**ID:** 1501006  
**Task Title:** June CEU Training  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 06/27/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** CEU training will be conducted for pesticide license holders and CCA's. Topics will include Laws and Regulations, general Pesticide Information and Integrated Pest Management. PCR Event  
**Date Last Modified:** 10/11/2011 16:35:45

**ID:** 1501016  
**Task Title:** Forage Field Day Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 06/28/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)  
**Economic Impact:** Yes  
**Notes:** Evaluation of Forage Field Day event.  
**Date Last Modified:** 10/11/2011 16:29:50

**ID:** 1500997  
**Task Title:** CEU Course TDA/CCA Reports  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 06/29/2012  
**Interpretation Type:** One-on-One  
**Notes:** Prepare appropriate reports for TDA/CCA from CEU class rosters.  
**Date Last Modified:** 10/11/2011 16:25:43

**ID:** 1500992  
**Task Title:** Ag/Livestock Committee meetings  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 07/12/2012  
**Group / Committee Name:** Ag/Livestock Committee  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** Meet with volunteer committee members to plan, implement and evaluate agriculture and natural resources programming. Meetings held at least two times per year.  
**Date Last Modified:** 10/11/2011 16:23:30

**ID:** 1500996  
**Task Title:** Hay Show Forms and Letters  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 07/18/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Promote having hay tested for hay show and entered in event.  
**Date Last Modified:** 10/11/2011 16:35:18

**ID:** 1500983  
**Task Title:** Hay Entries  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 08/15/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** Agent and committee volunteers will collect and process hay entries for submission for testing.  
**Date Last Modified:** 10/11/2011 16:34:39

**ID:** 1500975  
**Task Title:** Fall Seed Program  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 08/30/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct Fall Winter Pasture program in conjunction with NET Farmers Coop and Fall Expo.  
**Date Last Modified:** 10/11/2011 16:28:12

**ID:** 1501015  
**Task Title:** Fall Seed Program Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 09/12/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)

**Economic Impact:** Not Sure  
**Notes:** Evaluation of fall seed program.  
**Date Last Modified:** 10/11/2011 16:28:35

**ID:** 1500989  
**Task Title:** Hay Show Spreadsheet  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 09/13/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Provide all hay show participants with spreadsheet analyzing and interpreting data from hay entered in show.  
**Date Last Modified:** 10/11/2011 16:37:16

**ID:** 1501010  
**Task Title:** Ag Agency/Service Directory  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 09/20/2012  
**Marketing/Promotion Type:** Group Meetings  
**Notes:** Update and distribute ag services directory to individuals throughout the year. Free to be included and to receive.  
**Date Last Modified:** 10/11/2011 16:20:42

**ID:** 1500988  
**Task Title:** Program/Hay Show  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 09/20/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct annual hay show. Speaker(s) will discuss proper management for producing quality hay for livestock supplementation. PCR Event  
**Date Last Modified:** 10/11/2011 16:36:55

**ID:** 1500991  
**Task Title:** Evaluation/Hay Show  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 10/09/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)  
**Economic Impact:** Yes  
**Notes:** Hay Show participants will complete evaluations determining success of program, handouts, meal, location, and speakers. New committee members will be identified from evaluation. Suggested improvements for event will be ask for.  
**Date Last Modified:** 10/11/2011 16:27:26

**ID:** 1501011  
**Task Title:** CEU Course Approval  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 10/12/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** Receive approval from RDA and CCA for CEU Training.  
**Date Last Modified:** 10/11/2011 16:25:18

**ID:** 1500984  
**Task Title:** Winners of Hay Show  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 10/12/2012  
**Interpretation Type:** Mass Media  
**Notes:** Prepare news article and photo of hay show contest winners. Submit to local and regional newspapers.  
**Date Last Modified:** 10/11/2011 16:41:04

**ID:** 1501005  
**Task Title:** Pesticide Event Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 10/26/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote upcoming events in Pesticide Awareness through website, chambers of commerce, promotional flyers, newsletters, and mass media to encourage participation in educational events.  
**Date Last Modified:** 10/11/2011 16:39:22

**ID:** 1500993  
**Task Title:** November CEU Training  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/15/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** CEU training will be conducted for pesticide license holders and CCA's. Topics will include Laws and Regulations, general Pesticide Information and Integrated Pest Management. PCR Event  
**Date Last Modified:** 10/11/2011 16:37:48

**ID:** 1501002  
**Task Title:** Pesticide Applicator Training and Testing  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/15/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Provide training and testing for persons receiving private applicator license. PCR Event  
**Date Last Modified:** 10/11/2011 16:38:28

**ID:** 1500999  
**Task Title:** Ag Income Report  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 11/19/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Meet with agricultural leaders to prepare ag increment report for Hunt County.  
**Date Last Modified:** 10/11/2011 16:21:03

**ID:** 1501009  
**Task Title:** CEU Course TDA/CCA Reports  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 11/27/2012  
**Interpretation Type:** One-on-One  
**Notes:** Prepare appropriate reports for TDA/CCA from CEU class rosters.  
**Date Last Modified:** 10/11/2011 16:26:07



## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 12:11:19
Reviewers:	Hurley Miller	

## Plan Summary

Plan Originator:	<u>Sara Allen (Hunt County Office)</u>
Plan ID:	205322
Plan Title:	2012 Hunt Co. EarthKind Environmental Stewardship
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Food, Fiber & Green Industries » Nursery, Floral, Landscape, & Turf (I4)
Issue Source:	Base Program County Committee Emerging Issue
Plan Description:	Horticulture is the fastest growing and most significant agricultural industry in Hunt County. In 2009, horticultural crops accounted for 35% of the total ag income in the county, with a \$22.3 million dollar impact. In addition, water is a preeminent issue across the state, as indicted through local input, legislative efforts, and numerous other indicators. Teaching EarthKind practices is critical as landscape irrigation accounts for up to 40% to 60% of total residential water use during peak summer months. Improper landscape management, through the use of fertilizers and pesticides increases the risk of reduced water quality. There is a need for varied programming to expand the knowledge base and resources available to the public in the area of EarthKind Environmental Stewardship.
Target Audience:	Adults and Youth » Families
Plan Goal:	To provide educational opportunities and resources for homeowners and individuals interested in EarthKind Landscape practices. To teach these individuals to conserve and protect natural resources while creating a healthy and sustainable landscape environment.
Client Change:	Clientele Feedback
Objective Indicator:	Landscape Water Conservation: Use of selected/adapted plant materials. Use of mulch. Use of improved water delivery system. Improved irrigation system/water management. Improved landscape design. Use of water conserving soil amendments. Landscape Fertilization: Use of selected/adapted plant materials. Use of low phosphorus/nitrate containing fertilizers. Improved application techniques. Improved application timing Safe use, handling and storage of fertilizers. Chemical Pesticide Use in the Landscape: Safe use, handling and storage of pesticides. Use of selected/adapted plant materials Use of IPM techniques. Landscape Waste Management: Use of Don't Bag It. Use of home composting. Use of leaf management programs. Improved plant nutrition management.
Percent Time:	30
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/30/2011 19:05:22
Date Last Modified:	10/12/2011 22:49:40

## Planned Tasks

ID:	1501041
Task Title:	Education Committee Meeting
Task Type:	Planning Groups
Lead:	Sara Allen
Event Date:	Unscheduled
Notes:	Education committee met to plan spring and fall event and figure out ways to implement cost recovery.
Date Last Modified:	09/30/2011 19:05:22

ID:	1501129
Task Title:	Education Committee Meeting
Task Type:	Planning Groups
Lead:	Sara Allen

**Event Date:**                    :  Unscheduled  
**Notes:**                           :  Meeting to Plan Fall ITG program.  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:**                               :  1501026  
**Task Title:**                   :  Garden Tour Planning Meeting  
**Task Type:**                   :  Planning Groups  
**Lead:**                           :  Sara Allen  
**Event Date:**                   :  Unscheduled  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:**                               :  1501111  
**Task Title:**                   :  HG Design Committee  
**Task Type:**                   :  Planning Groups  
**Lead:**                           :  Sara Allen  
**Event Date:**                   :  Unscheduled  
**Notes:**                         :  Volunteers serving on the design committee will meet as needed to create Heritage Garden Design; review design concepts; and make overall plans for the garden. Committee will order plants for inclusion in the garden.  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:**                               :  1501115  
**Task Title:**                   :  HG Design Committee  
**Task Type:**                   :  Planning Groups  
**Lead:**                           :  Sara Allen  
**Event Date:**                   :  Unscheduled  
**Notes:**                         :  Volunteers serving on the design committee will meet as needed to create Heritage Garden Design; review design concepts; and make overall plans for the garden. Committee will order plants for inclusion in the garden.  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:**                               :  1501113  
**Task Title:**                   :  Outdoor Learning Center Committee  
**Task Type:**                   :  Planning Groups  
**Lead:**                           :  Sara Allen  
**Event Date:**                   :  Unscheduled  
**Notes:**                         :  Master Gardener volunteers will continue expansion of the Heritage Garden based on funds and workers available. Committee will meet as needed to plan for the expansion through the Outdoor Learning Center.  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:**                               :  1501088  
**Task Title:**                   :  Plant Swap Planning  
**Task Type:**                   :  Planning Groups  
**Lead:**                           :  Sara Allen  
**Event Date:**                   :  Unscheduled  
**Notes:**                         :  Preparations for upcoming plant swap.  
**Date Last Modified:**       :  09/30/2011 19:05:22

**ID:** 1501054  
**Task Title:** Radio Interview  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Marketing/Promotion Type:** Newspaper  
**Date Last Modified:** 09/30/2011 19:05:22

**ID:** 1501055  
**Task Title:** Special News Coverage  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Interpretation Type:** Group Interpretation  
**Notes:** Special coverage promoting Master Gardener program and Follies.  
**Date Last Modified:** 09/30/2011 19:05:22

**ID:** 1501124  
**Task Title:** 903 Magazine Article  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Mass Media  
**Notes:** Volunteer will prepare quarterly gardening segment for 903 Magazine.  
**Date Last Modified:** 10/12/2011 22:31:53

**ID:** 1501071  
**Task Title:** EarthKind Horticulture News Articles  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.  
**Date Last Modified:** 10/12/2011 22:36:08

**ID:** 1501043  
**Task Title:** Garden Manager  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Group / Committee Name:** Garden Manager  
**Planning Group Type:** Task Force  
**Meeting Type:** Implementation

**Notes:** Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

**Date Last Modified:** 10/12/2011 22:36:57

**ID:** 1501057  
**Task Title:** Heritage Garden Maintenance  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person

**Notes:** MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

**Date Last Modified:** 10/12/2011 22:39:49

**ID:** 1501029  
**Task Title:** MG Office  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** One-to-one

**Notes:** Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

**Date Last Modified:** 10/12/2011 22:46:28

**ID:** 1501069  
**Task Title:** MG Website Management  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Webpages

**Notes:** Training for wordpress system, setup contact email, work on calendar.

**Date Last Modified:** 10/12/2011 22:45:56

**ID:** 1501125  
**Task Title:** MG Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 01/04/2012  
**Marketing/Promotion Type:** Webpages

**Notes:** Provide updates regularly to MG Facebook page.

**Date Last Modified:** 10/12/2011 22:45:03

**ID:** 1501094  
**Task Title:** Speakers Bureau

**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/04/2012  
**Method Type:** Group  
**Notes:** Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.  
**Date Last Modified:** 10/12/2011 22:47:42

**ID:** 1501090  
**Task Title:** Art of Gardening Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 01/19/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)  
**Economic Impact:** Yes  
**Notes:** Develop program evaluation for Quarterly Art of Gardening Seminars. January, April, July and October.  
**Date Last Modified:** 10/12/2011 22:33:06

**ID:** 1501027  
**Task Title:** Art of Gardening Seminar  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/19/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Quarterly Series held at W. Walworth Harrison Public Library in Greenville. Master Gardeners and other speakers will provide current information on horticulture and gardening topics. Programs held in January, April, July and October.  
**Date Last Modified:** 10/12/2011 22:35:31

**ID:** 1501036  
**Task Title:** Heritage Garden Brochures  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 04/03/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** The Education Committee will update brochures promoting and explaining the Heritage Garden. Brochures will be available for the public visiting the garden and will be used as an educational and marketing tool.  
**Date Last Modified:** 10/12/2011 22:39:16

**ID:** 1501084  
**Task Title:** Wildlife Habitat Certification  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 04/03/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Recertify Heritage Garden as a Wildlife Habitat with the National Wildlife Federation.

Date Last Modified: 10/12/2011 22:48:19

ID: 1501089  
Task Title: Garden Tour Radio Promotion  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 04/04/2012  
Marketing/Promotion Type: Radio  
Notes: Promote upcoming tour on radio stations.  
Date Last Modified: 10/12/2011 22:38:13

ID: 1501080  
Task Title: Vegetable Result Demonstration  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 04/09/2012  
Method Type: Result Demos  
Notes: Conduct a randomized, replicated result demonstration in the vegetable bed of the Heritage Garden for tomatoes.  
Date Last Modified: 10/12/2011 22:49:00

ID: 1501086  
Task Title: In the Garden Series  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 04/11/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Volunteers will conduct educational seminars on site in the Heritage Garden as part of the In The Garden Series. Dates and topics will be determined by the Education Committee of the Heritage Garden.  
Date Last Modified: 10/12/2011 22:42:06

ID: 1501105  
Task Title: Plant Swap  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 05/05/2012  
Method Type: One-to-one  
Notes: MG volunteers will host a Plant Trades Day and Swap for the community. Participants learn of new plant materials and bring plants to share with others.  
Date Last Modified: 10/12/2011 22:43:50

ID: 1501096  
Task Title: In the Garden Evaluation  
Task Type: Evaluation  
Lead: Sara Allen  
Event Date: 05/10/2012  
Evaluation Strategy: Post only

**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)  
**Economic Impact:** Yes  
**Notes:** Evaluate In the Garden Series educational events by topic.  
**Date Last Modified:** 10/12/2011 22:41:26

**ID:** 1501083  
**Task Title:** Landscape Plant Demonstrations  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/10/2012  
**Method Type:** One-to-one  
**Notes:** Visitors to the Heritage Garden, and participants in the Garden Tour and Plant Sale will learn proper landscape plants to promote EarthKind practices in their home landscapes.  
**Date Last Modified:** 10/12/2011 22:44:20

**ID:** 1501112  
**Task Title:** Garden Tour  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/12/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Host a tour of landscapes in the county to allow public to learn techniques and plants useful for our area.  
**Date Last Modified:** 10/12/2011 22:37:30

**ID:** 1501087  
**Task Title:** Hunt County Fair Booth  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 06/08/2012  
**Method Type:** One-to-one  
**Notes:** Conduct booth at Hunt County Fair to promote EarthKind Landscape Design practices.  
**Date Last Modified:** 10/12/2011 22:40:21

**ID:** 1501117  
**Task Title:** In the Garden Series  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 10/10/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Event was cancelled due to lack of registration. Volunteers will conduct educational seminars on site in the Heritage Garden as part of the In The Garden Series. Dates and topics will be determined by the Education Committee of the Heritage Garden. PCR Event  
**Date Last Modified:** 10/12/2011 22:43:08

**ID:** 1501110

<b>Task Title:</b>	Plant Swap
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	10/20/2012
<b>Method Type:</b>	One-to-one
<b>Notes:</b>	MG volunteers will host a Plant Trades Day and Swap for the community. Participants learn of new plant materials and bring plants to share with others.
<b>Date Last Modified:</b>	10/12/2011 22:46:57



**JAMES SWART**

**Integrated Pest  
Management**

## Approvers/Reviewers

<b>Approver:</b>	Ronald Woolley	Approved on 11/23/2011 14:12:31
<b>Reviewers:</b>	Charles Allen Hurley Miller	

## Plan Summary

<b>Plan Originator:</b>	<u>James Swart (Hunt County Office)</u>
<b>Plan ID:</b>	204342
<b>Plan Title:</b>	Applied Research: Wheat Production 2012
<b>Plan Type:</b>	Outcome
<b>Plan Date Range:</b>	01/01/2012 through 12/31/2012
<b>Program Area Category:</b>	Food, Fiber & Green Industries » Crop & Forage Production (I1) » Crop & Forage Production Systems (G1)
<b>Issue Source:</b>	Base Program
<b>Plan Description:</b>	Agent will conduct applied research collaboratively with A & M Commerce personnel, CCRI, and the agribusiness industry. Research will be designed to determine the most cost effective management strategies for producing winter wheat in this region. Emphasis will be on variety selection, weed control, fertility management, plant populations, insect pest management, and disease management. Producers will be asked to help identify limitations to wheat production and suggest relevant research projects. Crop status information will be generated with a survey scouting program, and timely recommendations will be made with an electronic newsletter. In addition, research results will be distributed via the electronic newsletter and local agribusiness outlets.
<b>Target Audience:</b>	Adults » Agricultural Producers & Related Fields » Crop Producers
<b>Plan Goal:</b>	Regional wheat producers will adopt the most cost-efficient technologies on wheat production. This will include selection of the best varieties, fertility programs, herbicide programs, and plant disease management programs. Participants in the survey program will be queried on adoption of best management practices
<b>Client Change:</b>	Behavior Change/Adoption of Best Practice or Technology
<b>Objective Indicator:</b>	Participants in the survey program will be queried on adoption of best management practices as listed above.
<b>Percent Time:</b>	30
<b>Other Personnel Involved:</b>	
<b>Volunteers Involved:</b>	No
<b>Date Added:</b>	09/27/2011 15:03:41
<b>Date Last Modified:</b>	09/30/2011 12:00:21

## Planned Tasks

<b>ID:</b>	1473332
<b>Task Title:</b>	Field Scouting Program
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	James Swart
<b>Event Date:</b>	01/02/2012
<b>Method Type:</b>	Result Demos
<b>Notes:</b>	Wheat survey program to assess insect and disease developments in the area wheat crop. Field scouting will be conducted from January to the end of April. Growers will be advised to spray according to established IPM principles.
<b>Date Last Modified:</b>	09/30/2011 10:43:23

<b>ID:</b>	1473347
<b>Task Title:</b>	Newsletter
<b>Task Type:</b>	Interpretation
<b>Lead:</b>	James Swart
<b>Event Date:</b>	01/02/2012
<b>Interpretation Type:</b>	Mass Media
<b>Notes:</b>	Newsletter to wheat producers on fertility, greenbug management, and weed management.

Date Last Modified: 09/30/2011 11:07:12

ID: 1473351  
Task Title: Planning Committee Meetings  
Task Type: Planning Groups  
Lead: James Swart  
Event Date: 01/21/2012  
Group / Committee Name: CCRI  
Planning Group Type: Program Area Committees  
Meeting Type: Planning  
Notes: CCRI will meet to plan research and educational programs in grain and cotton production.  
Date Last Modified: 09/30/2011 11:15:09

ID: 1473338  
Task Title: Field Scouting Program  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 02/01/2012  
Method Type: Result Demos  
Date Last Modified: 09/30/2011 11:09:05

ID: 1473346  
Task Title: Wheat Research Meeting/Tri State in Texarkana  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 02/09/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Agent will collaborate with Lynn Golden, CEA-Red River County, and agents from Arkansas and Louisiana in participating in the Tri State Extension meeting in Texarkana on February 9. I will review my wheat research and recommendations for Northeast Texas.  
Date Last Modified: 09/30/2011 11:21:54

ID: 1473339  
Task Title: Fertilize wheat research plots  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 03/01/2012  
Method Type: Result Demos  
Notes: Agent coordinated nitrogen fertilization of 26 wheat applied research trials. Studies included various timings and nitrogen rates.  
Date Last Modified: 09/30/2011 10:41:17

ID: 1473333  
Task Title: Field Scouting Program  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 03/01/2012

**Method Type:** Result Demos  
**Notes:** Agent will facilitate wheat survey program to assess insect, weed and disease developments in the area wheat crop.  
**Date Last Modified:** 09/30/2011 10:44:56

**ID:** 1473340  
**Task Title:** Fungicide applications on wheat plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 03/01/2012  
**Method Type:** Result Demos  
**Notes:** Agent sprayed late fungicide treatments on experiments in Royse City, Leonard, and Howe.  
**Date Last Modified:** 09/30/2011 10:47:25

**ID:** 1473352  
**Task Title:** Field Scouting Program  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Notes:** Agent will facilitate wheat survey program to assess insect, weed and disease developments in the area wheat crop.  
**Date Last Modified:** 09/30/2011 10:45:40

**ID:** 1496039  
**Task Title:** Fungicide application on wheat plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Date Last Modified:** 09/30/2011 10:48:49

**ID:** 1496119  
**Task Title:** Fungicide applications on wheat plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Date Last Modified:** 09/30/2011 11:00:27

**ID:** 1473348  
**Task Title:** Newsletter  
**Task Type:** Interpretation  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Interpretation Type:** Mass Media  
**Notes:** Newsletter to wheat producers reviewing rust conditions and with appropriate management recommendations.

Date Last Modified: 09/30/2011 11:13:02

ID: 1473344  
Task Title: Wheat Field Day  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 05/01/2012  
Method Type: Result Demos  
Notes: Agent will collaborate with AgriLife Research and AgriLife Extension personnel in facilitating a wheat field day to discuss optimum production practices. An additional field day was conducted on May 13 at the research site near Howe for producers in Grayson and Collin counties.  
Date Last Modified: 09/30/2011 11:19:36

ID: 1473341  
Task Title: Harvest wheat research plots  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: Result Demos  
Notes: Wheat research plots will be harvested, processed, and the data will be statistically analyzed for presentation to the public.  
Date Last Modified: 09/30/2011 11:04:52

ID: 1473335  
Task Title: Process wheat samples  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: Result Demos  
Date Last Modified: 09/30/2011 11:17:15

ID: 1496294  
Task Title: Process Wheat samples  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 07/02/2012  
Method Type: Result Demos  
Date Last Modified: 09/30/2011 11:17:59

ID: 1473336  
Task Title: Statistical analysis of wheat data  
Task Type: Interpretation  
Lead: James Swart  
Event Date: 07/02/2012  
Interpretation Type: One-on-One  
Date Last Modified: 09/30/2011 11:18:49

**ID:** 1473345  
**Task Title:** Wheat Research Meeting  
**Task Type:** Interpretation  
**Lead:** James Swart  
**Event Date:** 09/03/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Agent will collaborate with AgriLife Research and TAMU-Commerce in conducting a meeting to review wheat research results for the 2011-2012 production year. The meeting will be held at the Rayburn Student Center on the campus of Texas A&M University-Commerce.  
**Date Last Modified:** 09/30/2011 11:20:26

**ID:** 1473334  
**Task Title:** Plant wheat research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 10/01/2012  
**Method Type:** Result Demos  
**Notes:** Agent and research technicians will plant wheat research plots  
**Date Last Modified:** 09/30/2011 11:15:53

**ID:** 1473343  
**Task Title:** Plant wheat research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 11/01/2012  
**Method Type:** Result Demos  
**Notes:** Agent will plan wheat research in numerous locations across the region to spread risk and customize local production recommendations.  
**Date Last Modified:** 09/30/2011 11:16:18

**ID:** 1473331  
**Task Title:** Evaluation of Wheat Research Program  
**Task Type:** Evaluation  
**Lead:** James Swart  
**Event Date:** 12/03/2012  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Sample (portion of participants)  
**Economic Impact:** Yes  
**Notes:** Agent will conduct evaluation of wheat research and monitoring program at conclusion of year. Measurements will be made on knowledge gain and adoption of technology.  
**Date Last Modified:** 09/30/2011 10:39:10

**ID:** 1473342  
**Task Title:** Outcome Summary Report  
**Task Type:** Interpretation  
**Lead:** James Swart  
**Event Date:** 12/03/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Agent will assess impact and evaluate Wheat Applied Research Program for the 2010-2011 production year.



## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 14:12:58
Reviewers:	Charles Allen Hurley Miller	

## Plan Summary

Plan Originator:	<u>James Swart (Hunt County Office)</u>
Plan ID:	204346
Plan Title:	Applied Research/Row Crop Production 2012
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Food, Fiber & Green Industries » Crop & Forage Production (I1) » Crop & Forage Production Systems (G1)
Issue Source:	Base Program
Plan Description:	Agent will coordinate research designed to identify best management practices for row crop production in the region, including corn, cotton, grain sorghum, and soybeans. Primary emphasis of research will be to identify IPM strategies for managing crop pests including insects, weeds and plant diseases. CCRI will help identify problems associated with production of these crops and suggest research projects to help solve these problems.
Target Audience:	Adults » Agricultural Producers & Related Fields » Crop Producers
Plan Goal:	Producers will apply research information to their own crop production operations and improve profitability in cotton, corn, grain sorghum, and soybeans.
Client Change:	Customer Satisfaction
Objective Indicator:	Producers will adopt new insecticide technologies in the production of corn, grain sorghum, and cotton.
Percent Time:	25
Other Personnel Involved:	<u>Curtis Jones</u>
Volunteers Involved:	No
Collaborators:	Texas A&M University - Commerce Texas AgriLife Research
Date Added:	09/27/2011 15:07:51
Date Last Modified:	09/30/2011 12:02:13

## Planned Tasks

ID:	1473393
Task Title:	Planning of Row Crop Research
Task Type:	Planning Groups
Lead:	James Swart
Event Date:	01/02/2012
Group / Committee Name:	CCRI
Notes:	Planning of row crop research will be conducted by the following groups: 1. CCRI - growers will assess needs and suggest research projects at the CCRI annual meeting on January 21, 2006. 2. Swart and Jones will take producer suggestions and design research projects in corn, grain sorghum, and cotton. 3. Swart and Jones will also establish research projects of mutual interest designed by ag industry representatives.
Date Last Modified:	09/30/2011 11:30:50

ID:	1579671
Task Title:	Promote BIG Meeting
Task Type:	Marketing/Promotion
Lead:	James Swart
Event Date:	01/02/2012
Marketing/Promotion Type:	Newspaper



**Notes:** Agent will promote the grain sessions of the BIG meeting in Waco. Agenda information will be shared with area grain producers.  
**Date Last Modified:** 11/14/2011 15:37:51

**ID:** 1579675  
**Task Title:** Attend BIG Meeting  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 02/07/2012  
**Method Type:** Group  
**Notes:** Agent will attend BIG meeting  
**Date Last Modified:** 11/14/2011 15:39:11

**ID:** 1473388  
**Task Title:** Corn and grain sorghum research project management  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones and research technicians from TAMU-C will fertilize, cultivate and spray plots according to needs.  
**Date Last Modified:** 09/30/2011 11:27:06

**ID:** 1473391  
**Task Title:** Planting of corn and grain sorghum research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Notes:** Experiments will be planned and planted in cooperation with Texas A & M-Commerce personnel. Resources (seed, chemicals, and fertilizer) will be garnered from agribusiness.  
**Date Last Modified:** 09/30/2011 11:32:31

**ID:** 1473392  
**Task Title:** Seasonal management of cotton research projects  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 04/02/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will spray, fertilize, and cultivate cotton research plots according to best management practices.  
**Date Last Modified:** 09/30/2011 11:37:36

**ID:** 1473389  
**Task Title:** Corn and grain sorghum research project management  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 05/01/2012

**Method Type:** Result Demos  
**Notes:** Swart and research technicians from TAMU-C will fertilize, cultivate and spray plots according to needs.  
**Date Last Modified:** 09/30/2011 11:27:37

**ID:** 1473396  
**Task Title:** Planting of corn and grain sorghum research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 05/01/2012  
**Method Type:** Result Demos  
**Notes:** Experiments will be planned and planted in cooperation with Texas A & M-Commerce personnel. Resources (seed, chemicals, and fertilizer) will be garnered from agribusinesses.  
**Date Last Modified:** 09/30/2011 11:33:40

**ID:** 1473399  
**Task Title:** Planting of cotton research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 05/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, and research technicians will plant cotton research plots. Experiments will evaluate insecticide programs and varieties.  
**Date Last Modified:** 09/30/2011 11:34:18

**ID:** 1473394  
**Task Title:** Seasonal management of cotton research projects  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 05/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will spray, fertilize, and cultivate cotton research plots according to best management practices.  
**Date Last Modified:** 09/30/2011 11:38:10

**ID:** 1473390  
**Task Title:** Corn and grain sorghum research project management  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 06/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones and research technicians from TAMU-C will fertilize, cultivate and spray plots according to needs.  
**Date Last Modified:** 09/30/2011 11:28:13

**ID:** 1473395  
**Task Title:** Seasonal management of cotton research projects  
**Task Type:** Educational Methods  
**Lead:** James Swart

**Event Date:** 06/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will spray, fertilize, and cultivate cotton research plots according to best management practices.  
**Date Last Modified:** 09/30/2011 11:38:43

**ID:** 1473397  
**Task Title:** Corn and grain sorghum research project management  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 07/02/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones and research technicians from TAMU-C will fertilize, cultivate and spray plots according to needs.  
**Date Last Modified:** 09/30/2011 11:28:55

**ID:** 1473403  
**Task Title:** Row Crop Field Day  
**Task Type:** Interpretation  
**Lead:** James Swart  
**Event Date:** 07/02/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Agent will collaborate in row crop production field day in cooperation with AgriLife Research and A&M-Commerce personnel. Corn, grain sorghum, soybean, and sunflower production will be discussed.  
**Date Last Modified:** 09/30/2011 11:36:15

**ID:** 1473404  
**Task Title:** Row Crop Research Industry Tours  
**Task Type:** Interpretation  
**Lead:** James Swart  
**Event Date:** 07/02/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** Agent will host industry tours of row crop research for cooperators. Cooperators will include Valent USA, Monsanto, Bayer, BASF Corporation, DuPont, and Syngenta.  
**Date Last Modified:** 09/30/2011 11:36:53

**ID:** 1473400  
**Task Title:** Seasonal management of cotton research projects  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 07/02/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will spray, fertilize, and cultivate cotton research plots according to best management practices.  
**Date Last Modified:** 09/30/2011 11:39:21

**ID:** 1473387  
**Task Title:** Corn and grain sorghum harvest

**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 08/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, and research technicians will harvest corn and grain sorghum research plots.  
**Date Last Modified:** 09/30/2011 11:26:16

**ID:** 1473398  
**Task Title:** Process grain samples and analyze data  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 08/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will process grain samples and statistically analyze results.  
**Date Last Modified:** 09/30/2011 11:35:35

**ID:** 1473401  
**Task Title:** Harvest cotton research plots  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 10/01/2012  
**Method Type:** Result Demos  
**Notes:** Swart, Jones, research technicians, and student workers will harvest cotton research plots.  
**Date Last Modified:** 09/30/2011 11:29:50

**ID:** 1473402  
**Task Title:** Process cotton plot samples  
**Task Type:** Educational Methods  
**Lead:** James Swart  
**Event Date:** 11/01/2012  
**Method Type:** Result Demos  
**Notes:** Cotton plot samples will be run through the burr extractor to remove burrs and ginned to remove seeds. Lint will be weighed and recorded. Lint samples will be sent for quality analysis. Data will be statistically analyzed. Work will be done by Swart, Jones, research technicians, and student workers.  
**Date Last Modified:** 09/30/2011 11:34:57

## Approvers/Reviewers

<b>Approver:</b>	Ronald Woolley	Approved on 11/23/2011 14:12:03
<b>Reviewers:</b>	Charles Allen Hurley Miller	

## Plan Summary

<b>Plan Originator:</b>	James Swart (Hunt County Office)
<b>Plan ID:</b>	204351
<b>Plan Title:</b>	Pesticide Applicator Certification Training - 2012
<b>Plan Type:</b>	Output
<b>Plan Date Range:</b>	01/01/2012 through 12/31/2012
<b>Program Area Category:</b>	Food, Fiber & Green Industries » Pesticide Safety Education (I5)
<b>Issue Source:</b>	Base Program
<b>Plan Description:</b>	Crop producers and ranchers are required to obtain continuing education units (CEU's) to maintain a license to apply restricted use pesticides on their farming and ranching operation in Texas.
<b>Target Audience:</b>	Adults
<b>Plan Goal:</b>	The Ag Technology Conference is a recurring event that is designed to 1) provide continuing credit units (CEU's) to farmers and ranchers in northeast Texas, and 2) introduce new technology to the participants at a "teachable moment".
<b>Client Change:</b>	Clientele Feedback
<b>Objective Indicator:</b>	Participants in the Ag Technology Conference will improve their knowledge in pesticide use and safety, pasture production and management, and crop production.
<b>Percent Time:</b>	5
<b>Other Personnel Involved:</b>	
<b>Volunteers Involved:</b>	No
<b>Collaborators:</b>	Texas A&M University - Commerce
<b>Date Added:</b>	09/27/2011 15:12:31
<b>Date Last Modified:</b>	09/30/2011 12:06:12

## Planned Tasks

<b>ID:</b>	1473495
<b>Task Title:</b>	2012 Ag Technology Conference Planning Committee
<b>Task Type:</b>	Planning Groups
<b>Lead:</b>	James Swart
<b>Event Date:</b>	05/01/2012
<b>Group / Committee Name:</b>	Ag Technology Conference Planning Committee
<b>Planning Group Type:</b>	Program Area Committees
<b>Meeting Type:</b>	Planning
<b>Notes:</b>	The Ag Technology Planning committee will use evaluation tools from the 2011 conference to establish program needs for the 2012 conference. The group will suggest speakers and subject matter and the EA-IPM and committee members will contact and secure the speakers.
<b>Date Last Modified:</b>	09/30/2011 10:33:46

<b>ID:</b>	1473496
<b>Task Title:</b>	Print and Distribute programs
<b>Task Type:</b>	Marketing/Promotion
<b>Lead:</b>	James Swart
<b>Event Date:</b>	10/01/2012
<b>Marketing/Promotion Type:</b>	Multiple Types

**Notes:** EA-IPM will print 5000 flyers to be distributed via mailing list, and area ag industry outlets. In addition, the program will be promoted in two ag newspapers and magazines: Southwest Farm Press and Country World News. It will also be distributed via email throughout the region.

**Date Last Modified:** 09/30/2011 10:36:57

**ID:** 1473497

**Task Title:** Conduct 2012 Ag Technology Conference

**Task Type:** Educational Methods

**Lead:** James Swart

**Event Date:** 12/06/2012

**Method Type:** Group

**Group Method Type:** Technology-assisted

**Notes:** The 2012 Ag Technology Conference will be held on the campus of Texas A & M University - Commerce on December 6, 2012. The event will feature speakers who will address relevant agricultural subject that will both provide CEU's for farmers and ranchers, and updates on the latest agricultural technologies.

**Date Last Modified:** 09/30/2011 10:35:23

**ID:** 1579654

**Task Title:** Evaluation - 2011 Ag Technology Conference

**Task Type:** Evaluation

**Lead:** James Swart

**Event Date:** 12/06/2012

**Primary Data Collection Strategy:** In Person Survey

**Sampling:** Census (all participants)

**Economic Impact:** Yes

**Notes:** Agent will prepare and distribute evaluation survey to participants of the Ag Technology conference. Knowledge gain will be assessed.

**Date Last Modified:** 11/14/2011 15:33:20

## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 12/21/2011 09:11:54
Reviewers:	Charles Allen Hurley Miller	Approved on 12/16/2011 16:13:50

## Plan Summary

Plan Originator:	<u>James Swart (Hunt County Office)</u>
Plan ID:	204356
Plan Title:	Program Development 2012
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Volunteerism
Issue Source:	Base Program County Committee
Plan Description:	The LAB will meet three times during 2011 to plan and review Hunt County Extension Programs. They will also host an annual banquet to recognize people and organizations who have made a contribution to the educational effort in 2011. CCRI is a 501-c3 non profit organization that have evolved from the Hunt County IPM Steering Committee. CCRI provides money and resources to support the Cooperative Research Project, a partnership between Texas AgriLife Extension, TAMU-C, CCRI, and the agribusiness industry
Target Audience:	Adults and Youth
Plan Goal:	The LAB and CCRI will support educational programs implemented by Extension faculty in Hunt County
Client Change:	Customer Satisfaction
Objective Indicator:	LAB and CCRI will provide feedback on Extension programs and offer suggestions on improving the overall programs.
Percent Time:	5
Other Personnel Involved:	<u>Sara Allen</u>
Volunteers Involved:	No
Date Added:	09/27/2011 15:16:05
Date Last Modified:	09/30/2011 12:07:26

## Planned Tasks

ID:	1473627
Task Title:	CCRI annual meeting
Task Type:	Planning Groups
Lead:	James Swart
Event Date:	01/21/2012
Group / Committee Name:	CCRI
Planning Group Type:	Program Area Committees
Meeting Type:	Planning
Notes:	CCRI will meet for their annual meeting on January 15. At that time, they will review the 2011 crops research program and provide suggestions and support for the 2012 program.
Date Last Modified:	09/30/2011 11:50:51

ID:	1473625
Task Title:	Leadership Advisory Board
Task Type:	Planning Groups
Lead:	James Swart
Event Date:	01/27/2012
Group / Committee Name:	Hunt County LAB
Planning Group Type:	Coalitions
Meeting Type:	Planning

**Notes:** The EPC will meet to review and provide input to Hunt County Extension Programs.  
**Date Last Modified:** 09/30/2011 11:52:52

**ID:** 1473626  
**Task Title:** Leadership Advisory Board  
**Task Type:** Planning Groups  
**Lead:** James Swart  
**Event Date:** 05/18/2012  
**Group / Committee Name:** Hunt County LAB  
**Notes:** The EPC will meet to review and provide input to Hunt County Extension Programs  
**Date Last Modified:** 09/30/2011 11:53:39

**ID:** 1473624  
**Task Title:** Leadership Advisory Board  
**Task Type:** Planning Groups  
**Lead:** James Swart  
**Event Date:** 09/14/2012  
**Group / Committee Name:** Hunt County LAB  
**Planning Group Type:** Coalitions  
**Notes:** The EPC will meet to review and provide input to Hunt County Extension programs  
**Date Last Modified:** 09/30/2011 11:54:49



## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 14:11:42
Reviewers:	Charles Allen Hurley Miller	

## Plan Summary

Plan Originator:	<u>James Swart (Hunt County Office)</u>
Plan ID:	205145
Plan Title:	TAMUS Partnership Management -2012
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Food, Fiber & Green Industries » Crop & Forage Production (I1) » Crop & Forage Production Systems (G1)
Issue Source:	Base Program
Plan Description:	Agent will facilitate emerging partnership between Texas AgriLife Extension, Texas A & M University-Commerce, Texas AgriLife Research, and Cereal Crops Research Inc. This will include the following: - partner with above agencies and organizations in applied research in small grains and row crops - foster long term partnership between abovementioned agencies and organizations. - Provide leadership in acquisition of research farm to be shared by the partners
Target Audience:	Adults » Agricultural Producers & Related Fields » Crop Producers
Plan Goal:	To facilitate partnership between Texas AgriLife Extension, TAMU-C, Texas AgriLife Research, and CCRI. Cooperative projects and working relationships will be established in the 2012 calendar year.
Client Change:	Clientele Feedback
Objective Indicator:	Success of outcome program will be determined by state of partnership at the end of the 2011 calendar year and ensuing years (this will be a multi year plan).
Percent Time:	25
Other Personnel Involved:	<u>Curtis Jones</u>
Volunteers Involved:	No
Collaborators:	Texas A&M University - Commerce Texas AgriLife Research
Date Added:	09/30/2011 10:28:34
Date Last Modified:	09/30/2011 12:19:00

## Planned Tasks

ID:	1497007
Task Title:	Partnership Update
Task Type:	Educational Methods
Lead:	James Swart
Event Date:	01/02/2012
Method Type:	One-to-one
Date Last Modified:	09/30/2011 12:09:53

ID:	1497022
Task Title:	Partnership Update
Task Type:	Educational Methods
Lead:	James Swart
Event Date:	02/01/2012
Method Type:	One-to-one
Date Last Modified:	09/30/2011 12:11:18

ID: 1497025  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 03/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:11:57

ID: 1497028  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 04/02/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:13:30

ID: 1497030  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 05/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:14:06

ID: 1497033  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:14:35

ID: 1497035  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 07/02/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:15:28

ID: 1497052  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 08/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:16:09

ID: 1497055  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 09/03/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:16:48

ID: 1497056  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 10/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:17:18

ID: 1497058  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 11/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:17:44

ID: 1497059  
Task Title: Partnership Update  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 12/03/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 12:18:12

# **ALL COUNTY AGENTS**

## **4-H & Youth Development**

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/09/2011 14:35:50
Reviewers:	Derrick Bruton Hurley Miller	Approved on 10/31/2011 22:50:05

## Plan Summary

Plan Originator:	<u>Sara Allen</u>
Plan ID:	203198
Plan Title:	2012 Hunt County 4-H Management Plan
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Youth » Other (2010) » General Management Plans (Including Volunteerism)
Issue Source:	Base Program
Plan Description:	Oversee 4-H and youth development program including management of 4-H Club Managers, volunteer leaders, clubs/groups, coordination of Youth Board and work with partners to ensure effective functioning of the 4-H and youth development program.
Target Audience:	Adults and Youth » Volunteers and Youth
Plan Goal:	Managing the 4-H program includes many facets. Not only do members and volunteer leaders participate in educational events and activities, they are also involved with the Extension agent and a variety of groups and committees to plan and facilitate the program.
Client Change:	Clientele Feedback
Percent Time:	15
Other Personnel Involved:	<u>Mary Cole</u>
Volunteers Involved:	No
Date Added:	09/21/2011 14:19:54
Date Last Modified:	09/30/2011 17:56:48

## Planned Tasks

ID:	1442374
Task Title:	4-H Enrollment
Task Type:	Educational Methods
Lead:	Sara Allen
Event Date:	01/02/2012
Method Type:	One-to-one
Notes:	Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.
Date Last Modified:	09/30/2011 14:59:31

ID:	1442375
Task Title:	4-H Facebook Page
Task Type:	Marketing/Promotion
Lead:	Sara Allen
Event Date:	01/02/2012
Marketing/Promotion Type:	Webpages
Notes:	Market 4-H opportunities through 4-H Facebook page
Date Last Modified:	09/30/2011 16:04:26

ID:	1442423
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**Task Title:** 4-H Newsletter  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Prepare and mail 4-H newsletter with upcoming events and activities.  
**Date Last Modified:** 09/30/2011 16:14:34

**ID:** 1500215  
**Task Title:** 4-H PA Supervision  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** One-to-one  
**Notes:** Provide 4-H PA with monthly responsibilities and provide oversight to her work within the program. To be repeated monthly throughout year.  
**Date Last Modified:** 09/30/2011 16:43:36

**ID:** 1442448  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:31:30

**ID:** 1442435  
**Task Title:** 4-H Weekly News Articles  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Mass Media  
**Mass Media Type:** Newspaper  
**Notes:** 4-H Program Assistant will prepare weekly news article on 4-H and Youth Development opportunities.  
**Date Last Modified:** 09/30/2011 16:46:24

**ID:** 1442369  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:21:23

ID: 1500634  
Task Title: Record Book Training  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 01/03/2012  
Method Type: Group  
Group/Method Type: Technology-assisted  
Notes: Offer state online record book series training in county.  
Date Last Modified: 09/30/2011 17:23:07

ID: 1500261  
Task Title: Club Manager Training  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 01/10/2012  
Method Type: Group  
Group/Method Type: In Person  
Notes: Provide training to club managers and assistants.  
Date Last Modified: 09/30/2011 16:47:47

ID: 1442373  
Task Title: Youth Board  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 01/10/2012  
Group / Committee Name: Youth Board  
Planning Group Type: Program Area Committees  
Meeting Type: Planning  
Notes: Youth Board will meet twice annually and more if needed to provide leadership to 4-H program.  
Date Last Modified: 09/30/2011 16:52:48

ID: 1442429  
Task Title: 4-H Council  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 01/23/2012  
Method Type: Group  
Group/Method Type: In Person  
Notes: 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.  
Date Last Modified: 09/21/2011 14:45:53

ID: 1442398  
Task Title: 4-H Enrollment  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 02/01/2012  
Method Type: One-to-one

**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

**Date Last Modified:** 09/30/2011 14:59:58

**ID:** 1442376

**Task Title:** 4-H Facebook Page

**Task Type:** Marketing/Promotion

**Lead:** Sara Allen

**Event Date:** 02/01/2012

**Marketing/Promotion Type:** Webpages

**Notes:** Market 4-H opportunities through 4-H Facebook page

**Date Last Modified:** 09/30/2011 16:04:53

**ID:** 1442410

**Task Title:** 4-H Scholarships

**Task Type:** Marketing/Promotion

**Lead:** Mary Cole

**Event Date:** 02/01/2012

**Marketing/Promotion Type:** Multiple Types

**Notes:** Promote to senior 4-H'ers scholarship application deadlines.

**Date Last Modified:** 09/30/2011 16:49:15

**ID:** 1442449

**Task Title:** 4-H Weekly E-letter

**Task Type:** Educational Methods

**Lead:** Sara Allen

**Event Date:** 02/01/2012

**Method Type:** Letters/Announcements

**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.

**Date Last Modified:** 09/21/2011 14:37:58

**ID:** 1442387

**Task Title:** Monthly 4-H club meetings

**Task Type:** Educational Methods

**Lead:** Sara Allen

**Event Date:** 02/01/2012

**Method Type:** One-to-one

**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

**Date Last Modified:** 09/30/2011 16:21:57

**ID:** 1442399

**Task Title:** 4-H Enrollment

**Task Type:** Educational Methods

**Lead:** Sara Allen

**Event Date:** 03/01/2012



**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 15:00:19

**ID:** 1442377  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:05:12

**ID:** 1442424  
**Task Title:** 4-H Newsletter  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Prepare and mail 4-H newsletter with upcoming events and activities.  
**Date Last Modified:** 09/30/2011 16:15:13

**ID:** 1442411  
**Task Title:** 4-H Photography Contest  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote and register youth for Photography contest.  
**Date Last Modified:** 09/30/2011 16:53:29

**ID:** 1442450  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:38:30

**ID:** 1442388  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012

**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:22:32

**ID:** 1500635  
**Task Title:** Record Book Training  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/05/2012  
**Method Type:** Group  
**Group Method Type:** Technology-assisted  
**Notes:** Offer state online record book training series in county.  
**Date Last Modified:** 09/30/2011 17:23:50

**ID:** 1442430  
**Task Title:** 4-H Council  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/26/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.  
**Date Last Modified:** 09/21/2011 14:46:23

**ID:** 1442400  
**Task Title:** 4-H Enrollment  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/02/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 15:00:41

**ID:** 1442378  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 04/02/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:05:32

**ID:** 1442451  
**Task Title:** 4-H Weekly E-letter

**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/02/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:39:56

**ID:** 1442389  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/02/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:22:53

**ID:** 1500612  
**Task Title:** Ed Pres/STF Contests  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 04/28/2012  
**Method Type:** One-to-one  
**Notes:** Attend Ed Pres/STF contests as requested for judging/contest assignments.  
**Date Last Modified:** 09/30/2011 17:19:52

**ID:** 1442401  
**Task Title:** 4-H Enrollment  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 15:01:07

**ID:** 1442379  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:05:55

**ID:** 1442425

**Task Title:** 4-H Newsletter  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Prepare and mail 4-H newsletter with upcoming events and activities.  
**Date Last Modified:** 09/30/2011 16:15:31

**ID:** 1442452  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:40:25

**ID:** 1442390  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:23:13

**ID:** 1442412  
**Task Title:** Record Books  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/01/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote completion of 4-H record books.  
**Date Last Modified:** 09/30/2011 17:21:38

**ID:** 1500695  
**Task Title:** County Award Applications  
**Task Type:** Marketing/Promotion  
**Lead:** Mary Cole  
**Event Date:** 05/07/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote completion of county award applications.  
**Date Last Modified:** 09/30/2011 17:26:39

**ID:** 1500652

**Task Title:** ULTRA Leadership & Dist Council Promotion  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/07/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote district leadership opportunities.  
**Date Last Modified:** 09/30/2011 17:25:14

**ID:** 1442422  
**Task Title:** Multi-Co Camp  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/08/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote multi-county camp and identify participants and volunteers to attend.  
**Date Last Modified:** 09/30/2011 17:25:49

**ID:** 1442409  
**Task Title:** Record Book Training  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/14/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Participate and promote multi-county record book and scholarship training.  
**Date Last Modified:** 09/30/2011 17:21:00

**ID:** 1442431  
**Task Title:** 4-H Council  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/28/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.  
**Date Last Modified:** 09/21/2011 14:46:51

**ID:** 1442402  
**Task Title:** 4-H Enrollment  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 06/01/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 15:01:28

ID: 1442453  
Task Title: 4-H Weekly E-letter  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/01/2012  
Method Type: Letters/Announcements  
Notes: 4-H program assistant develops and sends weekly update to 4-H club managers.  
Date Last Modified: 09/21/2011 14:40:51

ID: 1442380  
Task Title: 4-H Facebook Page  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 06/04/2012  
Marketing/Promotion Type: Webpages  
Notes: Market 4-H opportunities through 4-H Facebook page  
Date Last Modified: 09/30/2011 16:06:16

ID: 1442391  
Task Title: Monthly 4-H club meetings  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/04/2012  
Method Type: One-to-one  
Notes: 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
Date Last Modified: 09/30/2011 16:23:43

ID: 1442467  
Task Title: 4-H Record Book Collection  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/13/2012  
Method Type: One-to-one  
Notes: Collect county record books for judging and submission to district.  
Date Last Modified: 09/30/2011 17:28:26

ID: 1500698  
Task Title: County Award Application Judging  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 06/13/2012  
Method Type: One-to-one  
Notes: Judging of county award applications.  
Date Last Modified: 09/30/2011 17:27:31

ID: 1442463  
Task Title: Intro to 4-H Lone Oak  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/13/2012  
Method Type: Group  
Group/Method Type: In Person  
Notes: Planning for six week summer program to promote 4-H at Library.  
Date Last Modified: 09/30/2011 16:38:43

ID: 1442403  
Task Title: 4-H Enrollment  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/02/2012  
Method Type: One-to-one  
Notes: Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
Date Last Modified: 09/30/2011 15:08:57

ID: 1442381  
Task Title: 4-H Facebook Page  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 07/02/2012  
Marketing/Promotion Type: Webpages  
Notes: Market 4-H opportunities through 4-H Facebook page  
Date Last Modified: 09/30/2011 16:06:37

ID: 1442426  
Task Title: 4-H Newsletter  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 07/02/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Prepare and mail 4-H newsletter with upcoming events and activities.  
Date Last Modified: 09/30/2011 16:15:52

ID: 1442454  
Task Title: 4-H Weekly E-letter  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/02/2012  
Method Type: Letters/Announcements  
Notes: 4-H program assistant develops and sends weekly update to 4-H club managers and 4-H active members

Date Last Modified: 09/21/2011 14:41:21

ID: 1442392  
Task Title: Monthly 4-H club meetings  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/02/2012  
Method Type: One-to-one  
Notes: 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
Date Last Modified: 09/30/2011 16:24:03

ID: 1442470  
Task Title: Multi County Camp Event  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/09/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Members leaders and 4-H program assistant attended camp.  
Date Last Modified: 09/30/2011 17:30:28

ID: 1442421  
Task Title: Officer Training  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/11/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Conduct County officer training.  
Date Last Modified: 09/30/2011 16:33:06

ID: 1442446  
Task Title: 4-H Club Manager Training  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 08/01/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Club manager training will be conducted.  
Date Last Modified: 09/30/2011 16:36:25

ID: 1442404  
Task Title: 4-H Enrollment  
Task Type: Educational Methods  
Lead: Sara Allen



**Event Date:** 08/01/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 15:09:19

**ID:** 1442382  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 08/01/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:06:59

**ID:** 1442460  
**Task Title:** 4-H Handbook  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 08/01/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** 4-H program assistant, with assistance and input from agents will develop County 4-H Handbook for coming 4-H year.  
**Date Last Modified:** 09/30/2011 16:19:55

**ID:** 1442455  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 08/01/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:41:44

**ID:** 1500265  
**Task Title:** Club Chartering  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 08/01/2012  
**Interpretation Type:** One-on-One  
**Notes:** Charge club managers with re-chartering of clubs for coming year.  
**Date Last Modified:** 09/30/2011 17:50:43

**ID:** 1442393  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen

**Event Date:** 08/01/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:24:26

**ID:** 1442371  
**Task Title:** School District contacts/Adjunct Faculty  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 08/01/2012  
**Method Type:** Letters/Announcements  
**Notes:** Letter is prepared and distributed to local school districts for approval as 4-H as an extracurricular activity and adjunct faculty status for staff members. Agents attend school board meetings as needed to provide additional information about the process.  
**Date Last Modified:** 09/30/2011 17:50:11

**ID:** 1442472  
**Task Title:** Officer Training Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 08/07/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** In Person Survey  
**Sampling:** Census (all participants)  
**Economic Impact:** No  
**Notes:** Conduct evaluation of Officer Training event. Provide results.  
**Date Last Modified:** 09/30/2011 17:49:20

**ID:** 1500709  
**Task Title:** Youth Board  
**Task Type:** Planning Groups  
**Lead:** Mary Cole  
**Event Date:** 08/09/2012  
**Group/Committee Name:** 4-H Youth Board  
**Planning Group Type:** Program Area Committees  
**Meeting Type:** Planning  
**Notes:** Conduct fall planning meeting of youth board.  
**Date Last Modified:** 09/30/2011 17:33:24

**ID:** 1442480  
**Task Title:** Calendar Development  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 08/14/2012  
**Interpretation Type:** One-on-One  
**Notes:** Develop 4-H calendar for new 4-H year.  
**Date Last Modified:** 09/30/2011 17:48:26

ID: 1442478  
Task Title: GISD Resource Fair  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 08/16/2012  
Marketing/Promotion Type: One-to-one  
Notes: 4-H Program Assistant will attend GISD resource fair to promote curriculum enrichment projects offered.  
Date Last Modified: 09/30/2011 16:30:13

ID: 1500706  
Task Title: County Project Record Forms  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 08/31/2012  
Marketing/Promotion Type: Multiple Types  
Notes: Collect 4-H project record forms from youth in county.  
Date Last Modified: 09/30/2011 17:32:13

ID: 1442405  
Task Title: 4-H Enrollment  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 09/03/2012  
Method Type: One-to-one  
Notes: Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
Date Last Modified: 09/30/2011 16:02:58

ID: 1442383  
Task Title: 4-H Facebook Page  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 09/03/2012  
Marketing/Promotion Type: Webpages  
Notes: Market 4-H opportunities through 4-H Facebook page  
Date Last Modified: 09/30/2011 16:07:24

ID: 1499829  
Task Title: 4-H Handbook Distribution  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 09/03/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 16:20:33

ID: 1442427  
Task Title: 4-H Newsletter  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 09/03/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Prepare and mail 4-H newsletter with upcoming events and activities.  
Date Last Modified: 09/30/2011 16:16:12

ID: 1442456  
Task Title: 4-H Weekly E-letter  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 09/03/2012  
Method Type: Letters/Announcements  
Notes: 4-H program assistant develops and sends weekly update to 4-H club managers.  
Date Last Modified: 09/21/2011 14:42:06

ID: 1500365  
Task Title: Ed Pres/STF Contest Promotion  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 09/03/2012  
Marketing/Promotion Type: Multiple Types  
Notes: Promote 4-H opportunities for contests.  
Date Last Modified: 09/30/2011 16:55:46

ID: 1442394  
Task Title: Monthly 4-H club meetings  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 09/03/2012  
Method Type: One-to-one  
Notes: 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
Date Last Modified: 09/30/2011 16:25:07

ID: 1442432  
Task Title: 4-H Council  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 09/24/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date Last Modified: 09/21/2011 14:47:33

ID: 1442406  
Task Title: 4-H Enrollment  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 10/01/2012  
Method Type: One-to-one  
Notes: Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
Date Last Modified: 09/30/2011 16:03:18

ID: 1442384  
Task Title: 4-H Facebook Page  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 10/01/2012  
Marketing/Promotion Type: Webpages  
Notes: Market 4-H opportunities through 4-H Facebook page  
Date Last Modified: 09/30/2011 16:09:26

ID: 1442457  
Task Title: 4-H Weekly E-letter  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 10/01/2012  
Method Type: Letters/Announcements  
Notes: 4-H program assistant develops and sends weekly update to 4-H club managers.  
Date Last Modified: 09/21/2011 14:42:29

ID: 1442395  
Task Title: Monthly 4-H club meetings  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 10/01/2012  
Method Type: One-to-one  
Notes: 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
Date Last Modified: 09/30/2011 16:25:30

ID: 1442372  
Task Title: National 4-H Week  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 10/01/2012  
Marketing/Promotion Type: Multiple Types

**Notes:** Use media outlets - radio, newspaper, etc. to promote 4-H during National 4-H Week. Have County Judge sign proclamation.  
**Date Last Modified:** 09/30/2011 16:37:16

**ID:** 1500749  
**Task Title:** National 4-H Science Experiment  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 10/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Conduct the National 4-H Science Experiment with 4H members and youth from the county.  
**Date Last Modified:** 09/30/2011 17:52:46

**ID:** 1500746  
**Task Title:** One Day 4-H  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/06/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** 4-H members will participate in One Day events throughout the county.  
**Date Last Modified:** 09/30/2011 17:51:43

**ID:** 1442474  
**Task Title:** 4-H Recognition event  
**Task Type:** Interpretation  
**Lead:** Mary Cole  
**Event Date:** 10/11/2012  
**Interpretation Type:** Group Interpretation  
**Notes:** 4-H members and volunteer leaders will be recognized for work done through the 4-H year.  
**Date Last Modified:** 09/30/2011 17:31:15

**ID:** 1442407  
**Task Title:** 4-H Enrollment  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/01/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 16:03:41

**ID:** 1442385  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen

**Event Date:** 11/01/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:09:48

**ID:** 1442458  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/01/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:42:53

**ID:** 1442396  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/01/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:25:53

**ID:** 1442428  
**Task Title:** 4-H Newsletter  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 11/02/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Prepare and mail 4-H newsletter with upcoming events and activities.  
**Date Last Modified:** 09/30/2011 16:16:34

**ID:** 1442466  
**Task Title:** 4-H Council  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/26/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council. Work with 4H PA to prepare for council when appropriate. PA kept in touch with council officers and club managers through email and newsletters.  
**Date Last Modified:** 09/21/2011 14:48:38

**ID:** 1442408  
**Task Title:** 4-H Enrollment

**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Method Type:** One-to-one  
**Notes:** Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.  
**Date Last Modified:** 09/30/2011 16:03:58

**ID:** 1442386  
**Task Title:** 4-H Facebook Page  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Marketing/Promotion Type:** Webpages  
**Notes:** Market 4-H opportunities through 4-H Facebook page  
**Date Last Modified:** 09/30/2011 16:10:14

**ID:** 1443010  
**Task Title:** 4-H Weekly E-letter  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Method Type:** Letters/Announcements  
**Notes:** 4-H program assistant develops and sends weekly update to 4-H club managers.  
**Date Last Modified:** 09/21/2011 14:39:19

**ID:** 1442397  
**Task Title:** Monthly 4-H club meetings  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 12/03/2012  
**Method Type:** One-to-one  
**Notes:** 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.  
**Date Last Modified:** 09/30/2011 16:26:16

**ID:** 1442370  
**Task Title:** Plan Summary task  
**Task Type:** Interpretation  
**Lead:** Sara Allen  
**Event Date:** 12/17/2012  
**Interpretation Type:** One-on-One  
**Notes:** This task is needed if plans are to close the plan at the end of each year.  
**Date Last Modified:** 09/30/2011 16:40:48



## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 12:02:57
Reviewers:	Susan Ballabina Hurley Miller	Approved on 11/09/2011 14:35:41

## Plan Summary

Plan Originator:	<u>Sara Allen (Hunt County Office)</u>
Plan ID:	203166
Plan Title:	2012 Hunt County Science of Agriculture/Ag Day
Plan Type:	Outcome
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Youth » Agriculture (2012) » Science of Agriculture (2012)
Issue Source:	Specialists/RPD County Committee
Plan Description:	As today's youth are further removed from farming, they do not understand the importance of agriculture and how it impacts their daily lives. The Science of Agriculture - Hunt County Ag Day event targets 4th grade students and teachers and provides a field trip, pre and post tests, teacher evaluation, and information about 4-H opportunities for the participants. The Ag Day Task Force plans, implements and evaluates the event.
Target Audience:	Youth
Plan Goal:	4th grade students and teachers will show increased awareness and knowledge about agriculture and natural resources.
Client Change:	Knowledge
Percent Time:	5
Other Personnel Involved:	<u>Sara Allen</u> <u>Mary Cole</u> <u>James Swart</u>
Volunteers Involved:	No
Collaborators:	Farm Bureau (Local) Independent School District County Fair Associations
Date Added:	09/21/2011 12:23:41
Date Last Modified:	10/04/2011 11:57:45

## Planned Tasks

ID:	1441504
Task Title:	Science of Agriculture Task Force Meeting
Task Type:	Planning Groups
Lead:	Sara Allen
Event Date:	02/28/2012
Group / Committee Name:	Science of Agriculture Task Force
Planning Group Type:	Task Force
Notes:	Meeting of task force to make final plans for spring event.
Date Last Modified:	09/21/2011 12:38:27

ID:	1442148
Task Title:	Science of Agriculture Sponsorships
Task Type:	Marketing/Promotion
Lead:	Sara Allen
Event Date:	03/01/2012
Marketing/Promotion Type:	One-to-one
Notes:	Secure sponsorships for event.

Date Last Modified: 09/21/2011 14:02:34

ID: 1441501  
Task Title: Secure Schools  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 03/01/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Followup to schools determining attendance at Ag Day.  
Date Last Modified: 09/21/2011 12:44:19

ID: 1441571  
Task Title: Speaker/Volunteer Information  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 04/02/2012  
Method Type: Letters/Announcements  
Notes: Provide event details and responsibilities to speakers and volunteers.  
Date Last Modified: 09/21/2011 12:47:01

ID: 1441496  
Task Title: Follow-up Ag Day Letter  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 04/10/2012  
Marketing/Promotion Type: Letters/Announcements  
Notes: Program assistant Prepared thank you letters for speakers, sponsors, and volunteers.  
Date Last Modified: 10/04/2011 11:57:00

ID: 1441503  
Task Title: Teacher Resources  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 04/16/2012  
Method Type: Letters/Announcements  
Notes: Provide teacher packets to 4th grade educators to enhance ag day programs. Utilize Food and Fiber in the 21st century: Unit 2 to teach more about water uses and conservation, permeability, and runoff. Unit 3 to teach more about grains and cotton, namely the plants we eat, wear and use. Unit 5 to teach more about all areas of livestock meat, milk, swine, goats and sheep. FEC resources to further development of the students for electrical safety. Provide and utilize Texas Parks and Wildlife handouts and Extension handwashing information to teach both before and after the event. These resources will total over 20 classroom hours of additional training and opportunity in addition to the 3 hours of the actual event.  
Date Last Modified: 09/21/2011 14:00:54

ID: 1441505  
Task Title: Ag Day Preparation  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 04/18/2012

Marketing/Promotion Type: Multiple Types  
Date Last Modified: 09/21/2011 13:59:36

ID: 1441506  
Task Title: Student Resource Bags  
Task Type: Interpretation  
Lead: Sara Allen  
Event Date: 04/24/2012  
Interpretation Type: One-on-One  
Notes: Prepared bags for each student attending ag day to take home with goodies and ag resources.  
Date Last Modified: 09/21/2011 14:08:52

ID: 1442149  
Task Title: Volunteer Training  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 04/25/2012  
Method Type: Group  
Group/Method Type: In Person  
Notes: Train volunteers to implement event.  
Date Last Modified: 09/21/2011 14:03:37

ID: 1441497  
Task Title: Ag Day Pre-test  
Task Type: Evaluation  
Lead: Sara Allen  
Event Date: 05/01/2012  
Evaluation Strategy: Pre and Post  
Type of Pre/Post Test: Unpaired  
Pre-Testing Timing: Before first day of event  
Primary Data Collection Strategy: Individual Measurement  
Sampling: Sample (portion of participants)  
Economic Impact: No  
Notes: Pre-test survey of knowledge for 4th grade students utilizing Ag Awareness pre and post test from od.tamu.edu.  
Date Last Modified: 09/21/2011 14:05:00

ID: 1442178  
Task Title: Event Setup  
Task Type: Marketing/Promotion  
Lead: James Swart  
Event Date: 05/08/2012  
Marketing/Promotion Type: One-to-one  
Notes: Setup fairgrounds for event.  
Date Last Modified: 09/21/2011 14:07:58

ID: 1441495

**Task Title:** 2012 Hunt County Science of Agriculture/Ag Day Event  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 05/09/2012  
**Method Type:** Group  
**Group/Method Type:** In Person  
**Notes:** Conduct Ag Day Event  
**Date Last Modified:** 09/21/2011 12:30:35

**ID:** 1441507  
**Task Title:** Teacher and Youth Door Prizes  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 05/09/2012  
**Marketing/Promotion Type:** One-to-one  
**Notes:** Teachers and youth participating in ag day had chances to win door prizes for behavior and completing evaluations.  
**Date Last Modified:** 09/21/2011 14:09:39

**ID:** 1441502  
**Task Title:** Teacher Evaluation  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 05/11/2012  
**Evaluation Strategy:** Post only  
**Primary Data Collection Strategy:** Individual Measurement  
**Sampling:** Census (all participants)  
**Economic Impact:** Not Sure  
**Notes:** Obtain feedback from teachers attending event.  
**Date Last Modified:** 09/21/2011 14:17:43

**ID:** 1441498  
**Task Title:** Post-Test for Ag Day  
**Task Type:** Evaluation  
**Lead:** Sara Allen  
**Event Date:** 05/14/2012  
**Evaluation Strategy:** Pre and Post  
**Type of Pre/Post Test:** Unpaired  
**Pre-Testing Timing:** After conclusion of event  
**Primary Data Collection Strategy:** Individual Measurement  
**Sampling:** Sample (portion of participants)  
**Economic Impact:** Not Sure  
**Notes:** Followup survey from selected students following event to measure knowledge gained.  
**Date Last Modified:** 09/21/2011 14:06:23

**ID:** 1441509  
**Task Title:** Ag Day Task Force Meeting  
**Task Type:** Planning Groups

Lead:	Sara Allen
Event Date:	05/16/2012
Group / Committee Name:	Science of Agriculture Task Force
Planning Group Type:	Task Force
Meeting Type:	Interpretation
Notes:	Wrap up meeting for even to get feedback from task force.
Date Last Modified:	09/21/2011 14:13:26

ID:	1441500
Task Title:	Marketing to Schools
Task Type:	Marketing/Promotion
Lead:	Mary Cole
Event Date:	10/15/2012
Marketing/Promotion Type:	Letters/Announcements
Notes:	Send letters to schools regarding 2013 Ag Day.
Date Last Modified:	10/04/2011 11:57:34

ID:	1441494
Task Title:	Closing plan - Science of Agriculture
Task Type:	Interpretation
Lead:	Sara Allen
Event Date:	12/14/2012
Interpretation Type:	One-on-One
Notes:	Prepare Outcome Summary Report.
Date Last Modified:	09/21/2011 12:39:54

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:23:19
Reviewers:		

## Plan Summary

Plan Originator:	Mary Cole
Plan ID:	204267
Plan Title:	2012 Hunt County 4-H FCS project plan
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Youth » Leadership, Personal Development, and Citizenship (2012) » Bullying (2012)
Issue Source:	Emerging Issue
Plan Description:	4-H FCS leader trainings, activities, contests, etc.FCS Coalition, Take a Stand curriculum, and supervision of 4H Program Assistant will be included.
Target Audience:	Youth » 4-H Youth
Plan Goal:	Participation in 4-H FCS projects will increase. New projects will be offered through workshops.
Client Change:	Customer Satisfaction
Objective Indicator:	Satisfaction in 4-H project activities and contests.
Percent Time:	5
Other Personnel Involved:	
Volunteers Involved:	No
Date Added:	09/27/2011 13:01:09
Date Last Modified:	10/26/2011 08:43:45

## Planned Tasks

ID:	1501843
Task Title:	Take A Stand Curriculum
Task Type:	Marketing/Promotion
Lead:	Mary Cole
Event Date:	01/23/2012
Marketing/Promotion Type:	Newspaper
Notes:	Take A Stand Curriculum will be offered to all school districts in Hunt County; 4H PA will provide training to school personnel
Date Last Modified:	10/01/2011 14:25:23

ID:	1471054
Task Title:	4-H County Foods Show
Task Type:	Educational Methods
Lead:	Mary Cole
Event Date:	01/28/2012
Notes:	4-H County Foods Show will be held.
Date Last Modified:	10/01/2011 14:20:05

ID:	1471051
Task Title:	4-H FCS Coalition
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/30/2012

**Notes:** 4-H FCS Coalition will meet to plan foods and clothing leader trainings and project activities.  
**Date Last Modified:** 10/01/2011 14:21:52

**ID:** 1471056  
**Task Title:** 4-H FCS District Contests  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 02/25/2012  
**Notes:** Assist 4-H members  
**Date Last Modified:** 10/01/2011 14:19:23

**ID:** 1471055  
**Task Title:** 4-H Fashion Show  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 04/28/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Agent will attend District 4H Fashion Show  
**Date Last Modified:** 10/31/2011 16:00:21

**ID:** 1569320  
**Task Title:** 4H Money Management/Entrepreneurship project  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/11/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** FCs coalition will assist with planning and implementing money management/entrepreneurship project, as identified by coalition as a need.  
**Date Last Modified:** 10/26/2011 08:39:31

**ID:** 1569321  
**Task Title:** 4H Money Management/Entrepreneurship project  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 06/11/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** FCs coalition will assist with planning and implementing money management/entrepreneurship project, as identified by coalition as a need.  
**Date Last Modified:** 10/26/2011 08:39:42

**ID:** 1471058  
**Task Title:** 4H FCS Coalition Meeting  
**Task Type:** Planning Groups  
**Lead:** Mary Cole

**Event Date:** 07/30/2012  
**Notes:** 4H FCS coalition will meet to evaluate and plan  
**Date Last Modified:** 10/01/2011 14:22:31

**ID:** 1471052  
**Task Title:** 4-H Clothing Training  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/13/2012  
**Notes:** 4-H Clothing training will be conducted by 4-H FCS Coalition.  
**Date Last Modified:** 10/01/2011 14:20:45

**ID:** 1471050  
**Task Title:** 4-H Food Leader Training  
**Task Type:** Educational Methods  
**Lead:** Mary Cole  
**Event Date:** 10/18/2012  
**Notes:** Foods leader training will be conducted by the 4-H FCS Coalition. Food leader training was planned at the FCS coalition meeting; it will be conducted in October.  
**Date Last Modified:** 10/01/2011 14:21:06



## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 12:07:18
Reviewers:	Derrick Bruton Hurley Miller	Approved on 10/31/2011 22:50:16

## Plan Summary

Plan Originator:	<u>Sara Allen (Hunt County Office)</u>
Plan ID:	205318
Plan Title:	2012 Hunt County 4-H Agriculture
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Youth » Agriculture (2012) » Livestock (2012)
Issue Source:	Specialists/RPD Base Program
Plan Description:	In 2000 there were over 75,000 county livestock show entries for cattle, swine, meat goats and sheep (Coufal, 2006) One half of those entries were 4-H. There have been six major benefits identified as a result of exhibiting livestock: 1. social relations; 2)character; 3) family; 4)competition; 5)learning new cultures and environments; and 6)helping finance the youth's higher education. Parents of youth suggest that life skills are enhanced by raising a 4-H livestock project. The longer youth are engaged in the project they are more likely to develop life skills (Boleman, 2003). Hunt County has youth involved with local and state livestock shows exhibiting horses, steers, heifers, goats, barrows, and lambs.
Target Audience:	Adults and Youth » Volunteers and Youth
Plan Goal:	Provide opportunities for youth to be involved in 4-H Livestock related projects and exhibit personal character attributes and acceptable livestock management practices associated with these projects.
Client Change:	Clientele Feedback
Objective Indicator:	Youth will learn skills and knowledge related to youth livestock projects.
Percent Time:	10
Other Personnel Involved:	<u>James Swart</u>
Volunteers Involved:	No
Collaborators:	Independent School District County Livestock Show Boards County Fair Associations East Texas State Fair Star of Texas Fair and Rodeo (Austin)
Date Added:	09/30/2011 17:59:38
Date Last Modified:	09/30/2011 18:58:39

## Planned Tasks

ID:	1500813
Task Title:	Egg to Chick
Task Type:	Educational Methods
Lead:	Sara Allen
Event Date:	Unscheduled
Method Type:	Group
Group Method Type:	In Person
Notes:	Incubators will be set up with eggs and program presented to classes. Additional teacher resources and programs are provided.
Date Last Modified:	09/30/2011 18:33:02

ID:	1500796
Task Title:	JMG - Kava Kids
Task Type:	Educational Methods

**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Notes:** Event not held in January. MG volunteers will provide JMG program to Kava Kids afterschool group.  
**Date Last Modified:** 09/30/2011 17:59:38

**ID:** 1500783  
**Task Title:** Mobile Dairy Classroom  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Bring Mobile Dairy Classroom to county schools. Provide resource/teaching materials to teachers.  
**Date Last Modified:** 09/30/2011 18:30:49

**ID:** 1500822  
**Task Title:** Mobile Dairy Classroom  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** Unscheduled  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Bring Mobile Dairy Classroom to county schools. Provide resource/teaching materials to teachers.  
**Date Last Modified:** 09/30/2011 18:31:01

**ID:** 1500780  
**Task Title:** ANR Livestock Coach Recruitment  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Recruit and train volunteers to support spring 4-H Livestock projects and activities.  
**Date Last Modified:** 09/30/2011 18:26:41

**ID:** 1500785  
**Task Title:** JMG - Commerce  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Volunteers will conduct JMG programs at AC Williams in Commerce.  
**Date Last Modified:** 09/30/2011 18:19:24

**ID:** 1500814  
**Task Title:** Shooting Sports  
**Task Type:** Educational Methods

**Lead:** Sara Allen  
**Event Date:** 01/02/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Shooting sports project meeting held to train youth in project.  
**Date Last Modified:** 09/30/2011 18:23:34

**ID:** 1500766  
**Task Title:** Fort Worth Stock Show  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 01/16/2012  
**Method Type:** One-to-one  
**Notes:** Assist and supervise 4-H families at the Fort Worth Stock Show. Eligibility for all 4-H members participating will be checked.  
**Date Last Modified:** 09/30/2011 18:22:16

**ID:** 1500767  
**Task Title:** San Antonio Stock Show  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 02/08/2012  
**Method Type:** One-to-one  
**Notes:** Parents and volunteers Assist and supervise 4-H families at the San Antonio Stock Show. Eligibility for all 4-H members participating will be checked.  
**Date Last Modified:** 09/30/2011 18:25:14

**ID:** 1500825  
**Task Title:** Livestock Project Coalition Notice  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 03/01/2012  
**Marketing/Promotion Type:** Letters/Announcements  
**Notes:** Provide notice to members of meeting.  
**Date Last Modified:** 09/30/2011 18:47:19

**ID:** 1500770  
**Task Title:** San Angelo Stock Show  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 03/05/2012  
**Method Type:** One-to-one  
**Notes:** Assist and supervise 4-H families at the San Angelo Stock Show. Eligibility for all 4-H members participating will be checked.  
**Date Last Modified:** 09/30/2011 18:27:26

**ID:** 1500769  
**Task Title:** Star of Texas Stock Show

<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	03/05/2012
<b>Method Type:</b>	One-to-one
<b>Notes:</b>	Assist and supervise 4-H families at the Star of Texas Stock Show. Eligibility for all 4-H members participating will be checked.
<b>Date Last Modified:</b>	09/30/2011 18:27:54

<b>ID:</b>	1500772
<b>Task Title:</b>	District 4-H ANR Judging Contest
<b>Task Type:</b>	Marketing/Promotion
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	03/14/2012
<b>Marketing/Promotion Type:</b>	Multiple Types
<b>Notes:</b>	Promote District 4-H ANR Judging Contests for county 4-Hers to participate in district contest. Adult and teen leaders serve as coaches, judges and helpers, Academic eligibility will be checked on all participants.
<b>Date Last Modified:</b>	09/30/2011 18:40:10

<b>ID:</b>	1500779
<b>Task Title:</b>	Livestock Project Coalition Meeting
<b>Task Type:</b>	Planning Groups
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	03/14/2012
<b>Group / Committee Name:</b>	Livestock Project Coalition
<b>Planning Group Type:</b>	Coalitions
<b>Meeting Type:</b>	Planning
<b>Notes:</b>	The Livestock Project Coalition will meet to discuss project needs, plan educational activities and volunteer trainings.
<b>Date Last Modified:</b>	09/30/2011 18:37:51

<b>ID:</b>	1500768
<b>Task Title:</b>	Houston Stock Show
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	03/15/2012
<b>Method Type:</b>	One-to-one
<b>Notes:</b>	Assist and supervise 4-H families at the Houston Stock Show. Eligibility for all 4-H members participating will be checked.
<b>Date Last Modified:</b>	09/30/2011 18:28:19

<b>ID:</b>	1500818
<b>Task Title:</b>	Major Show Thank you Notes
<b>Task Type:</b>	Interpretation
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	04/02/2012
<b>Interpretation Type:</b>	One-on-One
<b>Notes:</b>	Collect thank you notes from youth receiving premium monies from major livestock shows.
<b>Date Last Modified:</b>	09/30/2011 18:33:41

<b>ID:</b>	1500894
<b>Task Title:</b>	District Shooting Sports Contest
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	04/13/2012
<b>Method Type:</b>	Group
<b>Group Method Type:</b>	In Person
<b>Notes:</b>	Serve on Shooting Sports Committee. Encourage youth to attend event.
<b>Date Last Modified:</b>	09/30/2011 18:24:36

<b>ID:</b>	1500817
<b>Task Title:</b>	4-H Horse Project Validation
<b>Task Type:</b>	Marketing/Promotion
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	04/15/2012
<b>Marketing/Promotion Type:</b>	Multiple Types
<b>Notes:</b>	Collect and submit 4-H horse validation paperwork.
<b>Date Last Modified:</b>	09/30/2011 18:39:17

<b>ID:</b>	1500816
<b>Task Title:</b>	Fall and Steer Validation Tag Orders
<b>Task Type:</b>	Marketing/Promotion
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	04/15/2012
<b>Marketing/Promotion Type:</b>	Multiple Types
<b>Notes:</b>	Order validation tags for state fair lambs and goats and major livestock show steers.
<b>Date Last Modified:</b>	09/30/2011 18:35:33

<b>ID:</b>	1500896
<b>Task Title:</b>	District Entomology Contest
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	James Swart
<b>Event Date:</b>	04/28/2012
<b>Method Type:</b>	One-to-one
<b>Notes:</b>	Serve on District Entomology Contest committee.
<b>Date Last Modified:</b>	09/30/2011 18:41:39

<b>ID:</b>	1500807
<b>Task Title:</b>	Livestock Project Visits
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	05/01/2012
<b>Method Type:</b>	One-to-one
<b>Notes:</b>	Make livestock project visits as needed and requested by 4-H members.
<b>Date Last Modified:</b>	09/30/2011 18:21:42

ID: 1500765  
Task Title: County Stock Show  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/15/2012  
Method Type: One-to-one  
Notes: Agent will compile entries and club managers/ project leaders will assist 4-H members with projects at County Stock Show.  
Date Last Modified: 09/30/2011 18:44:44

ID: 1500824  
Task Title: State Fair Broiler Orders  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 06/15/2012  
Marketing/Promotion Type: Multiple Types  
Notes: Promote ordering of State Fair Broilers.  
Date Last Modified: 09/30/2011 18:44:13

ID: 1500773  
Task Title: District 4-H Horse Show  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/19/2012  
Method Type: One-to-one  
Notes: County 4-Hers participate in district contest. Agent will work contest as assigned.  
Date Last Modified: 09/30/2011 18:46:19

ID: 1500774  
Task Title: Steer Validation  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 06/29/2012  
Method Type: Group  
Notes: Validate and evaluate all steers for livestock show.  
Date Last Modified: 09/30/2011 18:48:23

ID: 1500775  
Task Title: State 4-H Horse Show  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/11/2012  
Method Type: One-to-one  
Notes: County 4-Hers participate in state contest.  
Date Last Modified: 09/30/2011 18:48:57

ID: 1500827  
Task Title: Quality Counts Workshop  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 07/12/2012  
Method Type: Group  
Group Method Type: Technology-assisted  
Notes: Use Texas Trails to teach youth Quality Counts.  
Date Last Modified: 09/30/2011 18:49:59

ID: 1500781  
Task Title: Livestock Project Coalition Meeting  
Task Type: Planning Groups  
Lead: Sara Allen  
Event Date: 08/07/2012  
Group / Committee Name: Livestock Project Coalition  
Planning Group Type: Coalitions  
Meeting Type: Planning  
Notes: The Livestock Project Coalition will meet to discuss project needs, plan educational activities and volunteer trainings.  
Date Last Modified: 09/30/2011 18:38:44

ID: 1500830  
Task Title: Major Livestock Show Entries - Fall  
Task Type: Educational Methods  
Lead: Sara Allen  
Event Date: 08/15/2012  
Method Type: One-to-one  
Notes: Collect and submit entries for East Texas Fair, State Fair, HOT Fair, and 4 States Fair.  
Date Last Modified: 09/30/2011 18:50:51

ID: 1500895  
Task Title: Validation Tag Order  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 08/15/2012  
Marketing/Promotion Type: Multiple Types  
Notes: Collect and order major show lamb and goat tag orders.  
Date Last Modified: 09/30/2011 18:36:38

ID: 1500782  
Task Title: Calf Scrambles  
Task Type: Marketing/Promotion  
Lead: Sara Allen  
Event Date: 09/01/2012  
Marketing/Promotion Type: Multiple Types

**Notes:** Agent will promote and enroll youth in upcoming calf scrambles.  
**Date Last Modified:** 09/30/2011 18:53:18

**ID:** 1500763  
**Task Title:** Sheep/Goat Validation Committee  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 09/05/2012  
**Group / Committee Name:** Sheep/Goat Validation Committee  
**Meeting Type:** Planning  
**Notes:** Sheep/Goat validation committee will meet to set dates for county validation. Other responsibilities include ordering tags, publicizing dates for validation and completing the paper work for validation.  
**Date Last Modified:** 09/30/2011 18:56:50

**ID:** 1500771  
**Task Title:** Beef Clinic  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 09/08/2012  
**Method Type:** Group  
**Group Method Type:** In Person  
**Notes:** Provide educational information to leaders and youth interested in the heifer and steer project. Topics to be covered include: feeding, housing, health, showmanship, quality counts, selection, classification and major show information.  
**Date Last Modified:** 09/30/2011 18:53:52

**ID:** 1500784  
**Task Title:** East Texas State Fair  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 09/21/2012  
**Method Type:** One-to-one  
**Notes:** Assist youth attending East Texas Fair. School eligibility will be checked on all entrants.  
**Date Last Modified:** 09/30/2011 18:54:45

**ID:** 1500764  
**Task Title:** Swine Validation Committee  
**Task Type:** Planning Groups  
**Lead:** Sara Allen  
**Event Date:** 09/26/2012  
**Group / Committee Name:** Swine Validation Committee  
**Planning Group Type:** Task Force  
**Notes:** Swine validation committee will meet to set dates for county validation. Other responsibilities include ordering tags, publicizing dates for validation and completing the paper work for validation.  
**Date Last Modified:** 09/30/2011 18:57:28

**ID:** 1500777  
**Task Title:** State Fair of Texas



**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 10/01/2012  
**Method Type:** One-to-one  
**Notes:** Assist and supervise 4-H families at the State Fair of Texas. Eligibility for all 4-H members participating will be checked.  
**Date Last Modified:** 09/30/2011 18:55:14

**ID:** 1500810  
**Task Title:** Lamb and Goat Workshop  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 10/05/2012  
**Method Type:** Group  
**Notes:** Provide educational information to leaders and youth interested in the lamb and goat project. Topics to be covered include: feeding, housing, health, showmanship, quality counts, selection, and major show information.  
**Date Last Modified:** 09/30/2011 18:54:16

**ID:** 1500778  
**Task Title:** Lamb and Goat Validation  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 10/26/2012  
**Method Type:** One-to-one  
**Notes:** Coordinate with AST and conduct major and county lamb and goat validations.  
**Date Last Modified:** 09/30/2011 18:56:12

**ID:** 1500826  
**Task Title:** Major Fall Swine Validation  
**Task Type:** Marketing/Promotion  
**Lead:** Sara Allen  
**Event Date:** 10/27/2012  
**Marketing/Promotion Type:** Multiple Types  
**Notes:** Promote Fall Swine validation with county committee chairman.  
**Date Last Modified:** 09/30/2011 18:43:18

**ID:** 1500897  
**Task Title:** Major Livestock Show Entries - Spring  
**Task Type:** Educational Methods  
**Lead:** Sara Allen  
**Event Date:** 11/15/2012  
**Notes:** Collect and prepare major Livestock Show entries for San Antonio, Houston, Star of Texas, and Ft. Worth.  
**Date Last Modified:** 09/30/2011 18:51:55

**ID:** 1500831  
**Task Title:** Beef Quiz Bowl Committee  
**Task Type:** Planning Groups

<b>Lead:</b>	Sara Allen
<b>Event Date:</b>	12/08/2012
<b>Group / Committee Name:</b>	Beef Quiz Bowl Committee
<b>Meeting Type:</b>	Implementation
<b>Notes:</b>	Conduct District Beef Quiz Bowl event.
<b>Date Last Modified:</b>	09/30/2011 18:52:43

## Approvers/Reviewers

Approver:	Susan Ballabina	Approved on 11/11/2011 09:23:33
Reviewers:		

## Plan Summary

Plan Originator:	Mary Cole
Plan ID:	204276
Plan Title:	2012 Hunt County Youth Development
Plan Type:	Outcome
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Youth
Issue Source:	Emerging Issue
Plan Description:	Many agencies in Hunt County have offerings available for youth; however, there is duplication of effort and opportunity for bigger impact by partnering. This plan addresses this issue. CEA-FCS will provide primary leadership to the 4H PA in developing and expanding the Youth Alliance in 2012. The ROPE (Rural Outreach Program Extension) was developed in 2011 at the direction of the County Judge. Partners are the Commissioners' Court, Texas A&M University-Commerce and Texas AgriLife Extension-Hunt County. CEA-FCS provides primary leadership to the 4H PA for development and expansion of the ROPE program. It is designed to support curriculum enrichment in the schools, as well as opportunity to introduce new 4H project development.
Target Audience:	Youth
Plan Goal:	Youth Alliance will be organized for the purpose of bringing together all organizations and agencies who work with youth in Hunt County. Meet quarterly to network and develop working relationship. Secure grants where appropriate to work together. ROPE program will be expanded, with at least one intern a semester from TAMU-Commerce working with the Hunt County 4H program.
Client Change:	Clientele Feedback
Objective Indicator:	Project developed and recorded by interns Participation in the Youth Alliance
Percent Time:	5
Other Personnel Involved:	
Volunteers Involved:	No
Collaborators:	Commissioners Court
Date Added:	09/27/2011 13:12:56
Date Last Modified:	11/06/2011 17:32:32

## Planned Tasks

ID:	1501829
Task Title:	ROPE Intern Recruitment
Task Type:	Planning Groups
Lead:	Mary Cole
Event Date:	01/10/2012
Notes:	Work with TAMU-Commerce to recruit and interview ROPE intern; 4H PA will be involved in this process
Date Last Modified:	10/01/2011 13:47:53

ID:	1501830
Task Title:	Train and Supervise ROPE Intern
Task Type:	Interpretation
Lead:	Mary Cole
Event Date:	01/26/2012
Interpretation Type:	Group Interpretation
Notes:	Work with 4H PA to train intern and develop project appropriate for interest of intern
Date Last Modified:	10/01/2011 13:48:57

ID: 1501825  
Task Title: Youth Alliance Meetings  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 02/08/2012  
Notes: Youth Alliance will meet quarterly  
Date Last Modified: 10/01/2011 13:44:43

ID: 1501831  
Task Title: ROPE Program Supervision  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 02/29/2012  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:49:57

ID: 1501832  
Task Title: ROPE Program Supervision  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 04/30/2012  
Interpretation Type: Group Interpretation  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:50:39

ID: 1501826  
Task Title: Youth Alliance Meetings  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 05/16/2012  
Notes: Youth alliance will meet for regular meeting  
Date Last Modified: 10/01/2011 13:45:36

ID: 1501833  
Task Title: ROPE Program Supervision  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 05/31/2012  
Interpretation Type: Group Interpretation  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:51:11

ID: 1501835  
Task Title: ROPE Intern Recruitment  
Task Type: Marketing/Promotion

Lead: Mary Cole  
Event Date: 06/06/2012  
Marketing/Promotion Type: Newspaper  
Notes: Interview and select ROPE intern for summer  
Date Last Modified: 10/01/2011 13:52:33

ID: 1501836  
Task Title: ROPE Program Supervision  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 06/28/2012  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:53:11

ID: 1501834  
Task Title: ROPE Program Supervision  
Task Type: Interpretation  
Lead: Mary Cole  
Event Date: 06/29/2012  
Interpretation Type: Group Interpretation  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:51:46

ID: 1501827  
Task Title: Youth Alliance Meetings  
Task Type: Planning Groups  
Lead: Mary Cole  
Event Date: 08/08/2012  
Notes: Youth Alliance will meet quarterly  
Date Last Modified: 10/01/2011 13:46:22

ID: 1501838  
Task Title: ROPE Intern Recruitment  
Task Type: Marketing/Promotion  
Lead: Mary Cole  
Event Date: 09/17/2012  
Marketing/Promotion Type: Newspaper  
Notes: Recruit and select ROPE intern for fall  
Date Last Modified: 10/01/2011 13:54:21

ID: 1501837  
Task Title: ROPE Program Supervision  
Task Type: Educational Methods  
Lead: Mary Cole  
Event Date: 09/28/2012  
Notes: Monitor program development  
Date Last Modified: 10/01/2011 13:53:47

<b>ID:</b>	1501839
<b>Task Title:</b>	ROPE Program Supervision
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Mary Cole
<b>Event Date:</b>	10/31/2012
<b>Notes:</b>	Monitor program development
<b>Date Last Modified:</b>	10/01/2011 13:54:52

<b>ID:</b>	1501840
<b>Task Title:</b>	ROPE Program Supervision
<b>Task Type:</b>	Educational Methods
<b>Lead:</b>	Mary Cole
<b>Event Date:</b>	11/29/2012
<b>Notes:</b>	Monitor program
<b>Date Last Modified:</b>	10/01/2011 13:55:21

<b>ID:</b>	1501828
<b>Task Title:</b>	Youth Alliance Meetings
<b>Task Type:</b>	Planning Groups
<b>Lead:</b>	Mary Cole
<b>Event Date:</b>	12/05/2012
<b>Notes:</b>	Youth Alliance will meet
<b>Date Last Modified:</b>	10/01/2011 13:46:49

## Approvers/Reviewers

Approver:	Ronald Woolley	Approved on 11/23/2011 14:12:15
Reviewers:	Charles Allen Hurley Miller	

## Plan Summary

Plan Originator:	<u>James Swart (Hunt County Office)</u>
Plan ID:	204349
Plan Title:	Youth Development - 2012
Plan Type:	Output
Plan Date Range:	01/01/2012 through 12/31/2012
Program Area Category:	Volunteerism » 4-H and Youth
Issue Source:	Special Interest
Plan Description:	The crop production practicum program will provide agriculture students at Texas A & M University -Commerce with actual hands on experiences in crop production. A jointly funded research technician position has been created to manage this program. It is funded by A & M-Commerce, CCRI, and the Hunt County Commissioners Court. The 3-credit course will allow them to produce a crop of wheat, corn, grain sorghum, soybeans, or cotton. They will prepare the seedbed, plant the crop, and be responsible for all spraying activities including herbicides and insecticides. They will scout the crop throughout the growing season and make their own decisions on pest control based on IPM models. They will fertilize their crop, harvest it, and take it to market. This is one of only three such programs in the United States. The 4 H Entomology program provides 4 H youth with an opportunity to learn about insects and their impact on this planet. The 4 H Entomology contest sharpens their skills and improves their focus on this very important topic.
Target Audience:	Youth
Plan Goal:	This program will provide agriculture students at Texas A & M University -Commerce with actual hands on experiences in crop production. The experience will prepare them for careers in industry teaching, and Extension; and future studies in graduate school. Principles of scouting, insect identification, and crop production will be taught.
Client Change:	Clientele Feedback
Objective Indicator:	Participating students will acquire crop production skills that will help them be more successful in their career choices. 4 Hers will learn about insects and their impact on this planet.
Percent Time:	10
Other Personnel Involved:	<u>Curtis Jones</u>
Volunteers Involved:	No
Collaborators:	Texas A&M University - Commerce
Date Added:	09/27/2011 15:09:56
Date Last Modified:	09/30/2011 12:04:37

## Planned Tasks

ID:	1473473
Task Title:	Students plant cotton projects
Task Type:	Educational Methods
Lead:	James Swart
Event Date:	04/01/2012
Method Type:	One-to-one
Date Last Modified:	09/30/2011 10:10:49

ID:	1473472
Task Title:	Tillage preparation for cotton
Task Type:	Educational Methods
Lead:	James Swart
Event Date:	04/02/2012

Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:17:21

ID: 1473465  
Task Title: 4 H Entomology 2012  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 04/28/2012  
Method Type: Group  
Group Method Type: In Person  
Notes: Agent will assist in 2012 Entomology contest at 4 H District Roundup. Both an identification and written test component will be involved.  
Date Last Modified: 09/30/2011 10:19:14

ID: 1473468  
Task Title: Students manage cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 05/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:12:19

ID: 1473475  
Task Title: Students plant cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 05/01/2012  
Method Type: One-to-one  
Notes: Reported under cotton management  
Date Last Modified: 09/30/2011 10:11:25

ID: 1473469  
Task Title: Students manage cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:13:04

ID: 1473466  
Task Title: Students plant wheat projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:15:17



ID: 1473474  
Task Title: Students plant wheat projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 06/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:16:09

ID: 1473470  
Task Title: Students manage cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 07/02/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:13:33

ID: 1473471  
Task Title: Students manage cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 08/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:14:06

ID: 1473467  
Task Title: Students harvest cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 10/01/2012  
Method Type: One-to-one  
Notes: Students will harvest their own cotton projects  
Date Last Modified: 09/30/2011 10:08:50

ID: 1473476  
Task Title: Students harvest cotton projects  
Task Type: Educational Methods  
Lead: James Swart  
Event Date: 11/01/2012  
Method Type: One-to-one  
Date Last Modified: 09/30/2011 10:09:29

# 12,291  
**PROCLAMATION**

*AMERICAN RED CROSS  
MONTH 2012*

The American Red Cross has touched many lives in Hunt County, as well as across the country and around the world.

During American Red Cross Month, we thank those who contribute to the mission of the Red Cross, whether through time, money or blood, and we invite others to support the Red Cross in helping people in need down the street, across the country and around the world.

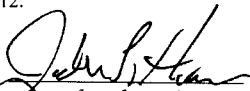
The American Red Cross is synonymous with helping people, and has been doing so for more than 130 years. Throughout the past year, the American Red Cross launched hundreds of disaster relief operations in the United States to help people affected by fires, floods, hurricanes and tornadoes. The American Red Cross also supported major international disasters, including the Japan earthquake and tsunami response, while continuing its work on the 2010 Haiti earthquake response and recovery.

In Hunt County, the Red Cross works tirelessly through its employees and volunteers to support us when disaster strikes, when someone needs life-saving blood, or the comfort of a helping hand. It provides 24 hour support to members of the military, veterans and their families, and provides training in CPR, aquatics safety, and first aid.

For nearly 100 years, United States presidents have called on the American people to support the Red Cross and its humanitarian mission. Our community depends on the American Red Cross and because it is not a government agency, the Red Cross depends on support from the public to continue its humanitarian work. This is especially important in these challenging economic times – which impact the Red Cross and many people in our community and across the nation.

NOW, THEREFORE, the Commissioners Court of the County of Hunt, does hereby proclaim March 2012 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

Signed this 13<sup>th</sup> day of March 2012.

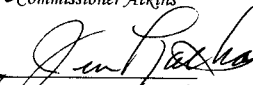
  
Judge John L. Horn

  
Commissioner Thornton

  
Commissioner Atkins

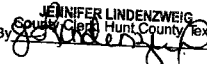
  
Commissioner Middlebrooks



  
Commissioner Latham

FILED FOR RECORD  
at 12:05 o'clock P M

MAR 13 2012

JENNIFER LINDENZWEIG  
County Clerk Hunt County, Tex  
By 



Safway Services, LLC.  
 2821 WILLOWBROOK ROAD  
 DALLAS, TX 75220  
 Phone: (214) 352-3500  
 Fax: (214) 352-3572

**Customer:** HARRISON WALKER & HARPER  
 ATTN:  
 222 EAST HICKORY ST  
 PARIS, TX 75460  
 Contact Phone:  
 Contact Fax:

**Jobsite:** HUNT COUNTY COURTHOUSE  
 2507 LEE STREET  
 GREENVILLE, TX 75401  
 Phone:

<b>Quotation</b>	30989	<b>Quote Date:</b> 2/24/12	<b>Opportunity</b>	152958
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Total Equipment Dollars:	\$643.60	Equipment Weight:	3,257.80 Lbs.
Freight:	\$450.00		
Erection Labor:	\$840.00		
Dismantle Labor:	\$840.00		
<b>Total Labor:</b>	<b>\$1,680.00</b>		
<b>Quotation Sub-Total:</b>	<b>\$2,773.60</b>		
Tax Amount:	\$0.00		
<b>Total Quotation:</b>	<b>\$2,773.60</b>	* Taxes Not Included	

Description of Work / Special Terms and Conditions

To provide shoring on the bottom side of the stairs at the emergency exit on the south side of the courthouse. Shoring will consist of Safway Post Shores at the entry way and a systems shoring tower between the doors at 4'x5'x12' long .

Special Provisions

- Once initial 28 day rental period is achieved rental will be pro-rated at a Daily rate of \$22.99 per day including taxes.
- By signing the following quotation Contractor has agreed to Safway Services LLC. terms and condition. This signed quotation will precede any contract, work order, purchase order or any other contractual agreement submitted after the project has commenced.
- Safway Services LLC. requires contractor to sign and date Safway Services LLC. Contractors acceptance of Service form at the completion of the erection phase before Contractor will be allowed use of scaffold structure. Any modifications or relocations of the equipment and its components after the Contractors Acceptance of Service form has been signed will require a change order request before changes will be performed.
- Quoted Labor charges are based on performing work during Safway Services LLC. normal business hours 7:30 A.M. to 4:00 P.M. Monday thru Friday. If Safway Services LLC. is requested to work beyond normal business hours, written acceptance of additional charges are required before after hours work will be performed.
- Safway Services LLC has quoted the project based on the information received, site conditions and existing conditions at the time of quotation, any changes to scaffold configuration and or access do to site condition changes will be subject to additional charges do to these changes.
- If 100% Tie-Off will be required for lead erectors and dismantlers by customer or general contractor, customer will be required to provide adequate anchorage points for tie-off and an additional 10% charge will be added to labor amount.
- Tax Exemption Certificate**

A current completed tax exemption certificate will be required for tax exemption consideration. Verification of tax exempt status will be approved thru our corporate office before tax exemption status is accepted.

# 12, 293  
 FILED FOR RECORD  
 at 12:05'clock P M

MAR 13 2012

JENNIFER LINDENZWEIG  
 County Clerk, Hunt County, Tex.  
 By *Jennifer Lindenzweig*



Safway Services, LLC.  
 2621 WILLOWBROOK ROAD  
 DALLAS, TX 75220  
 Phone: (214) 352-3500  
 Fax: (214) 352-3572

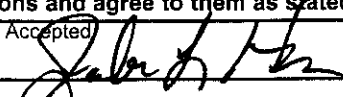
Description of Work / Special Terms and Conditions

(Continued from page 1)

Please Note:

1. All quotes are subject to all terms and conditions referred to in the Safway Services, LLC. rental/sales agreement.
2. All quotes subject to state, federal and local taxes.
3. All quotes are valid for 30 days unless otherwise noted.
4. This quote is contingent on approval of the CUSTOMER's credit.
5. Standard rental rates are based on a 28 calendar day (4 week) month.

I have read the attached terms and conditions and agree to them as stated herein:

By (Safway Services, LLC.)	Date	Accepted	Date
			3-14-2012
Title		Title	
		Customer - [Signature]	



Safway Services, LLC.  
 2621 WILLOWBROOK ROAD  
 DALLAS, TX 75220  
 Phone: (214) 352-3500  
 Fax: (214) 352-3572

**Customer:** HARRISON WALKER & HARPER  
 ATTN:  
 222 EAST HICKORY ST  
 PARIS, TX 75460  
 Contact Phone:  
 Contact Fax:

**Jobsite:** HUNT COUNTY COURTHOUSE  
 2507 LEE STREET  
 GREENVILLE, TX 75401  
 Phone:

<b>Quotation</b> 30989	<b>Quote Date:</b> 2/24/12	<b>Opportunity</b> 152958
------------------------	----------------------------	---------------------------

**Equipment Listing**

Part Number	Part Description	Quantity Ordered	Item Weight	Extended Weight
VMUDSILL	MUDSILL 2" X 10" X 3' - 6'	40	13.50	540.00
STSJ1	SYS SCREW JACK	8	8.30	66.40
SSC30	SYS STARTER COLLAR 4 RING	8	10.70	85.60
SVP5	SYS VERT POST 5'3"	8	18.60	148.80
SBR4	SYS BEARER/RUNNER 4'	20	12.20	244.00
SBR5	SYS BEARER/RUNNER 5'	20	14.70	294.00
SJ	SH SCREW JACK	8	13.80	110.40
U88	SH UHD 8" X 8"	8	6.40	51.20
ST8SG	TC STL TUBE 8' W/FTG	10	18.50	185.00
CSA19	TC CLAMP SWIVEL 1.69" OR 1.9"	20	3.50	70.00
VSBW8X10X8	I BEAM STL 8"H X 10# X 8'L	6*	80.00	480.00
VSBW8X10X6	I BEAM STL 8"H X 10# X 6'L	4*	60.00	240.00
VFTP552147	PSHORE EUROPLUS 350 DB	16	46.40	742.40
<b>Total Pieces:</b>		<b>176</b>	<b>Total Weight:</b>	<b>3,257.80</b>

## SAFWAY SERVICES, LLC

1. **PRICE DEFINITION** - Unless otherwise specified in this proposal, the price quoted above includes all labor required to erect and dismantle Equipment, all rental charges for the duration specified and the freight charges to and from the job.
2. **GROUND CONDITIONS** - SAFWAY SERVICES, LLC is not responsible for excavation or ground fill. CUSTOMER, or its representative, is to ensure that the ground is reasonably level, clear from obstruction and capable of withstanding the total load to be imposed by the Equipment and the people and materials thereon.
3. **CHANGE ORDERS** - Changes affecting the design of the Equipment or execution of work can affect pricing. Change orders, signed by the CUSTOMER representative herein identified, must accompany any requests for additional Equipment or for changes in the scope of work.
4. **ALTERATIONS OR DAMAGE** - SAFWAY SERVICES, LLC is not responsible for damage to Equipment or for rework caused by alterations other than by SAFWAY SERVICES, LLC. CUSTOMER agrees that there shall be no modification or alteration to the scaffold erected by SAFWAY SERVICES, LLC. In the event CUSTOMER, Owner, General Contractor, a subcontractor or any third party modifies or alters the scaffold, in whole or in part, (including any planks thereon) CUSTOMER shall indemnify and hold SAFWAY SERVICES, LLC harmless from any and all actions, claims, litigation, costs, damages, liability and expenses, including attorney fees, which may arise out of, directly or indirectly, or be related to such injury, death or damage caused by such modification or alteration.
5. **WORK INTERRUPTIONS** - Prices for erection and dismantling are based on SAFWAY SERVICES, LLC's crew working without interruption until the work is completed. Should our crews be interrupted, or requested to do additional work, additional charges may apply. In the event of a delay caused by others, our completion schedule may be subject to revision.
6. **READY-FOR-USE** - SAFWAY SERVICES, LLC will notify the CUSTOMER when the Equipment or any portion of the Equipment is ready for use. The CUSTOMER agrees not to use or allow any other person to use the Equipment or any portion of the Equipment until receiving ready-for-use notification from SAFWAY SERVICES, LLC.
7. **JOB-SITE STORAGE** - A job-site Equipment storage area will be provided at no charge for SAFWAY SERVICES, LLC's use.
8. **WORK SCHEDULE** - The CUSTOMER will provide SAFWAY SERVICES, LLC with a job schedule which includes reasonable lead-times and durations for starting and completing all phases of work required under this Contract.
9. **LEAD TIME** - Unless otherwise specified, SAFWAY SERVICES, LLC will require two weeks lead time after receipt of your purchase order to ensure product availability.
10. **PROGRESS BILLING** - Progress billings will be issued during Equipment erection and dismantling.
11. **PAYMENT TERMS** - Net 10 days from date of invoice. A service charge of 1-12% per month or the maximum rate allowed by law, whichever is lesser, shall be charged on all overdue accounts.
12. **EQUIPMENT LOSS OR DAMAGE** - The CUSTOMER will be responsible for loss, theft or damage of SAFWAY SERVICES, LLC Equipment. In the event of damage, loss, modification or destruction of the Equipment, whether or not such event is the fault of the CUSTOMER, CUSTOMER shall pay to SAFWAY SERVICES, LLC a sum equal to SAFWAY SERVICES, LLC's current list price for any and all such Equipment. Damaged Equipment shall remain the property of SAFWAY SERVICES, LLC.
13. **CONTAMINATED EQUIPMENT** - The CUSTOMER agrees to fully decontaminate all Equipment exposed to asbestos, radiation, toxic or hazardous substances or any other material that would preclude its further use by SAFWAY SERVICES, LLC. In the event the Equipment is contaminated by asbestos, radiation, toxic or hazardous substances, CUSTOMER agrees to pay the costs associated with or incurred pursuant to any decontamination and cleanup charges, or for the value of the Equipment if it cannot be decontaminated. If the Equipment is not decontaminated when it is returned to SAFWAY SERVICES, LLC, then, such Equipment will be returned to CUSTOMER, and CUSTOMER agrees to pay SAFWAY SERVICES, LLC a sum equal to SAFWAY SERVICES, LLC's current list price plus handling charges, for any and all such Equipment.
14. **ADDITIONAL CHARGES** - Taxes, fees, licenses and permits are not included in the quoted price.
15. **CONSTRUCTION STANDARDS** - SAFWAY SERVICES, LLC will provide and erect scaffolding as described in this Agreement in accordance with all local, state, and federal regulations. Upgrades from these standards may constitute an extra charge.
16. **CREDIT APPROVAL** - This proposal is contingent on approval of the CUSTOMER's credit.
17. **RENTAL PERIOD** - Standard rental rates are based on a 28 calendar day (4 week) month and shall commence at the time when the Equipment is shipped from the SAFWAY SERVICES, LLC facility.
18. **RENTAL RATE** - The Equipment will be billed at the rental rates quoted herein, plus applicable local, state and federal taxes, unless otherwise specified in writing. (A credit will be issued upon furnishing evidence of a tax exemption.) Rental rates will be prorated on a per day basis after the initial rental period.
19. **OWNERSHIP OF EQUIPMENT** - The Equipment shall at all times remain and be the sole and exclusive property of SAFWAY SERVICES, LLC. CUSTOMER shall not have any title to use it under the terms and conditions of this Agreement. The Equipment shall not be transferred, leased or used by any person other than CUSTOMER.
20. **TERMINATION** - The Agreement ends when Equipment is returned to SAFWAY SERVICES, LLC or purchased by the CUSTOMER. In the event of shortages, the Agreement shall terminate as to such Equipment when the CUSTOMER has notified SAFWAY SERVICES, LLC of the shortage and paid for such shortage. In the event the CUSTOMER fails to pay the rent when due, or breaches any of the terms or conditions contained herein, or becomes insolvent, or has any proceedings in bankruptcy or receivership instituted by or against it, SAFWAY SERVICES, LLC shall have the right, without notice, to terminate this Agreement. In such event CUSTOMER shall forthwith

- deliver the Equipment to SAFWAY SERVICES, LLC in good order and condition, ordinary wear and tear caused by reasonable and proper use excepted. Should CUSTOMER fail to immediately deliver such Equipment, SAFWAY SERVICES, LLC has the right to repossess the Equipment. CUSTOMER hereby agrees to indemnify and hold SAFWAY SERVICES, LLC and its agents harmless from all claims by CUSTOMER or any other person arising out of or on account of any repossession.
21. **USE OF EQUIPMENT** - The Equipment will not be removed from the premises of the job address shown on the order unless otherwise agreed to in writing by the parties hereto. CUSTOMER will maintain and use the Equipment in a safe and proper manner and in conformity with the applicable Safety Guidelines and all laws and ordinances pertaining thereto.
22. **ACCESS TO EQUIPMENT** - At SAFWAY SERVICES, LLC's sole option, and without any obligation on its part, SAFWAY SERVICES, LLC shall at all times have the right to free access to the Equipment for the purposes of inspecting it and observing its use or operation or determining the nature and extent of its use.
23. **WARRANTIES** - SAFWAY SERVICES, LLC MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AND MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.
24. **INDEMNIFICATION** - To the fullest extent permitted by law, the CUSTOMER agrees to fully indemnify and hold SAFWAY SERVICES, LLC harmless from all actions, claims, costs, damages, liabilities and expenses, including reasonable attorneys' fees, which may be brought or made against SAFWAY SERVICES, LLC, which in any way arise out of, are claimed to arise out of, or be reason of, the use or misuse of SAFWAY SERVICES, LLC's Equipment rented hereunder, excepting only such actions, claims, costs, damages, liabilities and expenses resulting from the negligence of SAFWAY SERVICES, LLC. The intent hereto is that the CUSTOMER shall fully indemnify and hold harmless SAFWAY SERVICES, LLC to the maximum extent allowable by law.

The CUSTOMER assumes towards SAFWAY SERVICES, LLC all the obligations and responsibilities that SAFWAY SERVICES, LLC assumes towards its General Contractor as set forth in any and all of SAFWAY SERVICES, LLC's contracts with Owner and General Contractor, including all conditions, drawings, specifications and addenda thereto and other documents heretofore referred to insofar as applicable, generally or specifically, to the materials to be furnished and the work to be performed under this Agreement.

25. If CUSTOMER or Owner shall require the use of fall arrest Equipment by SAFWAY SERVICES, LLC employees, its agents or subcontractor, CUSTOMER hereby agrees to indemnify and hold SAFWAY SERVICES, LLC harmless from any and all actions, claims, litigation, costs, damages, liability and expenses, including attorney fees, which may arise out of, directly or indirectly, or be related to such injury, death or damage caused by the failure of the fall arrest Equipment, any scaffold component or scaffold to bow or collapse, which may result in injury, death or damage caused in part by the attachment of fall arrest Equipment to the scaffold or any scaffold component.
26. **ATTORNEY'S FEES** - The CUSTOMER shall indemnify SAFWAY SERVICES, LLC against, and save it harmless from any and all, damage, costs, expenses and attorney's fees suffered or incurred on account of any breach of the aforesaid obligations and covenants, and any other provision or covenant of this Agreement.
27. **ACCIDENT NOTIFICATION** - CUSTOMER agrees to notify SAFWAY SERVICES, LLC immediately of any accident involving the Equipment and of any accident causing injury, death or property damage. CUSTOMER understands that time is of the essence after an accident to promptly investigate, and isolate the physical evidence (including the taking of photographs and other measures to prevent the spoliation of physical evidence) and will unconditionally cooperate with SAFWAY SERVICES, LLC to contain the extent of damages resulting from such accident. CUSTOMER is deemed to have knowledge of the incident from the time that the CUSTOMER, its employee's agents and representatives, including the owner (if different from the CUSTOMER) any contractor, subcontractor, suppliers or vendors who report to the CUSTOMER learn of the accident or incident.
28. **ACCEPTANCE** - Written acceptance, use or retention of the Equipment, or payment of rental shall be conclusive evidence of CUSTOMER's agreement to be bound by the terms and conditions contained herein.
29. **ENTIRE AGREEMENT** - This Agreement together with the Safety Guidelines, which are hereby incorporated herein by reference, comprise the entire Agreement between the parties and it is acknowledged by the parties that there is no other understanding, representations, warranties, promises, verbal or otherwise, pertaining to this Agreement or to the Equipment, which are not fully incorporated herein expressly by reference or by a rider signed by the parties and attached hereto. CUSTOMER agrees that SAFWAY SERVICES, LLC will not be required to sign or be obligated to comply with any contract (except for change orders) provided to SAFWAY SERVICES, LLC less than 36 hours prior to the commencement of the work to be performed by SAFWAY SERVICES, LLC, its agents or representation.
30. **SAFWAY SERVICES, LLC** shall not be liable for any delay in or failure of performance hereunder due to any contingency beyond its control, including act of God, war, mobilization, insurrection, rebellion, civil commotion, riot, act of extremist or public enemy, sabotage, labor dispute, lockout, strike, job action, explosion, earthquake, fire, flood, weather conditions, accident, drought, equipment failure (other than Equipment leased under this Agreement), power failure, inability to obtain suitable or sufficient labor or material, delay of carrier, embargo, law, ordinance, rule or regulation, whether valid or invalid, or other cause beyond its reasonable control. CUSTOMER shall be obligated to purchase at a later date that portion of the goods which SAFWAY SERVICES, LLC is unable to deliver because of any of the aforementioned causes beyond SAFWAY SERVICES, LLC's control if the goods are manufactured to fit the CUSTOMER's specifications and are not of a size or grade which SAFWAY SERVICES, LLC ordinarily uses or manufactures.
31. This agreement shall be governed by and construed under the laws of the State of Wisconsin without regard to any choice of law principles.



# HUNT COUNTY COURT AT LAW NO. 1

POST OFFICE BOX 1097 • GREENVILLE, TEXAS 75403-1097

**J. ANDREW BENCH**  
JUDGE, COUNTY COURT AT LAW NO. 1  
4<sup>TH</sup> FLOOR COUNTY COURTHOUSE

**JULIE DEARY**  
COURT COORDINATOR  
(903) 408-4200 • FAX: (903) 408-4125

March 12, 2012

Hon. John Horn  
Hunt County Judge

Re: Appointment of a Designee to the Hunt County Bail Bond Board

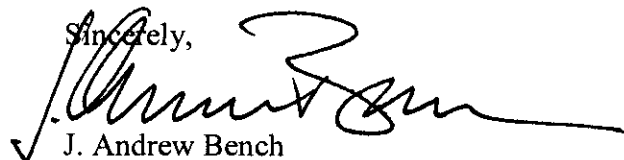
Judge Horn,

Please accept this letter as my designation under Texas Occupations Code 1704.053(4) of the Hon. F. Duncan Thomas to the Hunt County Bail Bond Board, to serve in my absence. I will continue to serve as a Member of the Bail Bond Board, and Judge Thomas will serve when I am unable to attend.

Pursuant to the Code, my designee requires the approval of the Hunt County Commissioner's Court. Please present this letter to the Court in support of my designation.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



J. Andrew Bench

JAB/

cc: Hon. F. Duncan Thomas

# 12, 294

FILED FOR RECORD  
at 12:05 o'clock P M

MAR 13 2012

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex  
By 

**ATTACHMENT #12,295**

**HUNT COUNTY TRANSPORTATION PLAN**

(in file cabinet in County Clerk's Office)